

SYNOPSIS OF COUNTY BOARD MEETING

May 18, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with County Administrator Hansen and County Attorney Hanson.

M/Borchert, S/Veerkamp, to accept the Minutes of 05-04-2021 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to accept and order filed the April 2021 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Borchert, S/Veerkamp, to approve the purchase of eleven (11) Motorola APX6000 700/800 MHz Portable Radios with chargers, speaker mics and ARMER programming and one (1) Motorola APX6500 700/800 MHz Mobile Radio with accessories and ARMER programming from Alpha Wireless in total amount of \$47,773.13 for use in the Sheriff dept.; with the purchase to replace the existing eleven (11) Motorola XTS2500 Portable radios be deemed surplus and transferred to the Brown County Highway Dept.; carried 5-0. No other quotes were received.

M/Borchert, S/Berg, to authorize payment of General Government claims in the amount of \$266,053.16 as follows: Revenue \$163,246.71; Public Health \$2,643.73; Road and Bridge \$30,624.17; Human Services \$387.69; Park \$1,981.18; Ditch \$7,408.57; Landfill \$54,595.54; Score fund \$5,165.57. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above:

Alpha Wireless Communications \$2,427.65; Avenue Insights & Analytics \$6,656.77; Cashwise Pharmacy \$4,463.87; Consolidated Correctional Foods \$9,898.63; Dell Marketing LP \$3,749.20; General Office Products Company \$16,516.60; I & S Group Inc \$7,389.53; Liberty Tire Recycling LLC \$5,004.13; Loffler Companies INC \$2,034.33; Mathiowetz Enterprises Inc \$2,770.63; MN Counties Computer Cooperative \$34,019.52; MN Dept of Corrections \$5,250.00; MN Dept of Transportation \$10,709.80; Mn Pollution Control Agency \$9,147.20; North Star Scale Inc. \$41,944.00; Nutrien Ag Solutions \$15,362.12; Prairie Lakes Juvenile Detention Center \$4,693.39; Premier Biotech Labs LLC \$3,061.73; SHI International Corp \$10,271.00; Stepp MFG \$2,757.11; Traut Companies \$8,184.50; Tyler Technologies Inc \$20,273.00. 121 Payments Less Than \$2,000 \$39,468.45; Final Total: 266,053.16; carried.

M/Simonsen, S/Veerkamp, to accept and order filed the George's Amusement Center Condition Report April 2021 that was submitted to the State Historic Preservation Office to consider the demolition of George's Ballroom; carried.

M/Veerkamp, S/Windschitl, to approve ten (10) drainage ditch repair requests and the payment of said repairs; carried.

M/Windschitl, S/Simonsen, to approve the commitment by Brown County of a 10% local share as needed for consideration of funding from the MN Dept. of Transportation for the Railroad Grade Crossing Safety Program-Section 130 Project; carried.

M/Borchert, S/Berg, to approve the conditional FT Dispatcher position offer to Natasha Weikle at \$21.18/hour (Grade XI, Entry) with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Simonsen, S/Veerkamp, to approve the appointment of Christie Engel as FT Adult Mental Health Social Worker at the Master's level Grade XVI, Step 1, hourly rate of \$28.58 with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Borchert, S/Simonsen, to approve the updated language to the Facilities Manager and Assistant Facilities Manager Position Descriptions; carried.

M/Veerkamp, S/Simonsen, to accept the notice of resignation/retirement from Auditor/Treasurer Jean Prochniak effective 6-30-2021; carried.

M/Simonsen, S/Windschitl, to take Resolution 2021-11 off the table from the 4-27-2021 meeting, to consider changing the Auditor-Treasurer from elected to appointed; carried.

M/Windschitl, S/Borchert, and passed 4-0 (Simonsen dissenting), to approve Brown County Resolution 2021-11, approving the office of the Brown County Auditor-Treasurer from Elected to Appointed as of 7-1-2021.

M/Veerkamp, S/Berg, to approve the Auditor-Treasurer Position Description; carried.

M/Borchert, S/Windschitl, to approve the posting for a FT Brown County Auditor/Treasurer considering a salary range of \$91,519 to \$111,856 for the search and recruitment process; carried.

M/Veerkamp, S/Borchert, to approve Conditional Use Permit Application (CUP) APP-C-0130 by Brian Schwartz of Schwartz Family LLC on property owned by Patrick A & Janice M Hoffmann described as Govt Lot 5 of Section 7, Township 109 North, Range 31 West, Sigel Township, Brown County, MN. Application is for a conditional use permit to allow up to a maximum of 999 Animal Units of swine through construction of a swine finishing operation, all located in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 5-0.

M/Windschitl, S/Berg, to approve CUP Application APP-C-0131 by Rich Walters on property owned by Ruth Mack described as East 44 acres of the E ½ of the Southwest ¼ fo Section 12, Township 110 North, Range 31 West, Milford Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to continue to allow the use of gravel extraction & processing operation to include crushing & screening, all located in the A-1 Agricultural Protection Zoning District, with three (3) conditions; carried 5-0.

M/Borchert, S/Simonsen, to accept and file the 2021 1st Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 25% of the budget year as follows: Expenditures of \$8,480,031.14 or 20.3%, and revenues of \$6,217,734.18 or 14.8%; and the 2021 1st Quarter Supplemental Budgets Report noting expenditures of \$665,885.07 or 24.7%, and revenues of \$375,973.50 or 21.0% of budgeted activity; carried.

Correspondence C-1 thru C-6 were accepted and filed. Veerkamp reported on the RCRC meeting; Simonsen reported on the IMMTRACK meeting; Windschitl reported on the SCHA meeting, and BCHS meeting; Borchert reported on the BC Evaluation meeting, and MVAC meeting; Berg reported on the GBERBA meeting, and Planning and Zoning meeting.

Calendars were coordinated for the next two week period.

M/Simonsen, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$91,198.65. In accordance with MS 375.12 the following claims exceed \$2,000: Greater MN Family Services \$13,247.98; MN Dept of Transportation \$9,154.73; MN Human Services \$5,231.68; PRO Kinship for Kids \$3,250.00; River Bend-Kemske Business Products \$2,486.49; Sturm Funeral Home \$2,114.00; Superior Mobility \$4,314.51; Verizon Wireless \$3,203.47; One hundred fifty five payments less than \$2000 total \$48,195.79. Final total is \$91,198.65; carried.

M/Simonsen, S/Veerkamp, to convene into closed session to consider Social Service Payments; carried.

M/Windschitl, S/Veerkamp, to authorize the payment of Social Services payments in the amount of \$208,443.79; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Evaluation Center \$10,136.41; Dept of Human Services CCDTF \$3,755.85; DHS MNSOP \$4,126.50; DHS St. Peter RTC – 472 \$9,660.00; Families First Collaborative \$29,875.00; Forensic Nursing Home \$2,553.00; Confidential \$2,480.92; Gerard Nexus \$9,789.60; Confidential \$2,952.30; Kretsch/Alissa & Steven \$2,812.96; LDR Home Care LLC \$2,783.07; Lutheran Social Services \$15,360.00; MBW Company SILS Program \$2,792.19; Midwest Monitoring & Surveillance \$2,169.50; MN Valley Action Council \$19,690.59; MRCI Inc. \$4,546.74; Prairie Lakes Youth Programs \$24,951.02; Prairie Support Services LLC \$2,131.42; Spurgin/Gerane \$5,725.18; Three Counties for Kids \$11,050.00; Village Ranch Inc. \$7,590.90; 3 payments less than \$2,000 total \$31,510.64. Final Total is \$208,443.79.

At 11:00 AM, Chairman Berg ceased the closed session for Social Service Payments and convened the closed session for Labor Strategy Planning a Closed Session pursuant to M.S. 13D.03 for Labor Strategy Planning. This session was attended by Commissioners Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen, County Attorney Hanson, Sheriff Seidl, Chief Deputy Depew, Lieutenant Winter, and HR Director Schaefer. After considerable discussion, M/Simonsen, S/Windschitl, to cease the closed session for Labor Strategy Planning and reconvene the open session; carried.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:05 PM. The Official Minutes of the Regular Meeting of 5-18-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us