

SYNOPSIS OF COUNTY BOARD MEETING

May 25, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, along with Lay Board Member Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson (via Zoom). Veerkamp was excused.

M/Borchert, S/Simonsen, to accept the Minutes of 05-18-2021 and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/Borchert, to accept and file the annual Family Facilitator Program Report which noted that 70 families and 137 children received voluntary Family Facilitator services in 2020; carried.

M/Borchert, S/Windschitl, to approve the Contract for Family Facilitator Services for the period of 7-1-2021 thru 6-30-2022 with the following school districts: New Ulm School District No. 88; Springfield School District No. 85; and Sleepy Eye School District No. 84; carried.

M/Borchert, S/Simonsen, to accept and file the regional South Central Community Based Initiative (SCCBI) annual report; carried.

M/Simonsen, S/Windschitl, to accept and order filed the Brown County Local Advisory Council, Bridge on Center (BOC), and Adult/Children's Mental Health program annual reports; carried.

M/Windschitl, S/Berg, to authorize posting a vacancy for a FT Accounting Technician in the Human Services Dept. according to policy; carried.

M/Simonsen, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$15,205.15. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,364.00; Twenty-four payments less than \$2,000 total \$12,841.15; Final total is \$15,205.15; carried.

M/Windschitl, S/Simonsen, to accept and file the following Consent Agenda Items: Out-of-Home Placement Costs Report; Heartland Express Report; Out of State Trip to Montana; and 2021 Legislature Session; carried.

Correspondence C-3 thru C-5 were accepted and filed. Simonsen reported on the PAC meeting; Borchert reported on the SC EMS Finance meeting; and Berg reported on the PAC meeting, and County Road 13 meeting.

Lay Board Member Judy Kuster and DeeAnn Gieseke were excused.

M/Windschitl, S/Borchert, to approve the request from the City of New Ulm to close a portion of CSAH 13 (Center St.) between Garden St and Highland Ave. on 9-11-2021 from approximately 8:15 PM to 9:00 PM for a fireworks show during the Hermannfest celebration, noting that the City of New Ulm approved said request on 4-20-21; carried.

M/Borchert, S/Simonsen, to approve the request from the City of Comfrey to close a portion of CSAH 36 (Brown St. & White St.) between Ochre St. and Broad St. on 7-9-2021 from 5:00 PM to 8:00 PM for a parade and to close a portion of CSAH 36 from Field St. to Broad St. on 7-9-2021 from 8:00 PM to 1:00 AM for a street dance; carried.

M/Simonsen, S/Windschitl, to approve the School Health Nursing Service Agreement between Brown County Public Health and Sleepy Eye School District #84 for 2021 Summer School; carried.

M/Windschitl, S/Berg, to accept the MN Dept. of Health Grant Award Amendment #1 for Grant Agreement SWIFT Contract #185520 with Brown County Public Health extending the coverage period to 6-30-2022 to utilize the remaining grant funds in the amount of \$2,861.84 for enhancing influenza vaccination; and authorize the County Public Health Director to sign said grant agreement amendment; carried.

M/Borchert, S/Simonsen, to approve Brown County Public Health's Agreement for Daycare/Preschool Consultation Services with Little Sprouts Learning Center effective 5-25-2021 through 7-25-2021; carried.

M/Windschitl, S/Borchert, to accept and file the Public Health Update 5-25-2021 on: COVID 19 Situational Update; Partial Demobilization of COVID 19 Response Incident Command System (ICS); Gradual Return to More Public Health Programs; Agency Evaluation; Congressman Hagedorn Visit; and Advisory Committee Minutes 2-10-2021; carried.

M/Windschitl, S/Berg, to approve the renewal of the Redwood-Cottonwood Rivers Control Area (RCRCA) Joint Powers Agreement for the period of 7-1-2021 through 6-30-2023, and authorize the Brown County Board delegate to sign said JPA renewal; carried.

M/Windschitl, S/Simonsen, to accept and file the April 2021 Budget Report (Cash Basis and Unaudited) which reflects activity at 33.3% of the budget year as follows: expenditures of \$11,490,501.26 or 27.4%, and revenues of \$6,804,753.11 or 16.3%; and the April 2021 Supplemental Budgets Report noting expenditures of \$750,442.86 or 27.9%, and revenues of \$482,775.72 or 27.0% of annual budgeted activity; carried.

M/Windschitl, S/Borchert, to approve the Year 2022 Budget Guidelines including a 2% salary plan adjustment for non-union employees for budgeting purposes, subject to final budget approval; and noting authorization for administration to approve budgeted capital expenditures up to \$5,000; carried.

M/Simonsen, S/Berg, to approve the Asst. License Bureau Supervisor position description PAC assigned 278 points; and authorize to internally post a vacancy for a FT Asst. License Bureau Supervisor; carried.

M/Borchert, S/Simonsen, to approve extending to 9-15-2021 the allowance of the accrual of vacation time to exceed the 200 hour limit due to vacation requests denied for the employees whose position's duties and department staffing needs are directly impacted due to the COVID-19 virus as approved by the Dept. Head and Human Resources Director; carried.

M/Simonsen, S/Borchert, to acknowledge Natasha Weikle's withdrawal from consideration for the Full-Time Dispatcher position; carried.

M/Windschitl, S/Berg, to approve the appointment of Traci Abrahamson as FT Financial Specialist in the Auditor-Treasurer Office at Grade XI, Step 3, hourly rate of \$22.57 with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks; carried.

M/Borchert, S/Simonsen, to accept the resignation of Tara Fausch from her FT Public Health Nurse position effective 6-16-2021 and authorize to post for a vacant FT Public Health Nurse position according to policy; carried.

M/Simonsen, S/Berg, to authorize posting internally for an IPT Public Health Nurse according to policy; carried.

M/Borchert, S/Berg, to approve County Board 2022 draft budget review dates from 9:00 AM – 4:00 PM on August 23rd; August 25th; and August 30th, with August 31st being an alternate date; carried

Correspondence C-1 thru C-2 were accepted and filed.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:25 AM.

The Official Minutes of the Regular Meeting of 5-25-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us
Home Page Address: www.co.brown.mn.us