

## SYNOPSIS OF COUNTY BOARD MEETING

March 23, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Members Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson (via Zoom).

M/Borchert, S/Veerkamp, to accept the Minutes of 03-16-2021 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Simonsen, to accept and order filed the update on the 2020 MnChoice Assessment and Waiver Case Management Activity report; carried.

M/Windschitl, S/Simonsen, to accept and file the 2019-2020 Adult Protection Services report; carried.

M/Borchert, S/Berg, to accept and order filed the MN Association of County Social Service Administrator's (MACSSA) and Region 9 Social Service Directors report on legislative priorities for 2021; carried.

M/Windschitl, S/Veerkamp, to approve payment of Human Services administrative claims in the amount of \$14,841.51. In accordance with MS 375.12 the following claims exceed \$2,000: US Postal Service \$10,000.00; Seventeen payments less than \$2000 total \$4,841.51; Final total is \$14,841.51; carried.

M/Simonsen, S/Borchert, to accept and file the following Consent Agenda Items: Out-of-Home Placement Costs Report; Office Doors Unlocked; Heartland Statistics; Recognition to the Accounting Unit; Social Worker Appreciation Month; and Transit Appreciation Day; carried.

Lay Board Member Judy Kuster and DeeAnn Gieseke were excused.

M/Windschitl, S/Berg, to authorize payment of General Govt. claims in the amount of \$47,329.74 as follows: Revenue \$25,803.71; Public Health \$1,124.84; Road and Bridge \$9,362.76; Human Services \$701.55; Park Fund \$1,398.26; Ditch Fund \$8,624.62; Landfill \$314.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Consolidated Correctional Foods \$10,045.95; Erickson Engineering Co LLC \$8,897.00; I & S Group Inc \$6,770.65; Mn Dept of Corrections \$4,900.00. 41 Payments Less Than \$2,000 \$16,716.14; Final Total \$47,329.74; carried.

M/Windschitl, S/Borchert, to approve hardware/software purchases for 2021, under state contract pricing or competitive quotes, in the total amount of \$11,306 as follows: Auditor-Treasurer, Maintenance, and Sheriff - replace seven (7) Desktop Computers: \$5,383; Planning/Zoning - one (1) Lenovo Think Pad and Dock: \$1,679; Auditor-Treasurer, Veterans Services and Human Services - twelve (12) 24" Dell Monitors: \$2,160; Sheriff - two (2) 24" HP Monitor: \$240; Transit - one (1) HP LaserJet Pro Laser Printer: \$299; Human Services - one (1) HP Laserjet Printer with 3-drawer paper tray: \$1,545; carried 5-0.

M/Simonsen, S/Veerkamp, to accept quote #3663-1 in the amount of \$11,887.13 and quote #3664-1 in the amount of \$5,996.64 from MEI Total Elevator Solutions to add cameras to the two (2) Law Enforcement Center Elevators; carried 4-0-1, with Borchert abstaining.

Correspondence C-2 was accepted and filed. Veerkamp reported on the Ag Society meeting, and Rural MN Energy meeting.

M/Simonsen, S/Windschitl, to approve the installation of two (2) 2' x 2' "Vehicle Noise Laws Enforced" signs on CSAH 29 near the intersection of TH 4; noting that the sign will be installed at County expense; carried 5-0.

M/Windschitl, S/Simonsen, to approve the proposal by Daguna Consulting, Rochester, MN in the amount of \$6,500 for a Level I Mussel Survey and \$4,000 for a Level II Mussel Survey (if needed) for SP 008-608-041 (Bridge 2110 on CSAH 8 over the MN River), with Renville County paying for 50% of the survey; carried. No other bids were received.

M/Veerkamp, S/Borchert, to accept and file the February 2021 Budget Report (Cash Basis and Unaudited) which reflects activity at 16.7% of the budget year as follows: expenditures of \$5,804,584.20 or 13.9%, and revenues of \$4,042,044.48 or 9.7%%; and the February 2021 Supplemental Budgets Report noting expenditures of \$540,519.02 or 20.1%, and revenues of \$288,977.60 or 16.2% of annual budgeted activity; carried.

Correspondence C-1, and C-3 thru C-6 were accepted and filed. Simonsen reported on the PAC meeting; Windschitl reported on the Safety Committee; Borchert reported on the Emergency Communication meeting, and JP Workforce meeting; and Berg reported on the PAC meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:01 AM.

The Official Minutes of the Regular Meeting of 3-23-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)