

SYNOPSIS OF COUNTY BOARD MEETING

March 2, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen and County Attorney Charles Hanson(via Zoom).

M/Borchert, S/Berg, to accept the Minutes of 02-23-2021 and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/Veerkamp, to approve five (5) drainage ditch repair requests and the payment of said repairs; carried

M/Borchert, S/Windschitl, to authorize the purchase of a Bobcat Skid Steer Sweeper from Bobcat Mankato, MN in the state contract amount of \$3,708.04 to replace a 2007 Bobcat Skid Steer Sweeper (unit U128); carried 5-0.

M/Windschitl, S/Veerkamp, to accept and file the report on the summary of bid results for the SP 008-613-030 & SP 008-070-006 Concrete Overlay Project on CSAH 13; noting that once the low bidder's DBE application and Workforce Plan from the State is approved the Highway department will bring the low bid to the Board for consideration; carried.

M/Simonsen, S/Borchert, and passed 5-0 to approve Brown County Resolution 2021-08 in regards to a Variance Request for SAP 008-635-015 (1st Avenue) in Sleepy Eye for the required distance between the diagonal parking stall and the driving lane.

M/Simonsen, S/Veerkamp, to accept and file the Highway Department Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Simonsen, S/Berg, the approve the transfer of surplus funds in the amount of \$60,714.48 from the Curbside Recycling account (60-000-0000-0000-2881) to the SCORE account (61-000-0000-0000-2881); carried.

M/Borchert, S/Simonsen, to approve and refer to PAC the Planning and Zoning Office Support Specialist Position Description; carried.

M/Veerkamp, S/Berg, to approve the appointment of Abigail Walter as Temporary IPT Public Health Office Support (up to 67 working days in 2021) to assist Public Health with COVID-19 response clerical duties at the hourly rate of \$17.39, Grade VIII, Step 1, with a start date to be determined and contingent upon satisfactory results of the pre-employment background checks/screenings; carried.

M/Borchert, S/Windschitl, to approve the updated language to the 2021 Brown County Personnel Policy Section XIV. Benefits to add payroll deductions as an additional funding source to the Department Head/Major Supervisor Post Employment/Retirement Health Care Savings Plan (HCSP) contract; carried.

M/Borchert, S/Simonsen, to accept and file the January 2021 Budget Report (Cash Basis and Unaudited) which reflects activity at 8.3% of the budget year as follows: expenditures of \$2,976,538.91 or 7.1%, and revenues of \$1,025,799.78 or 2.4%; and the January 2021 Supplemental Budgets Report noting expenditures of \$248,158.50 or 9.2%, and revenues of \$117,419.48 or 6.6% of annual budgeted activity; carried.

M/Windschitl, S/Veerkamp, to approve the Brown County State-Business Relief Grant awards as recommended by the Brown County Economic Development Partners; carried.

Correspondence C-1 thru C-6 were accepted and filed. Veerkamp reported on the Park Board meeting, Cottonwood River meeting and Highway 14 meeting; Simonsen reported on the SWAC meeting and Wellness meeting; Windschitl reported on the Enterprise North meeting, Heartland Express meeting, EAB meeting, Community Health Board meeting, Highway 14 meeting and Wellness Committee meeting; Borchert reported on the Community Health Board meeting, EM Communication meeting and a Career Force Joint Powers meeting; Berg reported on the Personnel Recognition meeting, SWAC meeting and JD 18 meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:19 AM. The Official Minutes of the Regular Meeting of 3-2-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us