

## SYNOPSIS OF COUNTY BOARD MEETING

June 22, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Member Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson (via Zoom).

M/Borchert, S/Veerkamp, to accept the Minutes of 06-15-2021 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Simonsen, to accept and file the Child Day Care, Child Foster Care, and Corporate Adult Foster Care Program reports; carried.

M/Windschitl, S/Borchert, to accept and file the update on the Family Based Services and Successful Transition to Adulthood for Youth (STAY) Programs; carried.

M/Windschitl, S/Berg, to accept the Dept. of Human Services Fraud Prevention Investigation (FPI) Grant Agreement in the amount of \$35,000 each year for FY 2022-2023; and authorize the Brown County Fraud Investigator and County Attorney to sign said grant agreement; carried.

M/Veerkamp, S/Simonsen, to approve the purchase of one (1) 2022 EIDorado Ford Aerotech Bus from Telin Transportation Group Sales, Lakeville, MN in the amount of \$87,460.00; noting Heartland Express Fund Reserves will be utilized for 10% funding match; carried 5-0. Two other quotes were received for one (1) 2022 Starcraft Ford E450 Allstar Bus from United Bus Sales, Inc., Big Lake, MN and one (1) 2022 Startrans Ford Senator II Bus from North Central Bus & Equipment, Inc., Mounds View, MN

M/Windschitl, S/Borchert, to approve the suspension of free Heartland Bus fares beginning 1-1-2022; carried 4-1, with Berg dissenting.

M/Simonsen, S/Veerkamp, and passed 5-0 to approve Resolution 2021-13 approving the 2022 operating budget for Brown County Heartland Express at \$866,742, noting that the State/Federal share will be 100% up to the maximum of \$866,742, with no county cost share.

M/Borchert, S/Windschitl, to approve the cost of a new Lead Driver Position for Heartland Express in the draft 2022 county budget, subject to final budget approval and further review in the 2022 budget process; noting the cost of the position would be included in the City Route budget funded 85% by MnDot and 15% by the City of New Ulm; carried.

M/Borchert, S/Berg, to approve the Purchase of Service Agreement for Semi-Independent Living Services with Habilitative Services, Inc., Edina, MN, in the amount of \$37.29 per hour for the period 7-1-2021 through 6-30-2023; to approve the Purchase of Service Agreement for Semi-Independent Living Services with LDR, Courtland, MN, in the amount of \$37.29 per hour for the period 7-1-2021 through 6-30-2023; and to approve the Purchase of Service Agreement for Semi-Independent Living Services with MBW Company, New Ulm, MN, in the amount of \$37.29 per hour for the period 7-1-2021 through 6-30-2023; carried.

M/Borchert, S/Windschitl, to approve the cost of an additional Disability Waiver Case Manager position for Human Services in the draft 2022 county budget, subject to final budget approval and further review in the 2022 budget process; carried.

M/Simonsen, S/Berg, to approve payment of Human Services administrative claims in the amount of \$35,552.85. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Public Health Nursing \$3,000.00; Greater MN Family Services \$13,163.81; Pro Kinship For Kids \$3,250.00; Southern MN Crisis Nursery \$6,250.00; Verizon Wireless \$3,121.52; Eleven payments less than \$2000 total \$6,767.52; Final total is \$35,552.85; carried.

M/Veerkamp, S/Borchert, to accept and file the following Consent Agenda Items: Introduction of Human Service Employees Hired in the past year; Out-of-Home Placement Costs Report; Heartland Express Report; Transportation of Children and Youth in Foster Care; and Northstar Care Fiscal Reconciliation Report; carried.

Lay Board Member Judy Kuster and DeeAnn Gieseke were excused.

M/Borchert, S/Simonsen, to approve the cost of an a new .75FTE School Year Truancy Case Aide position for Probation in the draft 2022 county budget, subject to final budget approval and further review in the 2022 budget process; carried.

M/Windschitl, S/Berg, to approve the cost of an FT Appraiser position in the Assessor Dept., beginning approximately March 2022, in the draft 2022 county budget, subject to final budget approval and further review in the 2022 budget process; and noting that the position would not be needed if the Local Assessor continues to contract with the township/city for the 2022 calendar year; carried.

M/Borchert, S/Veerkamp, to authorize payment of General Government claims in the amount of \$89,511.77 as follows: Revenue \$51,791.97; Public Health \$247.00; Road and Bridge \$10,627.47; Human Services \$143.47; Park \$219.36; Ditch \$1,000.00; Capital Improvement \$17,910.00; Landfill \$5,682.50; Forfeited Tax Fund \$1,890.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Clark Equipment Co \$3,708.04; Knowink \$3,340.00; Midstates Equipment & Supply \$4,015.80; OPG-3 Inc \$15,852.00; Prairie Lakes Juvenile Detention Center \$5,412.00; Ron's

Recycling \$5,682.50; Trane U.S. Inc \$17,910.00; Tyler Technologies Inc \$17,028.00. 52 Payments Less Than \$2,000 \$16,563.43; Final Total: \$89,511.77; carried.

M/Simonsen, S/Veerkamp, to authorize a Drainage Engineer from ISG Engineering to conduct a feasibility study for landowners on County Ditch 16 to give landowners options for future large scale repair projects and/or petitioned improvements; carried.

M/Veerkamp, S/Windschitl, and passed 5-0, to approve the Performance Measures Program for 2021 in which Brown County will continue to report the results of the performance measures to its citizenry by the end of the year by posting on the county's website and submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

M/Windschitl, S/Simonsen, to approve additional Full Time I.T. System Technician position for Information Technology (I.T.) in the draft 2022 county budget, subject to final budget approval and further review in the 2022 budget process, noting that an agreement with the City of New Ulm Police Dept. (NUPD) would cover a portion of the cost of the position; carried 4-0-1, with Borchert abstaining.

M/Borchert, S/Veerkamp, to appoint National Insurance Services (NIC), as our Agent of Record effective 7-1-2021 with respect to the following insurance coverages: Life (Securian) Policy #27796; LTD/STD (Madison National Life) Policy #22461; Dental (Delta Dental) Policy #711944; and Vision (VSP) Policy #3009429; carried.

M/Borchert, S/Berg, to approve the appointment of Pat Booker as IPT Bailiff, at \$15.98/hour (Grade V, Step 10) with an anticipated hire date of 7-06-2021 contingent upon completion and receipt of satisfactory results of the pre-employment background checks; carried.

M/Veerkamp, S/Simonsen, to authorize the removal of Jean Prochniak as signatory on Brown County Financial Accounts and authorize Assistant Auditor Treasurer Kelly Hotovec to be the signatory/authorized representative for Brown County Financial Accounts beginning end of business day of 6-30-2021 until a permanent Auditor Treasurer is appointed; carried.

Correspondence C-1 thru C-5 were accepted and filed. Veerkamp reported on the Ag Society meeting; Windschitl reported on the Drug Court graduation, and the Region 9 meeting; Borchert reported on the South Central Joint Powers workforce meeting.

Calendars were coordinated for the next three week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:10 PM.

The Official Minutes of the Regular Meeting of 6-22-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cnyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)