

SYNOPSIS OF COUNTY BOARD MEETING

March 16, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with County Administrator Hansen and County Attorney Hanson.

M/Borchert, S/Veerkamp, to accept the Minutes of 3-2-2021 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to accept and order filed the February 2021 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Veerkamp, S/Simonsen, to approve one (1) drainage ditch repair request and the payment of said repair; carried.

At 9:10 AM, Chairman Berg convened the public hearing to consider the Petition to make minor alterations or changes in the original design of CD #72 as filed by the State of MN Dept. of Transportation. The public hearing was attended by Auditor/Treasurer Jean Prochniak; District 7 Senior Hydraulics Engineer Cory James; County Engineer Wayne Stevens; and no interested landowners of the ditch system. A/T Prochniak noted that the public hearing notice was published as required and that the Notice of Hearing was sent to all landowners of record. District 7 Senior Hydraulics Engineer Cory James presented background information and explanation of the project in regards to making alterations/changes to CD #72. No public testimony was received. A/T Prochniak reviewed the required payment requirements. After limited discussion, M/Simonsen, S/Berg, to approve the Petition for the right to make minor alterations or changes in CD #72 with the petitioner responsible for the petition costs; carried 5-0.

M/Borchert, S/Windschitl, to authorize payment of General Government claims in the amount of \$197,643.36 as follows: Revenue \$130,859.68; Public Health \$5,324.88; Road and Bridge \$31,435.97; Human Services \$4,026.71; Park Fund \$7,050.26; Ditch \$1,424.86; Capital Improvement Fund \$13,840.00; Landfill \$1,225.20; Score \$175.80; Forfeited Tax Fund \$2,280.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: 27 North Builders \$3,330.00; Alpha Wireless Communications \$2,504.15; Bolton & Menk Inc \$2,550.00; Cargill Inc \$8,835.00; Clark Equipment Co \$7,629.72; Clifton Larson Allen LLP \$5,880.00; Erickson Engineering Co LLC \$7,763.00; Everbridge Inc \$7,000.00; Grochow/Matthew Elroy \$2,223.00; Hildi Inc \$3,400.00; Ibberson Lawn Care LLC \$2,280.00; Journal Inc/The \$2,108.36; Killion Smith Law Firm \$3,605.00; MCF Red Wing \$2,975.00; Mn Assn For Children's Mental Health \$2,000.00; Mn Counties Computer Cooperative \$13,092.50; Mn Dept of Agriculture \$3,785.00; Mn Elevator Inc \$2,044.01; Rural MN Energy Board \$2,500.00; SHI International Corp \$2,972.00; Syntax Inc \$2,050.95; Trane U.S. Inc \$11,940.00; Trimin Government Solutions \$24,122.00; Tyler Technologies Inc \$19,630.00; Viking Automatic Sprinkler Co \$4,288.00; 143 Payments Less Than \$2,000.00 \$47,135.67; Final Total \$197,643.36; carried.

M/Veerkamp, S/Simonsen, to set a Public Hearing date of Tuesday 4-20-2021 in the Law Enforcement Training Room of the Brown County Courthouse/Law Enforcement Center, New Ulm, MN at 9:15 AM to consider the abandonment of lands on CD 38 and authorize the viewers to consider benefits adjustments for the abandoned portion; carried.

M/Windschitl, S/Borchert, to approve the recommendation by Clifton Larson Allen (CLA) to move the Budget-to-Actual Statements from the County-Wide Financial Statements section to the Required Supplementary Information (RSI) section effective beginning with the 2020 Annual Audited Financial Statements; carried.

M/Borchert, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2021-09 in regards to approving the State of MN Joint Powers Agreements with the County of Brown on Behalf of its Probation Dept. for access to the MN Criminal Justice Data Communications Network (CJDN) system/tools and the Court Data Services Subscriber Amendment to access court records through the BCA systems

M/Simonsen, S/Borchert, to accept and order filed the report given about the RCEF as presented by Bryan Stading; and consider a contribution in the 2022 budget in August in our budget workshops, subject to final budget approval, as supplemental funding for the RCEF; carried 4-1, with Windschitl dissenting.

M/Veerkamp, S/Simonsen, to approve Conditional Use Permit (CUP) Application APP-C-0123 by Craig Holm on property owned by Craig Holm described as part of the SW ¼ of the SE ¼ of the SW ¼ of Section 33, Township 109 North, Range 31 West, Sigel Township, Brown County, MN. Application is to renew an existing conditional use permit to continue to allow up to 936 AU in a hog wean to finish feedlot operation, all located in the A-1 Agricultural Protection Zoning District, with eight (8) conditions; carried 5-0.

M/Borchert, S/Simonsen, to approve CUP Application APP-C-0124 by Shawn Hillesheim on property owned by Shawn M & Tiffany K Hillesheim described as 10.05 Acres of the SW of the SW of Section 24, Township 109 North, Range 31 West, Sigel Township, Brown County, MN. Application is to allow up to 83 AU in a beef cattle feeding operation within a quarter mile from an existing dwelling unit, all located in the A-1 Agricultural Protection Zoning District, with three (3) conditions; carried 5-0.

M/Veerkamp, S/Berg, to approve CUP Application APP-C-0125 by Jon Beckius on property owned by Jonathan E & Lisa A Beckius described as being 5 acre tract located in the W ½ of the SW ¼ of the SW ¼ and in the W ½ of the NW ¼ of the SW ¼ of the SW ¼ of the W ½, Section 24, Township 108 North, Range 32 West, Albin Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to continue to allow up to 720 AU in a hog finishing operation, all located in the A-1 Agricultural Protection Zoning District, with eight (8) conditions; carried 5-0.

M/Windschitl, S/Simonsen, to approve CUP Application APP-C-0126 by Robert Goblirsch on property owned by Robert C & Kathy J Goblirsch described as Part of the SE ¼ of Section 27, Township 109 North, Range 32 West, Stark Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to continue to allow up to 936 AU in a hog wean to finish feedlot operation, all located in the A-1 Agricultural Protection Zoning District, with eight (8) conditions; carried 5-0.

M/Windschitl, S/Berg, to approve Final Plat Application APP-P-0079 by Mark Schaefer on the property owned by Mark P & Kim M Schaefer and Steven & Gloria J Schmid known as S&S 2nd Subdivision Lots 1(2.66 Acres), Lot 2 (3.12 Acres), Lot 3 (3.17 Acres), and Lot 4(2.92 Acres) on the property described as Part of the S&S Subdivision and Part of the NW ¼ of the SW ¼, Section 11, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application is to reshaping parcels for possible sale and transfer, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Borchert, to approve Preliminary Plat Application APP-P-0078 by Dan Juni on the property owned by Daniel H Juni known as Juni 6th Subdivision, Lot 1 (6.49 Acres) and Lot 2 (14.12 Acres) on the property described as Lot B of the NE ¼ of the NE ¼ and the NW ¼ of the NE ¼, Section 9, Township 110 North, Range 31 West, all in Milford Township, Brown County, MN. Application is to split one parcel into two parcels, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Berg, to approve Preliminary Plat Application APP-P-0080 by Brian Domeier on the property owned by Brian Domeier ETAL known as Domeier Sigel Addition, Lot 1 (2.50 Acres), Lot 2 (8.48+- Acres) on the property described as Lot 1 of Governor Lot 2, Section 16, Township 109 North, Range 31 West, all in Sigel Township, Brown County, MN. Application is to split building site off from wooded area, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Veerkamp, to approve Preliminary Plat Application APP-P-0081 by Chad Hoffmann on the property owned by Chad M Hoffmann known as Hoffmann 9th Subdivision (4.46 Acres) on the property described as N ½ of the NW ¼ of the SW ¼, Section 9, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application is to split building site off from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Berg, to approve Preliminary Plat Application APP-P-0082 by Mark Schaefer on the property owned by Mark P & Kim M Schaefer known as S & S 3rd Subdivision Lot 1 (2.50 Acres), Lot 2 (2.50 Acres), Lot 3 (2.50 Acres) on the property described as Lot 1, Block 1, Mack's 2nd Subdivision, Section 11, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application in to split the existing platted lot into 3 new platted lots, all located in the A-1 Agricultural Protection Zoning District, with on (1) condition; carried 5-0.

M/Veerkamp, S/Windschitl, to approve Preliminary Plat Application APP-P-0083 by Scott Vogel on the property owned by Donald Kieper known as Donald Kieper Subdivision (2.73 Acres) on the property described as the balance of the W ½ of the NE ¼, Section 18 Township 109 North, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to split building site off form tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Windschitl, to approve the Contract with Independent Caretaker Maintenance Agreement with David Helget to serve as Park Caretaker for the 2021 park season (4-15-21 thru 12-31-21) for Treml County Park in the amount of \$5,280 and mileage compensation from Treml County Park to the Brown County Landfill for necessary park waste disposal at a rate of \$.56 per mile; and to approve the Contract with Independent Caretaker Maintenance Agreement with Gary Schenk to serve as Park Caretaker for the 2021 park season (4-15-21 thru 4-15-22) for Mound Creek County Park including winter monitoring (10-15-21 thru 4-15-22) for a total contract cost in the amount of \$15,000 and mileage compensation from Mound Creek County Park to the Brown County Landfill for necessary park waste disposal at a rate of \$.56 per mile; and to approve the Contract with Independent Caretaker Maintenance Agreement with Bruns Property Management to serve as Park Caretaker for the 2021 park season (4-15-21 thru 12-31-21) for Lost Dog & Fox Hunter's County Park in the amount of \$4,750 and mileage compensation from Lost Dog & Fox Hunter's County Park to the Brown County Landfill for necessary park waste disposal at a rate of \$.56 per mile; carried 5-0. It should be noted that the day-use park contracts include language and payment (\$20/day) for days that Treml County Park and Mound Creek County Park are open beyond the normal park season of April 15 to October 15.

M/Windschitl, S/Borchert, to table the following revisions to the 2019-2021 contract with Mathiowetz Enterprises, Inc. (MEI) to operate the Brown County Landfill as recommended by the Solid Waste Advisory Commission (SWAC): 1) Notification of new Landfill Operator Steven Thordson, effective 3-9-21; 2) Enforcement of site guidelines signage including cost for minimum size load charge for ½ yard=\$15.00 and gate closing time to incoming traffic at 4:45 PM weekdays and 11:30 AM Saturdays; 3) Additional payment of \$8,970 per year for a second employee on Saturdays effective 4-1-2021; 4) Additional payment of \$31,200 per

year for a second part time employee due to safety and collections improvements at the gate; and 5) Installation of power open/close gate with MEI participating with the gate installation costs, with the change on Saturday's to stay open until 12:00 PM; carried.

M/Simonsen, S/Windschitl, to accept the low quote from Puhlmann Lumber in the amount of \$35,203.60 (material and labor) and quote from Mathiowetz Construction in the amount of \$23,487 for dirt work and site prep for the construction of a Recycling Cold Storage Building at the Brown County Sanitary Landfill; carried 4-0-1, with Berg abstaining. Additional quotes were received from Clements Lumber, Design Home Center, and ARR Construction.

M/Windschitl, S/Simonsen, to approve the MPCA feedlot Program 2020 Annual County Feedlot Officer & Performance Credit report (Data for period 1/1/2020-12/31/2020), and authorize the Board Chair to sign same on behalf of Brown County; carried.

M/Borchert, S/Simonsen, to accept and order filed the MRCI report as presented; carried.

M/Windschitl, S/Borchert, to accept and order filed the Public Health Update 3-16-2021 on: One Year Anniversary of COVID 19 Response; COVID 19 Situational Update; COOP-Continuity of Operations Programming; Annual Report & Annual Meeting; MSU and SCC Students; Radon Testing Promotion in January; Mental Health and Well Being Impact from COVID 19; March in Colorectal Cancer Prevention Month and Advisory Committee Minutes 10-14-2020 and 12-9-2020; carried.

M/Veerkamp, S/Windschitl, to approve the change to Jacqueline Krehbiel's PT Public Health Account Technician position status from up to 29 hours per week to 30+ hours per week effective 3-17-2021; carried 4-0-1, with Borchert abstaining.

M/Simonsen, S/Borchert, to accept the resignation of Kerry Paarmann as an IPT Public Health Nurse effective 4-16- 2021, and authorize to post for a temporary IPT Public Health Nurse or Account technician for a maximum of 40 hours per week up to 6-30-2021 to assist with COVID-19 CICT operations and vaccination clinics duties as well as other COVID 19 response activities as they arise; carried.

M/Borchert, S/Simonsen, to approve the appointment of Kimberly Gibson as FT License Bureau Technician at the hourly rate of \$19.67, Grade X, Entry, with an anticipated start date to be 3-22-2021 and continued employment contingent on satisfactory results of the background check required by State of MN; carried.

M/Veerkamp, S/Berg, to approve the appointment of Justin Robertson as FT Deputy Sheriff at \$28.44/hour (Grade XV, Step 3), with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Borchert, S/Windschitl, to re-appoint Greg Peterson as Brown County VSO for a four-year appointment commencing April 12, 2021 thru April 11, 2025 in accordance with MN Statutes 197.60; carried.

M/Borchert, S/Simonsen, to accept the resignation of Steve Bjerke, Human Services Adult Mental Health Social Worker effective 4-30-2021; carried.

M/Simonsen, S/Windschitl, to accept the resignation of Heidi Schmuck, FT Dispatcher in the Sheriff's Office, effective 3-27-2021, and authorize to post the vacancy for a FT Dispatcher according to policy and union contract; carried.

M/Borchert, S/Veerkamp, to approve the appointment of Lori Bode as FT Engineering Instrument Technician in the Highway Dept. at the hourly rate of \$23.87 (Grade XIII, Entry) with start date of 4-1-2021 pending successful completion and satisfactory results of pre-employment screenings and background check; carried.

M/Windschitl, S/Borchert, to accept the resignation of Debra Huhn, FT Dispatcher in the Sheriff's Office effective 4-30-2021; carried.

M/Borchert, S/Berg, to approve the Government Buildings Organizational Chart and refer to PAC the Custodian, Facilities Technician and Assistant Facilities Manager Position Descriptions; carried.

M/Windschitl, S/Veerkamp, to award the SP 008-613-030 & SP 008-070-006 Concrete Overlay Project on CSAH 13 to Croell, Inc. in the amount of \$5,321,133.49; carried 5-0. Additional bids were received from Cedar Valley Corp, LLC ; Shafer Construction Co. Inc.; Michaels Paving Division; and PCIRoads, LLC.; carried 5-0.

M/Borchert, S/Berg, to approve the purchase of one (1) 8 ton Trailer in the amount of \$9,306.12 (including licenses, sales tax and trade-in of a 2001 Mac-Lander Trailer) from Zacs Sales and Service; carried 5-0. Another quote was received from Brake Away Trailers & Auto Care LLC.

M/Windschitl, S/Borchert, to table the discussion of the installation of a "Noise Laws Enforced" sign on CSAH 29 near the intersection of TH4; noting the need to include Sheriff Seidl on the discussion; carried.

Correspondence C-1 thru C-7 were accepted and filed. Veerkamp reported on the BC Extension meeting, RCRCA meeting, and Springfield Cottonwood River meeting; Simonsen reported on CHB Personnel meeting, SWCD meeting, and BC Extension meeting; Windschitl reported on the Enterprise North meeting, and BCHS meeting; Borchert reported on Emergency Communication meetings, BC Evaluation meeting, RAC meeting, CHB Personnel meeting, SC Workforce meeting, and MVAC meeting; Berg reported on JD 48 meeting, CD 74 meeting, P & Z meeting, and GBERBA meeting.

Calendars were coordinated for the next two week period.

M/Borchert, S/Simonsen, to approve discontinuing and removing the Community Based Coordinator from the Social Worker – Adult Mental Health Community Based Coordinator Position Description and assign it to the Social Worker – Adult Mental Health Position Description; carried.

M/Borchert, S/Berg, to approve payment of Human Services administrative claims in the amount of \$109,692.61. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Public Health Nursing \$3,000.00; Greater MN Family Services \$16,842.46; MN Valley Funeral Home \$5,045.00; OPG-3 Inc. \$3,300.00; PRO Kinship For Kids \$3,250.00; Southern MN Crisis Nursery \$6,250.00; Superior Mobility \$4,578.45; Verizon Wireless \$3,231.95; One hundred seventy one payments less than \$2000 total \$64,194.75. Final total is \$109,692.61; carried.

M/Simonsen, S/Veerkamp, to convene into closed session to consider Social Service Payments; carried.

M/Simonsen, S/Berg, to authorize the payment of Social Services payments in the amount of \$227,129.98; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Dept of Human Services CCDTF \$2,319.92; Dept of Human Services AR Unit \$3,371.00; DHS MNSOP \$3,851.40; DHS St. Peter RTC – 472 \$11,471.60; Families First Collaborative \$22,996.00; Forensic Nursing Home \$2,382.80; Gehring/Emily or Joseph \$2,181.68; Gerard Nexus \$57,088.92; Confidential \$2,638.44; LDR Home Care LLC \$2,028.21; MBW Company SILS Program \$3,374.27; McCrossan Boys Ranch \$3,855.60; MN Valley Action Council \$13,746.31; MRCI Inc. \$4,133.40; Prairie Lakes Youth Programs \$20,874.54; Ries/Deana \$2,204.72; Showalter/Brandon & Sarahi \$4,141.76; Sibley Co Public Health and Human Serv \$2,924.55; Spurgin/Gerane \$2,568.40; Three Counties for Kids \$8,505.00; Village Ranch Inc. \$7,084.84; Volunteers of America \$13,440.00; 36 payments less than \$2,000 total \$29,946.62; Final Total \$227,129.98.

M/Simonsen, S/Veerkamp, to cease the closed session and reconvene the open session; carried

There being no further business, Chairman Berg declared the Meeting adjourned at 1:55 PM.

The Official Minutes of the Regular Meeting of 3-16-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us