

SYNOPSIS OF COUNTY BOARD MEETING

February 23, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Members Kuster and Gieseke (via Zoom), County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson (via Zoom). Media Representative Busch of the Journal was also present (via Zoom).

M/Borchert, S/Veerkamp, to accept the Minutes of 02-9-2021 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to accept and file the Brown County Performance Report for Adult Protection and Child Support for the period 7-1-2019 through 6-30-2020 for Adult Protection and for the period 10-1-2019 through 9-30-2020 for Child Support; carried.

M/Windschitl, S/Borchert, to approve the purchase of three (3) Liftmaster Logic 5 Garage Door Openers and nine (9) Remote Control Units in the amount of \$3,856.45 from Clements Lumber, Inc to replace garage door openers and remote control units in the New Ulm Bus Storage Facility at the Brown County Fairgrounds; carried 5-0. One other quote was received from Overhead Door, Mankato, MN for three (3) RSX Garage Door Openers and nine (9) Remote Control Units.

M/Windschitl, S/Simonsen, to accept and order filed the update on the possible partnership between the City of New Ulm and Heartland Express for developing a fixed route bus service in the City of New Ulm; carried.

M/Borchert, S/Berg, to accept and order filed the Year-End 2020 Human Services Budget Analysis Report (cash basis); carried.

M/Borchert, S/Veerkamp, to accept and file the report on the 2020 Child Maltreatment and Out-of-Home Care and Permanency Summary Report; carried.

M/Borchert, S/Simonsen, to accept and order filed the 2019-2020 Out of Home Placement Costs for Brown County Report; carried.

M/Windschitl, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$129,261.89. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Human Services \$11,260.02; Greater MN Family Services \$24,824.24; MN Human Services \$9,648.01; Peterson Brothers Funeral Home \$2,250.00; Pro Kinship For Kids \$3,250.00; Sibley Co Public Health and Human Serv \$7,499.55; Sturm Funeral Home \$3,973.04; Superior Mobility \$3,182.57; Verizon Wireless \$3,240.45; Watonwan County Human Services \$8,240.43; One hundred sixty one payments less than \$2000 total \$51,893.58. Final total is \$129,261.89; carried.

M/Simonsen, S/Veerkamp, to accept and file the following Consent Agenda Items: Heartland Express Monthly Report; Family Child Care Audit; and Heartland Express featured on Dept. of Transportation YouTube Video; carried.

M/Veerkamp, S/Simonsen, to convene into closed session to consider Social Service Payments; carried
Lay Board Member Judy Kuster and DeeAnn Gieseke were excused.

M/Simonsen, S/Berg, to authorize the payment of Social Services payments in the amount of \$207,587.89; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Evaluation Center \$2,840.00; Confidential Client \$2,089.40; Dept of Human Services CCDTF \$9,821.60; DHS – Anoka Metro RTC \$15,356.00; DHS MNSOP \$4,264.05; DHS St. Peter RTC – 472 \$12,700.70; Forensic Nursing Home \$2,638.10; Gehring/Emily or Joseph \$2,340.86; Confidential \$2,921.13; LDR Home Care LLC \$3,137.78; Lutheran Social Services \$18,880.00; MBW Company SILS Program \$2,273.77; McCrossan Boys Ranch \$4,268.70; MN Valley Action Council \$33,283.95; MRCI Inc. \$3,039.30; Prairie Lakes Youth Programs \$23,088.54; Ries/Deana \$2,440.94; Second Chances \$4,361.70; Sioux Trails Mental Health Center \$3,755.75; Spurgin/Gerane \$2,956.60; The Loft/Life House Inc. \$3,392.48; Village Ranch Inc. \$7,843.93; Volunteers of America \$13,440.00; 43 payments less than \$2,000 total \$26,452.61; Final Total \$207,587.89.

M/Borchert, S/Windschitl, to cease the closed session and reconvene the open session; carried.

At 10:35 AM, Chairman Berg convened a Public Hearing in regards to the Issuance of a \$6,400,000 Health Care Facilities Revenue Note, Series 2021 for a Oak Hills Living Center Project. Fryberger Law Firm Attorney Christopher J. Virta representing Highland Manor, Inc., d/b/a Oak Hills Living Center joined the proceedings. It was noted that the Public Hearing Notice affidavits of publication were on file. No members of the general public were present at the public hearing. M/Windschitl, S/Borchert, and carried 5-0, to approve Resolution No. 2021-07 giving preliminary and final approval of the issuance and sale of a Health Care Facilities Revenue Note, Series 2021 (Oak Hills Living Center Project) in the aggregate amount of not to exceed \$6,400,000 and authorizing execution of documents relating thereto on a project by Highland Manor, Inc., d/b/a Oak Hills Living Center under MN Statutes, Chapter 469.

M/Borchert, S/Veerkamp, to accept and order filed the January 2021 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Veerkamp, S/Borchert, to authorize payment of General Government claims in the amount of \$715,889.94 as follows: Revenue \$162,021.54; Public Health \$3,365.95; Road and Bridge \$467,389.96; Human Services \$99.96; Ditch \$59,582.82; Capital Improvement Fund \$12,761.00; Landfill \$10,518.71; Score

\$150.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Albin/Town of \$24,702.98; Alpha Wireless Communications \$2,490.65; Bashaw/Town of \$23,132.60; Baycom \$32,373.00; Behrends/Mark \$2,795.00; Burnstown/Town of \$22,602.72; Consolidated Correctional Foods \$10,194.55; Cottonwood/Town of \$39,730.58; Eden/Town of \$25,790.19; Full Service Electric Inc \$2,431.84; GEI Consultants Inc \$7,161.21; Home/Town of \$34,584.75; I & S Group Inc \$11,564.30; Jones Law Office \$2,286.00; Klassen Mechanical \$4,892.49; Lake Hanska/Town of \$24,275.81; Leavenworth/Town of \$23,317.53; Linden/Town of \$24,047.05; Milford/Town of \$36,867.65; Mulligan/Town of \$22,917.13; New Ulm/City of \$12,733.23; North Star/Town of \$24,422.93; Prairieville/Town of \$21,638.36; Redwood Co Auditor-Treasurer \$45,223.52; Ron's Recycling \$3,357.50; Sigel/Town of \$23,832.39; Sleepy Eye/City of \$21,861.51; Springfield/City of \$5,343.93; Stark/Town of \$22,616.25; Stately/Town of \$19,888.27; TSG Server And Storage \$12,761.00; Tyler Technologies Inc \$82,453.00; Waseca Co Court Administrator \$3,600.00. 104 Payments Less Than \$2,000 \$38,000.02; Final Total \$715,889.94; carried.

M/Simonsen, S/Veerkamp, to approve four (4) drainage ditch repair requests and the payment of said repairs; carried.

M/Windschitl, S/Simonsen, to approve the receipting of the 2020 MCIT dividend for Brown County as follows: \$71,536.33 into the Revenue Fund; \$12,664.19 into various Human Services Funds; and \$101.48 credited to the City of New Ulm as a proportioned dividend share related to the LEC property/casualty insurance premium share paid by the City of New Ulm; carried 4-0-1, with Borchert abstaining.

M/Windschitl, S/Borchert, to approve Conditional Use Permit (CUP) Application APP-C-0121 by Jeff Carlson on property owned by Willis H Runck described as the SE ¼ of Section 12, Township 110 North, Range 31 West, Milford Township, Brown County, MN. Application is to renew an existing conditional use permit to continue to allow gravel mining operation to include extraction, crushing and processing, all located in the A-1 Agricultural Protection Zoning District, with the four (4) conditions; carried 5-0.

M/Simonsen, S/Berg, to approve CUP Application APP-C-0122 by Loren Hoffman on property owned by West Milford Partnership described as Part of Government Lots 6, 7, & 8 Section 31, Township 110 North, Range 31 West, Milford Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to allow extraction & storage of sand, gravel in the existing gravel mine, all located in the A-1 Agricultural Protection Zoning District, with four (4) conditions; carried 5-0.

M/Simonsen, S/Veerkamp, to approve Final Plat Application APP-P-0075 by Wayne Augustin on the property owned by Bernice Augustin know as Augustin Family Farms (5.00 Acres) on the property described as the NW ¼ of the NE ¼ and E ½ of the NW 1/4; EXC S 200' & W 130' of the NW ¼ of the NE ¼, Section 30, Township 109 North, Range 32 West, all in Stark Township, Brown County, MN. Application is to split building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Berg, to approve Final Plat Application APP-P-0076 by Scott Vogel on the property owned by Marie Weinberger Estate know as Vogel Seventh Subdivision (5.02 Acres) on the property described as the NW ¼, Section 11, Township 109 North, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to split off land from tiled ground for a building site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Veerkamp, to approve Final Plat Application APP-P-0077 by Richard Trebesch on the property owned by Lee Sellner known as Trebesch Bin Site Subdivision (5.74 Acres) on the property described as the NW ¼ of the NW ¼, Section 3, Township 109 North, Range 33 West, all in Leavenworth Township, Brown County, MN. Application is to split off land from tiled ground for a bin site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Simonsen, to approve Preliminary Plat Application APP-P-0079 by Mark Schaefer on the property owned by Mark P & Kim M Schaefer and Steven & Gloria J Schmid known as S&S 2nd Subdivision Lots 1(2.66 Acres), Lot 2 (3.12 Acres), Lot 3 (3.17 Acres), and Lot 4(2.92 Acres) on the property described as Part of the S&S Subdivision and Part of the NW ¼ of the SW ¼, Section 11, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application is to reshaping parcels for possible sale and transfer, all located in the A-1 Agricultural protection Zoning District; carried 5-0.

M/Borchert, S/Simonsen, to approve the appointment of Adam Barka to the Solid Waste Advisory Committee to fill the vacancy left vacant by Jenny Backer as the Industry Representative; carried.

M/Windschitl, S/Borchert, to award the contract for seal coat oil to Flint Hills Resources in the amount of \$422.00/ton for an estimated total amount of \$255,310; carried. Additional bids were received from MEIGS and Jebro Inc.

M/Simonsen, S/Berg, to accept the low quote from Carr's Tree Service in the amount of \$850 for the removal of a tree along the CSAH 13 Center Street; carried. Additional quotes were received from Ryan Tree Service and Zinniel Tree Service.

M/Borchert, S/Windschitl, to accept the low quote from Ryan Tree Service in the amount of \$17,620.50 for the removal of a trees along the CSAH 13 Boundary Street Project; carried. Additional quotes were received from Zinniel Tree Service and Carr's Tree Service.

M/Borchert, S/Simonsen, to approve the Memorandum of Understanding between County of Brown and AFSCME MN Council No. 65 Local Union No. 1204 County Highway Unit as it pertains to temporarily

hire substitute snow plow operators if the Highway Dept. doesn't have enough staff able to operate a snow plow due to leave of absences within the dept.; carried 5-0.

M/Borchert, S/Veerkamp, to accept and file the 2020 statistics of Brown County Probation as noted in the Probation Dept. Annual Comprehensive Report; carried.

M/Borchert, S/Windschitl, to approve the certification for the acquisition of lands owned by Gregory and Ericka Mikelson, Sigel Township, Brown County, MN by the MN Dept. of Natural Resources and U.S. Fish and Wildlife Service to be managed as a Waterfowl Production Area, as part of the National Wildlife Refuge System; carried 4-1, with Simonsen dissenting.

M/Windschitl, S/Simonsen, to authorize posting for a PT Public Health School Nurse according to policy; carried.

M/Simonsen, S/Veerkamp, to approve the employment status change of Public Health Account Technician Danielle Hubert from Temporary IPT to IPT effective 2-23-2021 to assist with COVID-19 related case investigation and contact tracing duties and other COVID 19 response activities as they arise; carried.

M/Borchert, S/Berg, to appoint Megan Schwab as a FT Intake Social Worker in the Human Services Dept., contingent upon satisfactory results of a pre-employment background checks/screenings, at the hourly wage of \$26.67 (Grade XV, Entry) with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Windschitl, S/Borchert, to accept the Classification and Compensation Study Proposal dated 2-17-2021 from David Drown Associates Company (DDA) in the amount of \$14,250 for a 2021 Market Analysis with Calibration and New Pay Plan, with the knowledge that it would be \$15,000 per year for ongoing maintenance beginning 2022; carried. An additional proposal was received from Baker Tilly (Formally Springsted) for a initial classification study and the rewriting of job descriptions.

M/Windschitl, S/Berg, to accept and file the 2020 Year-End Budget Report (Cash Basis and Unaudited) which reflects activity at 100% of the budget year as follows: Expenditures of \$39,437,299.15 or 101.0%, and revenues of \$39,914,259.38 or 102.3%; and the 2020 Year-End Supplemental Budgets Report noting expenditures of \$2,769,543.68 or 134.6%, and revenues of \$3,329,702.93 or 159.5% of budgeted activity; carried.

M/Simonsen, S/Veerkamp, to convene into closed session pursuant to and as permitted by Minn. Statute 13D.05 subdivision 3(c) to consider strategy for labor negotiation discussion; carried.

M/Windschitl, S/Veerkamp, to cease the closed session and reconvene the open session; carried.

Correspondence C-1 thru C-8 were accepted and filed. Veerkamp reported on the CEC meeting, Cottonwood River meeting in Springfield, AMC meeting, and BCEDP; Simonsen reported on SWCD meeting, AMC Transportation meeting, and CEC meeting; Windschitl reported on AMC Public Safety meeting; Borchert reported on the RAC meeting and AMC meeting; Berg reported on PAC, Planning and Zoning meeting, Public Health meeting, SCHSAC meeting, AMC Environmental meeting, and BCEDP meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 2:45 PM.

The Official Minutes of the Regular Meeting of 2-23-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us