

SYNOPSIS OF COUNTY BOARD MEETING

June 15, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with County Administrator Hansen and County Attorney Hanson (via Zoom).

M/Borchert, S/Veerkamp, to accept the Minutes of 06-01-2021 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Windschitl, to accept and order filed the May 2021 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Simonsen, S/Veerkamp, to approve the 2021 State of MN Annual County Boat and Water Safety Grant Contract Agreement in the total amount of \$3,320 for the period 1-1-2021 thru 6-30-2022; carried.

M/Borchert, S/Berg, to approve licenses for the following establishments in Brown County for a period of one year from 7-1-2021 to 6-30-2022: Essig Baseball Association 3.2 Percent On/Off Sale Liquor License - \$80; Siegel Athletic Association 3.2 Percent Off Sale Liquor License - \$40; Church of the Japanese Martyrs 3.2 Percent On Sale Liquor License - \$40; Flying Dutchman Cycle Club 3.2 Percent On Sale Liquor License - \$40; Stark Baseball Club 3.2 Percent On Sale Liquor License - \$40; Searles Baseball Association 3.2 Percent On Sale Liquor License - \$40; Leavenworth Baseball Association 3.2 Percent On Sale Liquor License - \$40; carried.

M/Windschitl, S/Veerkamp, to authorize payment of General Government claims in the amount of \$112,207.33 as follows: Revenue \$64,154.63; Public Health \$4,035.81; Road and Bridge \$18,563.93; Human Services \$7,847.85; Building Fund \$2,482.15; Park \$5,104.52; Ditch \$8,490.58; Landfill \$15.74; Score Fund \$1,512.12. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,427.65; Behrends/Mark \$4,413.20; Blomeke Construction Inc \$9,110.80; Blue Earth Co Sheriff \$11,460.30; Cashwise Pharmacy \$5,826.08; Cellebrite Inc \$4,300.00; Consolidated Correctional Foods \$9,898.47; I & S Group Inc \$3,100.50; Journal Inc/The \$2,217.08; Klassen Mechanical Inc \$2,231.43; L & S Construction Corp \$2,478.65; MN Elevator Inc \$6,649.06; RT Vision Inc \$4,296.65; Uhl Company Inc \$9,546.75; Valley Asphalt Products Inc \$3,005.38. 94 Payments Less Than \$2,000 \$31,245.33; Final Total: \$112,207.33; carried.

M/Simonsen, S/Veerkamp, to accept and file the Cash Management/Investment Report ending 5-31-2021 which reflects a total portfolio balance of \$39,252,221.71 with an average overall interest rate for the portfolio of .35%; carried.

M/Borchert, S/Simonsen, to award the SAP 008-634-011 on CSAH 34 and SAP 008-635-015 on CSAH 35 to M. R. Paving & Excavating, Inc. in the amount of \$4,099,529.99, noting that the awarded amount is contingent upon the City of Sleepy Eye approval; carried 5-0. No other bids were received.

M/Simonsen, S/Veerkamp, to approve the appointment of Sharylyn Pioske as FT Assistant License Bureau Supervisor at the hourly rate of \$22.46, Grade XII, Entry, with a start date of 6-18-2021; carried.

M/Borchert, S/Berg, to approve the appointment of Paul Wesselmann as FT Assistant Facilities Manager at Grade XIII, Step 6 hourly rate of \$27.13 effective 6-18-2021; carried.

M/Windschitl, S/Simonsen, to approve the appointment of Tara Fausch as IPT Public Health Nurse/RN at the hourly rate of \$31.80, Grade XVI, Step 6, with a start date of 6-21-2021; carried.

M/Veerkamp, S/Simonsen, to accept the resignation of Kim Hemphill-Schmitz, Human Services Adult Mental Health Social Worker, effective 5-13-2021, and authorize delaying a posting for a FT Adult Mental Health Social Worker until a determination of staffing needs is made; carried.

M/Windschitl, S/Veerkamp, to accept the resignation of Megan Schwab as FT Intake Social Worker in the Human Services Dept. effective 6-25-2021, and authorize to recruit for a FT Intake Social Worker; carried.

M/Simonsen, S/Berg, to accept the resignation of Craig Morris, PT Sleepy Eye Facilities Technician effective 6-23-2021, and authorize to post the vacancy for one PT Sleepy Eye Facilities Technician according to policy; carried.

M/Windschitl, S/Borchert, to approve the appointment of Matthew Gleisner as an IPT Dispatcher at \$21.63/hour (Grade XI, Step 1) contingent on the passage of the pre-employment background check with an anticipated hire date to be 6-28-2021; carried.

M/Borchert, S/Veerkamp, to accept and file the 2020 CVSO Annual Report, which noted filing of 97 claims and various other federal VA related tasks; information on veteran deaths and Soldiers Rest plot usage; State Soldiers Assistance Program Benefits; and Veterans Hospital Shuttle usage; carried.

M/Borchert, S/Simonsen, to approve adding an Administrative Assistant Position to the Veteran Services 2022 budget beginning 7-1-2022, subject to final budget approval; carried 3-2, with Windschitl and Berg dissenting.

M/Borchert, S/Simonsen, to approve Conditional Use Permit Application (CUP) APP-C-0132 by Jay Parker on property owned by Oak Shores LLC described as the Northerly 18.77 acres of Government Lot Four less the westerly 1015 feet thereof, Section 30, Township 108 North, Range 30 West, Lake Hanska Township,

Brown County, MN. Application is for a Conditional Use Permit to allow a campground with a maximum of six (6) campsites all located in the Shoreland Protection Zoning District, with three (3) conditions; carried 5-0.

M/Simonsen, S/Windschitl, to approve CUP APP-C-0133 by Thomas Rose on property owned by Thomas Rose described as Outlot B of the balance of the SW ¼, Section 7, Township 109 North, Range 30 West, Cottonwood Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to continue to allow the use of a Sign & Decal making business, all located in the A-1 Agricultural Protection Zoning District, with three (3) conditions; carried 5-0.

M/Veerkamp, S/Borchert, to approve CUP APP-C-0134 by Theodore Anderson Prairie Agronomics on property owned by Theodore J Anderson described as the N ½ of the SE ¼, Section 36, Township 109, Range 34 West, Burnstown Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to continue to allow the use of a 595 AU beef steer feedlot operation, all located in the A-1 Agricultural Protection Zoning District, with five (5) conditions; carried 5-0.

M/Borchert, S/Berg, to approve Preliminary Plat Application APP-P-0084 by Jack Forsberg on the property owned by Jack M Forsberg Etal know as Forsberg First Addition, Lot 1 (3.65 acres), Lot 2 (16.68 Acres) and Lot 3 (30.02 acres) on the property described as Lot B of the SW ¼ of the NE ¼; and NW ¼ of the NE ¼, Section 5, Township 110 North, Range 31 West, all in Milford Township, Brown County, MN. Application is to split the existing platted lot into 3 new platted lots, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Windschitl, to approve the request to increase in FTE for the Feedlot Officer position from .60 FTE to 1.0 FTE in the draft 2022 budget, beginning 6-1-2022, subject to final budget approval; carried 5-0.

M/Windschitl, S/Veerkamp, to approve 2020 Emergency Management Performance Grant (EMPG) for Federal funding assistance through the MN Dept. of Public Safety Homeland Security and Emergency Management Division for the Brown County Emergency Management Program in the amount of \$21,727 and authorize the Board Chair to sign said grant agreement; carried.

M/Windschitl, S/Berg, to approve the Agreement for Professional Nurse Consultation Services between Brown County Public Health and Enterprise North Inc.; carried.

M/Borchert, S/Simonsen, to approve the addition of a Public Health Educator-Planner position to the Public Health draft 2022 Budget, subject to final budget approval; carried 4-1, with Windschitl dissenting.

M/Windschitl, S/Simonsen, to accept and order filed the Public Health Update 6-15-2021 on: COVID-19 Situational Update; COVID-19 Response Hotwash with Staff; 2020 MN Suicide and Overdose Data; MN WIC Participation; Vaccination Rates; Heat Illness; and Advisory Committee Meeting Minutes 4-14-2021; carried.

M/Borchert, S/Berg, to approve the Memorandum of Understanding (MOU) document to be used by Brown County Public Health for the rental of an Ice Castle Fish House for COVID-19 vaccination clinics; carried.

M/Simonsen, S/Veerkamp, to accept and file the Brown County Extension update; carried.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$70,694.20. In accordance with MS 375.12 the following claims exceed \$2,000: Chuck Spaeth Ford \$2,111.01; Confidential Client \$2,150.00; Mikes Collision & Tire \$2,875.69; MN Human Services \$12,519.22; Routematch Software LLC \$3,914.23; Superior Mobility \$2,309.07; One hundred fifty payments less than \$2,000 total \$44,814.98. Final total is \$70,694.20; carried.

M/Borchert, S/Veerkamp, to convene into closed session to consider Social Service Payments; carried.

M/Windschitl, S/Berg, to authorize the payment of Social Services payments in the amount of \$158,471.72; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown County Evaluation Center \$5,007.76; Carlson Counseling & Consulting \$3,500.00; Dept of Human Services CCDTF \$9,746.29; DHS MNSOP \$4,264.05; DHS St. Peter RTC – 472 \$9,982.00; Forensic Nursing Home \$2,638.10; Confidential \$3,050.71; Heymann Builders LLC/J.H. \$9,250.00; Kretsch/Alissa & Steven \$2,602.89; MBW Company SILS Program \$2,637.57; MN Valley Action Council \$14,425.70; MRCI Inc. \$4,133.40; Northwood Children's Home \$4,020.96; Pierson/Alexandria & Matthew \$2,418.78; Prairie Lakes Youth Programs \$26,213.70; Spurgin/Gerane \$4,164.24; Confidential Client \$4,190.25; Village Ranch Inc. \$7,843.93; Woodland Hills \$9,169.51; 37 payments less than \$2,000 total \$29,211.88; Final Total \$158,471.72.

M/Veerkamp, S/Windschitl, to cease the closed session for Social Service Payments and convene the open session; carried.

Chairman Berg recessed the Regular meeting and the County Board meeting reconvened at 1:03 PM.

M/Simonsen, S/Berg, to convene into closed session to consider Labor Strategy Planning; carried.

Chairman Berg convened a Closed Session pursuant to M.S. 13D.03 for Labor Strategy Planning. This session was attended by Commissioners Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen, Attorney Madden, and HR Director Schaefer. The Closed Session ended at 2:00 PM.

M/Windschitl, S/Veerkamp, to cease the closed session for Labor Strategy Planning and convene the open session; carried.

Correspondence C-1 thru C-6 were accepted and filed. Veerkamp reported on the Extension Committee, and Library Board meeting; Simonsen reported on the Extension meeting, and RCRC meeting; Windschitl reported on the SCHA compliance meeting, Enterprise North meeting, Health Insurance meeting, Highway meeting, CD 74 meeting, and BCHS meeting; Borchert reported on the SCHA compliance meeting, and MRCI meeting; Berg reported on the Park meeting, Highway meeting, Public Health meeting, CD 74 meeting, and a building meeting with Nicollet County.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 2:57 PM.

The Official Minutes of the Regular Meeting of 6-15-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us
Home Page Address: www.co.brown.mn.us