

## SYNOPSIS OF COUNTY BOARD MEETING

April 27, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Member Kuster, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson (via Zoom). Lay Board Member Gieseke was excused.

M/Borchert, S/Berg, to accept the Minutes of 04-20-2021 and authorize publication of the Synopsis of same; carried.

The Board recognized employees meeting five year benchmarks in years of service with Brown County in 2020; award 2020 recipients of the Safety, Distinguished Service, and Commissioner Awards; and recognize the 2020 Retirees.

M/Borchert, S/Veerkamp, to approve the School Health Nursing Services Agreement with Budget Amendment February 2021 for Springfield School District #85 for Non-Public School St. Raphael for the 2020-2021 school year in the amended total amount of \$5,435.95; carried.

M/Windschitl, S/Simonsen, to approve the United Way of Brown County Area Community Investment Grant Application in the amount of \$3,000 for 2021-2022 funds to support the Universal Contact Home Visiting and Follow Along Programs; carried.

M/Windschitl, S/Borchert, to accept and order filed the South Country Health Alliance Member County Board 2021 Report which noted the 2020 Year-End Audit, 2020 Financial Results, 2021 Budget, Risk Corridor/RBBC Protection, and COVID Statistics; carried.

M/Borchert, S/Veerkamp, accept and order filed the report on 2020 Income Maintenance Activities/Programs; carried.

M/Simonsen, S/Borchert, accept and order filed the annual report on 2020 Collections and Social Services Fraud Investigations; carried.

M/Veerkamp, S/Simonsen, to approve proposal #JE21075 from UHL dated 4-15-2021 in the amount of \$12,729 for purchase and installation of eight (8) Security Cameras for the Exterior of the Community Services Building; noting that vendor is preferred as they have also installed cameras at the Courthouse Building; carried. No other quotes were received.

M/Borchert, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$5,459.64. In accordance with MS 375.12 the following claims exceed \$2,000: none; final total is \$5,459.64; carried.

M/Simonsen, S/Berg, to accept and file the following Consent Agenda Items: Out-of-Home Placement Costs Report; Heartland Express Report; House of Lights; Brickstone Manor; and MACSSA Legislative Concerns; carried.

Lay Board Member Judy Kuster was excused.

M/Borchert, S/Veerkamp, to approve the Memorandum of Understanding between the Brown County Sheriff's Office (BCSO) and the Blue Earth County Sheriff's Office (BECOS) for temporary dispatch services by BECSO for BCSO due to staffing shortages by the BCSO; and authorize the Brown County Sheriff to sign said Memorandum of Understanding on behalf of Brown County; carried.

M/Windschitl, S/Simonsen, to accept the resignation of Ted Boraas, FT Dispatcher in the Sheriff's Office, effective 4-20-2021, and authorize to post the vacancy for a FT Dispatcher according to policy and union contract; carried.

M/Simonsen, S/Berg, and passed 5-0 to approve Findings of Fact and Order Regarding Petition for Partial Abandonment of County Ditch No. 38 whereby IT IS ORDERED as follows: 1. With regard to Ditch 38, the existing reach of Lateral 8A from existing stations 1+60 to 14+00, Lateral 10 from existing stations 10+00 to 17+00, and Lateral 12 from existing stations 3+37 to 4+00 all in the SE ¼ of the NW ¼ and the SW ¼ of Section 16, Township 110 north, Range 31 west, are hereby abandoned. 2. The Ditch Inspector shall verify that the abandoned parts have been capped and sealed. If this work has not been performed, it shall immediately be performed and the costs paid by Petitioners. 3. Any future repair petition may not be accepted for the aforementioned abandoned parts of the drainage systems and the responsibility of the drainage authority for those parts of the drainage systems hereby ends. 4. This Order does not release the property from a drainage lien filed on account of the drainage systems before the date of this Order. 5. This Order does not release the property from any assessment or a drainage lien filed on or after the date of this Order for costs incurred on account of the drainage systems before the date of this Order. 6. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

M/Simonsen, S/Berg, and passed 5-0, to approve Findings of Fact and Order Regarding Petition for Removal of Property of County Ditch No. 38 whereby IT IS ORDERED as follows: 1. With regard to Ditch 38, approximately 1240 feet of CD 38, Lateral 8A tile, approximately 700 feet of CD 38, Lateral 10, and approximately 63 feet of CD 38, Lateral 12, all in the SE ¼ of the NW ¼ and the SW ¼ of Section 16, Township 110 north, Range 31 west, are hereby removed. 2. Viewer Mark Behrends explained the method of determining benefits and damages after the removal of property and went through the Viewers' Redetermination of Benefits Report and the benefits and damages statement attached as Exhibit "A." 3. The

benefits and damages of the proposed removal have been properly determined with a total benefits of \$929,712. 4. This Order does not release the property from a drainage lien filed on account of the drainage systems before the date of this Order. 5. This Order does not release the property from any assessment or a drainage lien filed on or after the date of this Order for costs incurred on account of the drainage systems before the date of this Order. 6. The appeal period will be thirty (30) days after this Order is signed and filed in the County Auditor-Treasurer's Office.

Correspondence C-2 thru C-4 were accepted and filed. Veerkamp reported on the Ag Society meeting; Simonsen reported on the PAC meeting; and Windschitl reported on the SCHA meeting.

At 11:00 AM, Chairman Berg convened the public hearing to consider changing the Brown County Auditor/Treasurer position from elected to appointed. The public hearing was attended by A/T Prochniak; County Administrator Hansen; and six (6) interested citizens. County Administrator Hansen noted that the public hearing notice was published in all county newspapers and affidavits of publication have been received. County Administrator Hansen presented background information and explanation of transition for changing position status from elected to appointed. Chairman Berg called for public testimony on the proposed change from elected to appointed for the Auditor/Treasurer position. After considerable discussion, M/Simonsen, and S/ Veerkamp, to table the vote for a future meeting; carried.

M/Simonsen, S/Windschitl, to approve the purchase of one (1) Rice Lake Weighing Survivor OTR Steel Deck Truck Scale (including weighing digital indicator, ticket printer, concrete foundation, labor and installation) in the amount of \$104,860.00, plus estimated shipping of \$1,200 from North Star Scale Inc., Ormsby, MN; as recommended by the Solid Waste Advisory Committee; carried 5-0. Additional quotes were received from KennedyScales.com for a Mettler VTS100 Steel Deck Truck Scale (including IND570 display, scale delivery & crane, foundation, and excavation) and Lake Country Scale Works, Inc., Willmar, MN for a Durline Model 80'x12' Electro-Mechanical Truck Scale (including truck scale kit, 720i LCD Display, ticket printer and cables, material/labor for Pit/Approaches, installation and shipping/transportation, and manhole installation/materials/labor)

M/Windschitl, S/Berg, to approve the quote from New Ulm Furniture in the amount of \$1,529.00 (including carpet tile, adhesive, installation, and removal and disposal of old carpet) to replace carpeting in the Law Enforcement Lobby; carried 4-0-1, with Borchert abstaining. Additional quotes were received from Miesen's, Springfield, MN and Design Home, New Ulm, MN.

M/Veerkamp, S/Windschitl, to approve the quote from Miesen's, Springfield, MN in the amount of \$18,347.60 (carpet tile, floor prep, and installation) to replace carpeting in the 2<sup>nd</sup> floor reception and hallways of the Law Enforcement Center; noting that funds in the approximate amount of \$1,835.91 from a recent insurance claim will be utilized for the carpet replacement; carried 5-0. Additional quotes were received from New Ulm Furniture and Design Home, New Ulm, MN.

Correspondence C-1 and C-5 were accepted and filed. Berg reported on the JD 18 meeting, and the BCEDP meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:20 PM. The Official Minutes of the Regular Meeting of 4-27-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)