

SYNOPSIS OF COUNTY BOARD MEETING

April 20, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with County Administrator Hansen and County Attorney Hanson.

M/Windschitl, S/Borchert, to accept the Minutes of 04-06-2021 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Veerkamp, to accept and order filed the March 2021 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Simonsen, S/Borchert, to approve the T-CPR Instruction Services Agreement between Allina Health Emergency Medical Service and the Brown County Sheriff's Office for Telephonic Cardiopulmonary Resuscitation Program (T-CPR) effective 7-1-2021, and authorize Sheriff Seidl to sign said agreement on behalf of Brown County; carried.

M/Borchert, S/Berg, to approve the Agreement between the Blue Earth County Sheriff's Office and the Brown County Sheriff's Office relating to National Crime Information Center Telecommunications for access to the National Crime Information Center (NCIC) Criminal Justice Data Network (CJDN) on behalf of the Brown County Sheriff's Office, and authorize Sheriff Seidl to sign said agreement on behalf of Brown County; carried.

M/Windschitl, S/Veerkamp, to ratify the purchase of one (1) PSAP Abandonment Device (PAD) from Lumen in the amount of \$2,488.46 for switching power between the Brown County Sheriff's Office Dispatch Center and the Blue Earth County Sheriff's Dispatch Center for implementation of the COOP Plan, and ratify the approval of the Lumen Master Service Agreement dated 4-8-2021; noting 9-1-1 funding will be utilized for said purchase and service agreements; carried 5-0. No other quotes were received.

At 9:17 AM, Chairman Berg convened the public hearing for the Partial Abandonment and Removal of Property for CD#38. The public hearing was attended by A/T Prochniak; Environmental Specialist Meyer, Assistant Engineer Lang, Brown Soil and Water Conservation District Manager Krueger, Petitioner Stueber; and two (2) interested landowners of the ditch system. A/T Prochniak noted that the public hearing notice was posted as required and mailed to all landowners of record. A/T Prochniak presented background information on the Partial Abandonment and Removal of Property for CD#38. Chairman Berg called for public testimony on the proposed abandonment and removal of property. After limited discussion, M/Simonsen, S/Veerkamp, to approve the abandonment of portions of CD #38 consisting of the West ½ of Section 16, Milford Township, T. 110 North, R. 31 West and authorize the County Attorney to prepare the Findings of Fact and Order to be considered at a following County Board meeting; carried 5-0.

M/Simonsen, S/Berg, to approve the removal of property from CD #38 consisting of SE4 of NW4 & SW4 except 28.74 acres, Section 16, Township 110, Range 31 and authorize the County Attorney to prepare the Findings of Fact and Order to be considered at a following County Board meeting; and authorize A/T Prochniak to make the benefit adjustment from \$990,523 to \$929,712; carried 5-0.

M/Windschitl, S/Simonsen, to authorize payment of General Government claims in the amount of \$403,888.01 as follows: Revenue \$178,210.73; Public Health \$5,001.27; Road and Bridge \$10,113.68; Human Services \$1,153.29; Park \$529.99; Ditch \$498.95; Capital Improvement Fund \$201,194.76; Landfill \$4,627.00; Score Fund \$2,558.34. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,427.65; Blue Earth Co Environmental Services \$2,000.00; Bureau of Criminal Apprehension \$3,720.00; Computer Informations Systems \$35,000.00; Consolidated Correctional Foods \$9,659.96; Crysteel Truck Equipment \$2,020.59; Full Service Electric Inc \$5,248.36; GEI Consultants Inc \$4,627.00; Grochow/Matthew Elroy \$2,076.75; Mn Counties Computer Cooperative \$12,965.21; Mn Dept Of Corrections \$5,425.00; Prairie Lakes Juvenile Detention Center \$7,626.00; River Bend-Kemske Business Products \$4,381.62; RTVision Inc \$4,050.00; Russell Consulting Specialists LLC \$3,063.03; Shi International Corp \$2,160.00; Trane U.S. Inc \$87,061.75; Transoptions Messaging Inc \$2,645.00; TSG Server and Storage \$9,994.54; Tyler Technologies Inc \$24,523.00; Uhl Company Inc \$117,186.40; University of MN \$20,082.20. 102 Payments Less Than \$2,000 \$35,943.95; Final Total: \$403,888.01; carried.

M/Simonsen, S/Borchert, to approve three (3) drainage ditch repair request and the payment of said repair; carried.

M/Veerkamp, S/Simonsen, to accept the bid received from DBi Services in the amount of \$305/acre in Zones NW and SE of Brown County for 2021 for ground spraying (spot spraying) for tree, brush, and weed control on the ditch slope and buffer of 39 drainage systems; carried. Two additional quotes were received from L&M Road Services and AIP Management.

M/Borchert, S/Veerkamp, to accept the notice of retirement from Cindy Meyer, FT Financial Specialist in the A/T Dept., effective 4-30-2021, and ratify the posting for a vacant FT Financial Specialist according to policy and union contract; carried.

M/Borchert, S/Berg, to authorize posting for a FT Adult Mental Health Social Worker according to policy; carried.

M/Veerkamp, S/Simonsen, to approve continuing employment with Steve Bjerke on a PT basis (up to 29 hours per week) up to 6-30-2021; carried.

M/Simonsen, S/Windschitl, to approve the resignation of Erika Alvarez as an IPT Public Health Account Technician effective 3-31-2021; carried.

M/Veerkamp, S/Borchert, to approve the resignation of Diane Hauth as an IPT Public Health Nurse effective 4-30-2021; carried.

M/Borchert, S/Berg, to approve and refer to PAC the Sheriff Office Administrative Assistant Position Description; carried.

Correspondence C-2 thru C-4 were accepted and filed. Veerkamp reported on a drainage meeting; Simonsen reported on a drainage meeting, and SWCD meeting; Windschitl reported on a SCHA JP Facilities meeting.

M/Simonsen, S/Veerkamp, to approve Conditional Use Permit Application (CUP) APP-C-0127 by Steve Lax on property owned by Steven A & Jeanette Lax described as part of the NE ¼ of the NW ¼, Lot B of the SE ¼ of the NW ¼, and the W ½ of the NE ¼ of Section 23, Township 109 North, Range 33 West, Leavenworth Township, Brown County, MN. Application is to renew amend an existing conditional use permit to continue to allow and an increase to 630 AU in a dairy operation, all located in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 5-0.

M/Veerkamp, S/Borchert, to approve CUP Application APP-C-0128 by Peter Eichberger on property owned by Peter Eichberger described as part of the North ½ of Section 7, excepting the South 800' of the East 414.14' in the SE ¼ of the NE ¼ of said Section 7, Township 108 North, Range 32 West, Albin Township, Brown County, MN. Application is to renew an existing conditional use permit to continue to allow gravel mining operation including gravel mining and extraction, crushing and hot-mix plant, all located in the A-1 Agricultural Protection Zoning District, with three (3) conditions; carried 5-0.

M/Borchert, S/Berg, to approve CUP Application APP-C-0129 by John Rosenhammer on property owned by John & Patricia Rosenhammer described as part of the N ½ of the NE ¼ Section 9, Township 108 North, Range 32 West, Albin Township, Brown County, MN. Application is to renew and amend an existing conditional use permit to continue use and to allow an increase to 446 AU in a dairy operation, all located in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 5-0.

M/Veerkamp, S/Berg, to approve Final Plat Application APP-P-0078 by Dan Juni on the property owned by Daniel H Juni known as Juni 6th Subdivision, Lot 1 (6.49 Acres) and Lot 2 (14.12 Acres) on the property described as Lot B of the NE ¼ of the NE ¼ and the NW ¼ of the NE ¼, Section 9, Township 110 North, Range 31 West, all in Milford Township, Brown County, MN. Application is to split one parcel into two parcels, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Berg, to approve Final Plat Application APP-P-0080 by Brian Domeier on the property owned by Brian Domeier ETAL known as Domeier Sigel Addition, Lot 1 (2.50 Acres), Lot 2 (8.48+- Acres) on the property described as Lot 1 of Governor Lot 2, Section 16, Township 109 North, Range 31 West, all in Sigel Township, Brown County, MN. Application is to split building site off from wooded area, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Windschitl, to approve Final Plat Application APP-P-0081 by Chad Hoffmann on the property owned by Chad M Hoffmann known as Hoffmann 9th Subdivision (4.46 Acres) on the property described as N ½ of the NW ¼ of the SW ¼, Section 9, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application is to split building site off from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Berg, to approve Final Plat Application APP-P-0082 by Mark Schaefer on the property owned by Mark P & Kim M Schaefer known as S & S 3rd Subdivision Lot 1 (2.50 Acres), Lot 2 (2.50 Acres), Lot 3 (2.50 Acres) on the property described as Lot 1, Block 1, Mack's 2nd Subdivision, Section 11, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application in to split the existing platted lot into 3 new platted lots, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Borchert, to approve Final Plat Application APP-P-0083 by Scott Vogel on the property owned by Donald Kieper known as Donald Kieper Subdivision (2.73 Acres) on the property described as the balance of the W ½ of the NE ¼, Section 18 Township 109 North, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to split building site off form tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Simonsen to approve the GEI Proposal No. 2100868 dated 3-26-2021 in the estimated amount not to exceed \$96,100 for construction preparation, construction oversight and documentation and engineering support, and construction documentation report for the construction of Cell 21 at the Brown County Sanitary Landfill Site; carried.

M/Simonsen, S/Windschitl to approve the following revisions to the 2019-2021 Sanitary Landfill Operation Contract with Mathiowetz Enterprises, Inc. (MEI) to operate the Brown County Landfill as recommended by the Solid Waste Advisory Commission (SWAC): 1) Notification of new Landfill Operator Steven Thordson, effective 3-9-21; 2) Enforcement of site guidelines signage including cost for minimum size

load charge for ½ yard=\$15.00; 3) Additional payment of \$8,970 per year for a second employee on Saturdays effective 4-1-2021; 4) Additional payment of \$31,200 per year for a second part time employee due to safety and collections improvements at the gate; and 5) Installation of power open/close gate with MEI participating with the gate installation costs; carried.

M/Borchert, S/Simonsen, to approve the State of MN Income Contract through the MN Commissioner of Corrections Field Services Unit for Sentence to Service (STS) program for non-dangerous offenders ordered to perform community work service for the period from 7-1-2021 to 6-30-2023, and authorize the County Board Chair and Probation Director to sign said contract with the total two year cost to Brown County of \$305,404.86; carried.

M/Borchert, S/Simonsen, to accept and file the Sentence-to-Service (STS Crew Leaders and the Juvenile STS Quarterly Reports for 1-1-2021 through 3-31-2021; carried.

Correspondence C-1 and C-5 thru C-6 were accepted and filed. Borchert reported on a RAC meeting; Berg reported on JD 18 meeting, P & Z meeting, and Public Health meeting.

Calendars were coordinated for the next two week period.

M/Borchert, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$170,066.74. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Public Health Nursing \$6,000.00; Clements Lumber Co. \$3,856.45; Confidential Client \$2,975.98; Greater MN Family Services \$13,199.88; MN Human Services \$76,180.08; Pro Kinship for Kids \$3,250.00; River Bend-Kemske Business Products \$2,672.87; Superior Mobility \$3,580.66; Verizon Wireless \$3,197.71; One hundred sixty payments less than \$2000 total \$55,153.11. Final total is \$170,066.74; carried.

M/Veerkamp, S/Simonsen, to convene into closed session to consider Social Service Payments; carried.

M/Veerkamp, S/Borchert, to authorize the payment of Social Services payments in the amount of \$154,915.63; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Evaluation Center \$3,195.00; Confidential \$2,089.40; DHS MNSOP \$4,264.05; DHS St. Peter RTC – 472 \$10,069.70; Forensic Nursing Home \$2,638.10; Gehring/Emily or Joseph \$2,427.86; Gerard Nexus \$10,115.92; Confidential \$3,498.01; Kretsch/Alissa & Steven \$3,186.63; LDR Home Care LLC \$6,275.57; MBW Company SILS Program \$3,128.70; McCrossan Boys Ranch \$4,268.70; MN Valley Action Council \$16,928.85; MRCI Inc. \$4,340.07; Prairie Lakes Youth Programs \$23,159.32; Prairie Support Services LLC \$2,809.06; Ries/Deana \$2,362.20; Showalter/Brandon & Sarahi \$2,144.84; Sioux Trails Mental Health Center \$2,163.23; Spurgin/Gerane \$3,462.89; Village Ranch Inc. \$7,843.93; Volunteers of America \$11,040.00; 38 payments less than \$2,000 total \$23,503.60; Final Total \$154,915.63.

M/Borchert, S/Windschitl, to cease the closed session and reconvene the open session; carried.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:13 AM.

The Official Minutes of the Regular Meeting of 4-20-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us