

SYNOPSIS OF COUNTY BOARD MEETING

April 6, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen and County Attorney Charles Hanson (via Zoom).

M/Borchert, S/Veerkamp, to accept the Minutes of 03-23-2021 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to authorize payment of General Government claims in the amount of \$63,311.94 as follows: Revenue \$29,091.67; Public Health \$1,294.22; Road and Bridge \$31,658.29; Human Services \$828.00; Ditch \$30.24; Landfill \$409.52. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Carson/Barbara A \$2,000.00; Jones Law Office \$2,371.50; Midstates Equipment & Supply \$2,010.40; MN Elevator Inc \$6,900.22; River Bend-Kemske Business Products \$2,120.55; Ryan Tree & Aerial Service Inc \$17,620.00; Zacs Sales And Service \$9,259.38. 62 Payments less than \$2,000.00 total \$21,029.89; Final Total \$63,311.94; carried.

M/Borchert, S/Veerkamp, to approve the purchase of one (1) TactiTrack 32 GPS Tracker in the amount of \$1,518.00 from LENE, St. Joseph, MI; carried. One other quote was received for a Stealth 5 Tracking Device from Covertrack Group Inc., Scottsdale, AZ.

M/Windschitl, S/Berg, to approve the purchase of one (1) Centurian Scout Alarm System in the amount of \$4,375.00 from Response Technologies LTD, Harrison ,OH; carried. No other quotes were received.

M/Borchert, S/Simonsen, to amend the Sheriff Office Fee Schedule for "Permit to Carry" for veterans, National Guard members, Reservists, or active duty of U.S. Armed Forces to \$25.00 for any new or renewal permit; carried.

M/Windschitl, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2021-10 approving the State of MN, Dept. of Public Safety, Bureau of Criminal Apprehension Joint Powers Agreements with the County of Brown on Behalf of its County Attorney and Sheriff to use systems and tools available over the State's criminal justice data communications network for which the County is eligible.

M/Simonsen, S/Veerkamp, to accept the quote received for maintenance striping of 133 road miles in Brown County from AAA Striping Service in the amount of \$76,884.00; carried 5-0. Additional bids were received Sir Lines-A-Lot LLC and Traffic Marking Services.

M/Windschitl, S/Borchert, to approve the North Ridge Public Improvements Agreement between HADC Ridgeway and Brown County for a temporary slope easement and a permanent highway easement over and upon portions of Lot 1, Block 3 or North Ridge for the CSAH 13 (Boundary Street) Project; and authorize the Highway Engineer to sign said agreement; carried.

M/Simonsen, S/Borchert, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Borchert, S/Windschitl, to approve the FY 2021 State of MN Board of Water and Soil Resources MPCA SSTS Program Grant Agreement for Grant Program P21-3022 2021-Septic Treatment Systems-NRGB in the amount of \$18,600; carried.

M/Simonsen, S/Windschitl, to accept and order filed the January-April 2021 update for the Assessor's office; and also noting recognition for the Certified MN Assessor (CMA) License earned by Sheena Hillesheim and Jim Heil; carried.

Correspondence C-2 was accepted and filed. Veerkamp reported on the Cottonwood River Watershed meeting, CD 44 meeting, and RCRC meeting.

M/Borchert, S/Simonsen, to approve the Personnel Advisory Committee (PAC) assigned points to be effective 1-1-2021 for the following position descriptions due to the 2020 Salary Survey results of these positions falling outside a 10% variance between the average minimum and maximum hourly wage: 1) Human Services Office Services Supervisor – 281 points, 2) Planning and Zoning Dept. Office Support Specialist – 228 points, 3) Custodian (F/K/A Housekeeper) – 155 points, and 4) Facilities Technician (F/K/A Facilities Assistant) – 199 points; carried.

M/Simonsen, S/Berg, to approve the following market adjustments to be effective 1-1-2021: 1) Place the Custodian position description in Grade VI, and 2) Place the Highway Dept. Accountant Assistant position description in Grade IX; carried.

M/Borchert, S/Veerkamp, to approve PAC assigned points for the new position description Assistant Facilities Manager–285 points; carried.

M/Veerkamp, S/Windschitl, to approve the temporary employment appointments of Riley Appel at \$11.50/hour, Collin Ludewig at \$12.00/hour, Kyle Domeier at \$11.50 per hour and Jacob DeVries at \$11.00 per hour for the 2021 Summer Highway Engineering/Maintenance Student positions with start dates yet to be determined pending results of pre-employment drug screen and physical exam; carried.

M/Borchert, S/Simonsen, to approve the appointment of Marlayna Evers as a PT, 30 hours per week (0.75 FTE), Payroll Accountant in the Human Resources Dept. at the hourly rate of \$22.09, Grade XI, Step 2, with an anticipated start date of 4-26-2021; carried.

M/Simonsen, S/Berg, to approve the conditional FT Dispatcher position offer to Brienna Barnes at \$21.18/hour (Grade XI, Entry) with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Windschitl, S/Veerkamp, to set a Public Hearing date of Tuesday 4-27-2021 at 11:00 AM in the Law Enforcement Center Training Room of the Brown County Courthouse/Law Enforcement Center located in New Ulm, MN to receive public comments on the change from elected to appointed office for the Auditor/Treasurer; carried 4-1, with Borchert dissenting.

M/Windschitl, S/Borchert, to approve the Amendment to 2020 South Country Health Alliance (SCHA) Delegation Agreement between SCHA and Brown County effective 4-1-2020, noting amended changes include replacement of Section 6.9 and Section 10 in entirety and addition of Exhibit E; carried 5-0.

Correspondence C-1, and C-3 thru C-6 were accepted and filed. Simonsen reported on the Health Insurance meeting; Windschitl reported on the Health Insurance meeting, the CHB Exec meeting, SCHA Finance meeting, SCHA JP meeting, Enterprise North meeting, and George's steering committee; Borchert reported on CHB Exec meeting, SC EMS communication meeting, SC EMS Strategic meeting, MRCI meeting, and MRCI meeting; Berg reported on CD 44 and Landfill meeting.

At 11:20 AM, Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:22 AM. The Official Minutes of the Regular Meeting of 4-6-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us