

## SYNOPSIS OF COUNTY BOARD MEETING

August 3, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen and County Attorney Charles Hanson.

M/Borchert, S/Windschitl, to accept the Minutes of 07-27-2021 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Berg, to approve the purchase of one (1) 2021 Chevrolet Tahoe Police vehicles from Ranger Chevrolet, Hibbing MN in the amount of \$38,957.76; with the purchase to replace one (1) squad (2016 Ford Explorer) which has already been taken out of service pending insurance disposal requirements on said vehicle; carried 5-0. No other bids were received.

M/Simonsen, S/Borchert, to authorize payment of General Government claims in the amount of \$65,516.90 as follows: Revenue \$57,036.86; Public Health \$1,250.75; Human Services \$1,409.88; Park \$530.00; Score Fund \$5,289.41. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Blue Earth Co Sheriff \$9,467.87; Consolidated Correctional Foods \$10,360.97; Cornerstone Detention Products \$10,538.09; Liberty Tire Recycling LLC \$5,289.41; NADCP \$2,980.00; Premier Biotech Labs LLC \$2,036.45; Tyler Technologies Inc \$17,722.00. 25 Payments less than \$2,000 totaling \$7,122.11; Final Total: \$65,516.90; carried.

M/Borchert, S/Veerkamp, to approve the purchase of a 2022 Ford F250 truck from Chuck Spaeth Ford in the amount of \$30,071.68, less trade-in of unit #4 (2002 Ford F350 Truck) in the amount of \$3,000.00, plus sales tax in the amount of \$1,756.66 for a total vehicle cost of \$28,831.34; and approve the purchase of a Survey box for said vehicle from Highway Products in the amount of \$9,437.80; for a combined total truck and equipment cost in the amount of \$38,269.14; carried. Additional bids were received for a 2022 Ford 250 under state contract pricing; a 2022 GMC 2500 from Jensen Motors; a survey box from Aspen Equipmen; and a survey box (noting similarity to current box) from Aspen Equipment.

M/Simonsen, S/Borchert, and passed 5-0, to approve Brown County Resolution 2021-19 in regards to the TH 14 Detour Agreement for CSAH 2,3,4,21 and 23.

M/Simonsen, S/Veerkamp, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Simonsen, S/Windschitl, to approve the School Health Nursing Service Agreements for the 2021-22 school year for Sleepy Eye School District #84; carried.

M/Windschitl, S/Borchert, to table the purchase of a new truck for the Park Dept.; noting that an additional quote should be obtained that includes trade in value of the existing Park Dept. 2005 Ford F350 Truck and present the additional information at a future board meeting; carried.

M/Simonsen, S/Veerkamp, to accept the proposal by Mathiowetz Construction in estimated amount of \$626,495.00 and timeline for excavation, construction of Cell 21 to include a 2" clay base liner, synthetic 60 mil composite liner prep work, and leachate collection system; carried.

M/Veerkamp, S/Berg, to authorize posting internally for an IPT Heartland Express Bus Driver according to policy; carried.

M/Windschitl, S/Berg, to accept the resignation/retirement of Marggi Thordson from her PT Public Health Nurse position effective 8-31- 2021 and authorize to post for a vacant Part-Time 0.75 – 0.8 FTE Public Health Nurse position according to policy; carried.

M/Borchert, S/Simonsen, to accept the resignation of Lori Nelson as FT Child Protection Social Worker in the Human Services Dept. effective 9-09-2021, and authorize to post a vacancy for a FT Child Protection Social Worker according to policy; carried.

M/Borchert, S/Veerkamp, to table the approval of a Joint Powers Agreement for Group Employee Benefits and other financial and risk management services between Brown County and the South Central Service Cooperative and the proposed 2022 health insurance rates until contractual clarification can be provided and to bring it back to the Board within 30 days; carried.

M/Borchert, to accept the Personnel Policy Committee's recommendations for changes to Brown County's Personnel Policy manual, effective 1/1/2022 as follows: 1) County paying 100% of the 2800 basic single health insurance plan premium for full-time employees (2080 hours of work annually) and 75% of the 2800 basic single health insurance plan premium for employees work part-time 30+ hours per week year around; 2) Brown County non-union employees to receive a full day paid holiday on Good Friday; 3) Increase the maximum accrual of vacation time from 200 to 225 hours, but maintain the accrued vacation due an employee upon termination at 200 hours; failed due to a lack of a second. M/Windschitl, S/Borchert, to accept the Personnel Policy Committee recommendation for a change to Brown County's Personnel Policy manual, effective 1/1/2022 as follows: Brown County non-union employees to receive a full day paid holiday on Good Friday. In addition, to approve the County paying 85% of the 2800 basic single health insurance plan premium for full-time employees (2080 hours of work annually) and 70% of the 2800 basic single health insurance plan premium for employees work part-time 30+ hours per week year around for 2022; carried 5-0.

M/Veerkamp, S/Berg, to accept and file the 2021 2<sup>nd</sup> Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 50% of the budget year as follows: Expenditures of \$16,467,953.25 or 39.3%, and revenues of \$20,176,767.92 or 48.2%; and the 2021 2<sup>nd</sup> Quarter Supplemental Budgets Report noting expenditures of \$1,112,718.73 or 41.3%, and revenues of \$1,164,803.94 or 65.2% of budgeted activity; carried.

Correspondence C-1 thru C-8 were accepted and filed. Veerkamp reported on the BCEDP meeting, Park Board meeting, and JD #24 meeting with Cottonwood County; Windschitl reported on the SCHA Finance meeting; Simonsen reported on the SWCD meeting, and Insurance meeting; Borchert reported on the MRCI meeting; Berg reported on the JD #24 meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:32 AM.

The Official Minutes of the Regular Meeting of 8-3-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us)  
Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)