

## SYNOPSIS OF COUNTY BOARD MEETING

February 9, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen and County Attorney Charles Hanson (via Zoom).

M/Borchert, S/Veerkamp, to accept the Minutes of 2-2-2021 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to authorize payment of General Government claims in the amount of \$304,536.93 as follows: Revenue \$111,577.14; Public Health \$15,409.95; Road and Bridge \$19,969.29; Human Services \$2,268.33; Building Fund \$1,716.94; Park Fund \$96.32; Ditch \$23,916.33; Capital Improvement Fund \$46,310.00; Landfill \$83,272.63. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Blue Earth Co Finance Dept \$6,337.43; Champ Software Inc \$13,321.00; Clifton Larson Allen LLP \$8,610.00 DLT Solutions LLC \$6,459.21; Erickson Engineering Co LLC \$6,773.50; GEI Consultants Inc \$12,901.00 ; Grochow/Matthew Elroy \$2,003.63; Mathiowetz Enterprises Inc \$57,832.98; Mn Dept of Corrections STS \$72,537.27; MNCITLA \$2,033.00; Nozco Inc \$3,255.36; Trane U.S. Inc \$8,257.75; TSG Server And Storage \$15,014.17; UHL Company Inc \$41,534.00; Watonwan Co Auditor \$17,478.90. 76 Payments Less Than \$2,000 \$30,187.73; Final Total \$304,536.93; carried.

M/Borchert, S/Windschitl, to approve the proposal dated 1-19-2021 from Clifton Larson Allen LLP in the estimated amount of \$10,000, plus \$500 for technology and client support fees for preparation of financial statements for the year ended 12-31-2020; carried.

M/Borchert, S/Simonsen, to authorize acceptance of the petition dated 2-4-2021 by the Dept. of Transportation in regards to making minor alterations to CD72 and set the public hearing date for 3-16-2021 at 9:10 AM in the Law Enforcement Training Room of the Brown County Courthouse/Law Enforcement Center, New Ulm, MN to consider said petition; carried.

M/Windschitl, S/Veerkamp, and passed 5-0 to approve Brown County Resolution 2021-05 in regards to sponsorship of Stark Township for a local road improvement program project identified as 220<sup>th</sup> Street Realignment.

M/Veerkamp, S/Simonsen, and passed 5-0 to approve Brown County Resolution 2021-06 in regards to sponsorship of Stately Township for three local road improvement program projects identified as 150<sup>th</sup> Street Culvert Replacement, 420<sup>th</sup> Avenue Texas Crossing and 430<sup>th</sup> Avenue Texas Crossing.

M/Borchert, S/Berg, to authorize to post for four (4) Temporary Highway 2021 Summer Students at the following rates of pay: \$11.00/hr – 1<sup>st</sup> year; \$11.50/hr – 2<sup>nd</sup> year; and \$12.00/hr – 3 plus years; carried.

M/Simonsen, S/Windschitl, to accept the resignation of Kenton Mankle, Engineering Instrument Technician in the Highway Dept., effective 2-28-2021, and authorize to post a vacancy for a FT Engineering Instrument Technician according to policy; carried.

M/Borchert, S/Veerkamp, to approve the employment status change of PHN Diane Hauth from Temporary IPT to IPT effective 2-10-2021 to assist with COVID-19 related case investigation and contact tracing duties and other COVID 19 response activities as they arise; carried

M/Veerkamp, S/Simonsen, to accept the resignation of Leslie Bianchi, FT License Bureau Technician, effective 3-4-2021, and authorize to post for the vacant FT License Bureau Technician position according to policy and union contract; carried.

M/Windschitl, S/Borchert, to approve the appointment of Kristin Zamaniego as a FT Dispatcher at \$21.63/hour (Grade XI, Step 1) with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Simonsen, S/Windschitl, to approve the Memorandum of Agreement with South Central College to provide clinical experience for nursing students in Public Health for the period 1-28-2021 through 1-28-2026; and authorize the public health director to sign said agreement via DocuSign; passed.

M/Simonsen, S/Windschitl, to accept and order filed the COVID-19 update; carried.

M/Windschitl, S/Veerkamp, to authorize Charles Hanson, County Attorney; and Carol Weikle, Court Administrator to enter in a Legal Services Contract for CHIPS Attorneys Michael Mountain and Elizabeth Weinandt from 1-1-2021 through 12-31-2021; carried.

Correspondence C-4 thru C-6 were accepted and filed. Veerkamp report on the JD 18, 35, 12, and 24 meetings and RCRCA meeting; Simonsen reported on JD 30 and JD 18 meetings; and Windschitl reported on the SCHA meeting, JD 18 meeting, and BCHS meeting.

M/Windschitl, S/Borchert, to authorize the extension of suspension of Heartland Express rider fares through August 2021; carried.

M/Simonsen, S/Berg, to approve and refer to PAC the Human Services Office Services Supervisor Position description; carried.

Correspondence C-1 thru C-3 and C-7 were accepted and filed. Borchert reported on the BC Evaluation meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:06 AM.

The Official Minutes of the Regular Meeting of 2-9-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us)  
Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)