

SYNOPSIS OF COUNTY BOARD MEETING

July 13, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Member Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson.

M/Windschitl, S/Veerkamp, to accept the Minutes of 6-22-2021 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Berg, to accept the Minutes of the Special Meeting on 7-07-2021 and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/Borchert, to accept and order filed the June 2021 Monthly Report of Activity for the Brown County Sheriff's Department; carried.

M/Borchert, S/Veerkamp, to ratify the Memorandum of Understanding between County of Brown and LELS Local Union No. 94 (Sheriff Deputies) as it pertains to add a shift of ten (10) hours in duration on a trial period basis effective on or about 7-02-2021 through on or about 12-31-2021; carried 5-0.

M/Windschitl, S/Simonsen, to authorize payment of General Government claims in the amount of \$207,980.00 as follows: Revenue \$150,871.23; Public Health \$542.05; Road and Bridge \$26,125.27; Human Services \$1,300.71; Building Fund \$5,993.63; Park \$519.85; Ditch \$2,699.00; Landfill \$722.00; Score fund \$19,183.30; Forfeited Tax Fund \$22.96. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$11,342.59; Blue Earth County \$11,277.89; Brown County Editorial Assn \$2,014.58; Consolidated Correctional Foods \$10,907.61; Election Systems & Software Inc. \$8,115.00; Full Service Electric Inc. \$3,127.85; Midstates Equipment & Supply \$6,753.00; Meisen's Color Center \$5,882.00; Nutrien Ag Solutions \$15,362.12; River Bend-Kemske Business Products \$2,800.74; Soldo Consulting P.C. \$3,358.10; Thomas Properties \$51,344.73; Tyler Technologies Inc. \$4,190.00; University of MN \$20,082.20; Veolia ES Technical Solutions \$18,732.46; Wendland Sellers Law Office \$2,699.00. 87 Payments Less Than \$2,000 \$29,990.13; Final Total: \$207,980.00; carried.

M/Simonsen, S/Berg, to approve six (6) drainage ditch repair request and the payment of said repairs; carried.

M/Windschitl, S/Borchert, to approve the request for the allocation of \$100,000 to the Brown County Economic Development Partner's (BCEDP) Revolving Loan Fund (RLF) to accommodate two requests for \$50,000 each (one start up in New Ulm, one expansion in Springfield) and have a larger pool for businesses in the future to use; carried.

M/Veerkamp, S/Simonsen, to accept and file the presentation on the MnDOT District 7 Capital Highway Investment Plan (CHIP) Update; carried.

M/Simonsen, S/Berg, to approve Preliminary Plat Application APP-P-0085 by Duane Havemeier on the property owned by Duane & Mary Havemeier known as NE QUAD 245TH AND C.S.A.H. 29 (7.36 Acres) on the property described as the SW ¼ of the NE ¼, Section 3, Township 110 North, Range 32 West, all in Home Township, Brown County, Minnesota. Application is to split the building site off from the tillable, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/ Windschitl, to approve the appointment of Lisa Fischer to the Planning Commission Committee to fill the District 3 New Ulm representative spot, currently held by John Rolloff, effective 7-14-2021; carried.

Correspondence C-2 was accepted and filed. Veerkamp reported on the JD 5 meeting, RCRCA meeting, and Park Board meeting.

M/Windschitl, S/Veerkamp, to approve the transition of the Crime Victim Service Program from the Brown County Probation Department to the Brown County Attorney Department beginning 10-1-2021; carried.

M/Borchert, S/Berg, to approve the agreement with Springfield Area Community Center, 33 South Cass Ave., Springfield to rent space for the WIC clinic on the 2nd Tuesday of each month, 9am-4pm, at a charge of \$100 per month effective 7-21-2021 through 12-31-2021; carried.

M/Simonsen, S/Windschitl, to approve the Agreement for Professional Nurse Consultation Services between Brown County Public Health and Enterprise North Inc. for the period 7-1-2021 through 7-1-2022; carried.

M/Borchert, S/Simonsen, to approve a part-time educational leave for Public Health WIC Coordinator Vanessa Mack allowing her hourly employment FTE status to change from full-time 40 hours per week to part-time 24 hours per week during the period of 8-16-2021 through 8-5-2022; carried.

M/Simonsen, S/Veerkamp, to approve the appointment of Courtney Jones-Domeier as a Full-Time Public Health Nurse/RN (School Nurse) at the hourly rate of \$27.84, Grade XV, Step 2, with an anticipated start date of 8-2-2021 contingent on the passage of the background checks/screens; carried.

M/Borchert, S/Berg, to acknowledge Matthew Gleisner's withdrawal from consideration for the Intermittent Part-Time (IPT) Dispatcher position; carried.

M/Veerkamp, S/Simonsen, to approve the appointment of Connie Clausen as FT Accounting Technician in the Human Services Dept. at the hourly rate of \$22.57 (Grade XI, Step 3) with start date of 8-2-

2021 pending successful completion and satisfactory results of pre-employment screenings and background check; carried.

M/Windschitl, S/Borchert, to accept and file the May 2021 Budget Report (Cash Basis and Unaudited) which reflects activity at 41.7% of the budget year as follows: expenditures of \$13,820,67.83 or 33.0%, and revenues of \$8,108,380.82 or 19.4%; and the May 2021 Supplemental Budgets Report noting expenditures of \$979,489.44 or 36.4%, and revenues of \$612,277.23 or 34.2% of annual budgeted activity; carried.

Correspondence C-3 was accepted and filed. Windschitl reported on the CHB meeting and the SCHA JP meeting.

M/Borchert, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2021-15 in regards to accepting the \$10,000 FY22 CVSO Operational Enhancement Grant

Correspondence C-1 and C-4 thru C-5 were accepted and filed. Borchert reported on the CHB meeting and Detox meeting; Berg reported on the SCHAC meeting, and the Planning and Zoning special meeting.

M/Windschitl, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2021-16 as needed for the Year 2020 Brown County Heartland Express bus purchase that was approved at the board meeting on 6-22-2021.

Calendars were coordinated for the next two week period.

M/Simonsen, S/Berg, to approve payment of Human Services administrative claims in the amount of \$34,722.74. In accordance with MS 375.12 the following claims exceed \$2,000: Independent School District 88 \$2,696.86; Ronald McDonald House \$2,100.00; Confidential Client \$2,660.14; Superior Mobility \$4,321.21; Seventy Five payments less than \$2,000 total \$22,944.53. Final total is \$34,722.74; carried.

M/Veerkamp, S/Windschitl, to convene into closed session to consider Social Service Payments; carried.

M/Borchert, S/Berg, to authorize the payment of Social Services payments in the amount of \$93,001.87; carried. In accordance with MS 375.12 the following claims exceed \$2,000: DHS - MAPS \$2,364.00; Fraser Wooddale \$2,815.57; Confidential \$2,952.30; Kretsch/Alissa & Steven \$2,736.21; LDR Home Care LLC \$5,366.05; Midwest Monitoring Surveillance \$2,650.00; MRCI Inc. \$4,133.40; Pierson/Alexandria & Matthew \$2,661.52; Prairie Lakes Youth Programs \$24,499.68; Prairie Support Services LLC \$2,591.46; Ries/Deana \$3,700.78; Sioux Trails Mental Health Ctr \$2,064.59; Spurgin/Gerane \$5,865.30; Confidential Client \$3,743.10; Village Ranch Inc. \$7,590.90; Woodland Hills \$6,639.99; 31 payments less than \$2,000 total \$10,627.02; Final Total \$93,001.87.

M/Borchert, S/Berg, to cease the closed session and reconvene the open session; carried.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:12 AM. The Official Minutes of the Regular Meeting of 7-13-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us