

SYNOPSIS OF COUNTY BOARD MEETING

August 17, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with Lay Board Members Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz and County Attorney Hanson.

M/Borchert, S/Veerkamp, to accept the Minutes of 08-03-2021 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to accept and order filed the July 2021 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Simonsen, S/Berg, to authorize payment of General Government claims in the amount of \$283,076.43 as follows: Revenue \$30,513.46; Public Health \$2,883.13; Road and Bridge \$220,763.28; Human Services \$948.57; Building Fund \$6,728.00; Park \$535.77; Ditch \$4,546.00; Landfill \$15,138.22; Forfeited Tax Fund \$1,020.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,427.65; Cashwise Pharmacy \$4,363.20; Daguna Consulting, LLC \$6,500.00; Flint Hills Resources, LP \$168,112.14; I & S Group Inc. \$4,546.00; The Journal Inc. \$2,402.04; MN Valley Testing Laboratories Inc. \$15,138.22; New Ulm Furniture Co \$6,728.00; New Ulm Tire Inc. \$2,578.30; Northland Business Systems \$4,181.58; Petrochoice Lubrication Solution \$2,789.24; Powerplan Oib \$35,515.75; Prairie Lakes Juvenile Detention Center \$3,936.00. 89 payments less than \$2,000 \$23,858.31; Final Total \$283,076.43; carried.

M/Windschitl, S/Veerkamp, to approve (2) two drainage ditch repair requests and the payment of said repairs; carried.

M/Borchert, S/Veerkamp, to approve the School Health Nursing Service Agreements for 2021-22 school year: Springfield School District #85; Springfield School District #85 Non-Public School; and Comfrey School District #81; carried.

M/Simonsen, S/Berg, to approve Brown County Public Health's Agreement for Child Care Consultation Services with Kid's Xcel Center effective 7-26-2021 through 7-26-2022; with Stay and Play Childcare LLC effective 7-27-2021 through 7-27-2022; with Martin Luther College Early Childhood Learning Center effective 7-28-2021 through 7-28-2022; and with Little Sprouts Learning Center effective 7-29-2021 through 7-29-2022; carried.

M/Windschitl, S/Borchert, to approve the 2020 South Country Health Alliance (SCHA) Delegation Agreement Amendment in regards to changes in Exhibit D of the agreement between SCHA and Brown County effective 7-1-2021; carried.

M/Simonsen, S/Borchert, to accept and order filed the Public Health Update 8-17-2021 on: COVID-19 Situational Update; Drought Impact on Public Health; Heart of New Ulm and Brown County Public Health Collaboration; Influenza Project Grant; CADI/CAC Case Management; SCHA Audit Report for Care Coordination; and Advisory Committee Meeting Minutes 6-9-2021; carried.

M/Windschitl, S/Berg, to accept the low bid in the amount of \$18,744 from LSC Environmental Products for a full truck load of Alternative Day Cover (ADC) for use at the Landfill; carried. One other bid was received for 880 bags per load from Top Coat.

M/Windschitl, S/Simonsen, to authorize the Park Commission to proceed with obtaining quotes for the following work item proposals at the Lake Hanska Log Cabin: 1) Replace Sill Log on North Wall using Reclaimed Hewn Log-assumes floor is not attached to log; 2) Repair Decayed Ares on Dovetails Using Hardwood Dutchman and Epoxy; 3) Replace all Chinking in Cabin with Wire Mesh and Synthetic Chinking; 4) Boran Preservative Spray on Exterior Logs; 5) Waterproofing Two Coats of Permachink Advance Clear Water-Based Sealer; and to consider possible other items such as removing all masonry chinking/clean logs with a wire brush and apply Boran preservative on newly exposed surfaces. In addition, to form an Ad Hoc Committee at the time quotes are received and bring back recommendations to the Board for review; carried.

M/Veerkamp, S/Simonsen, to approve Conditional Use Permit (CUP) Application APP-C-0137 by Carl Anderson on property owned by Carl Anderson described as the N ¼ of the SW ¼ of the NE ¼, Section 23, Township 109 North, Range 34 West, Burnstown Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to continue to allow the use of a 999 AU beef cattle finishing operation, all located in the Agricultural Protection Zoning District with (5) five conditions; carried 5-0.

M/Simonsen, S/Berg, to approve CUP Application APP-C-0138 by Mark Wellner on property owned by Donald & Denise Wellner described as the South ½ of the NE ¼, and property owned by Mark & Carrie Wellner described as the SE ¼ except the 77.96 acre is the SW corner, all in Section 30, Township 108 North, Range 35 West, Stately Township, Brown County, MN. Application is to renew as existing Conditional Use Permit to continue to allow the use of a 996 AU beef cow/calf and finishing operation, all located in the Agricultural Protection Zoning District, with (5) five conditions; carried 5-0.

M/Borchert, S/Veerkamp, to approve Preliminary Plat Application APP-P-0086 by Cecilia Zwaschka on the property owned by Cecilia Zwaschka known as Zwaschka 2nd Subdivision (6.38 Acres) on the property described as the SW ¼ of the SW ¼, Section 25, Township 108 North, Range 33 West, all in Mulligan

Township, Brown County, MN. Application is to split the building site from the tillable, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Windschitl, to approve Preliminary Plat Application APP-P-0087 by Stephen & Kathy Bloom on the property owned by Stephen & Kathy Bloom known as Shady Lane Subdivision (4.29 Acres) on the property described as the NW ¼, balance of the W ½ of the NE ¼ and the NE ¼ of the NW ¼ of Lots Y & Z of the SE ¼ of the NE ¼, Section 16 & 17 Township 108 North, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to split the building site from the tillable, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Berg, to approve Preliminary Plat Application APP-P-0088 by Paul Hoffmann on the property owned by Paul B Hoffmann know as Hoffmann 10th Subdivision (4.48 Acres) on the property described as N ½ of the NW ¼ except 11.5 acre tract in the NW ¼ of the NW ¼; balance of the NW ¼ of the NE ¼, Section 21, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application is to split the building site form the tillable land, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Windschitl, to approve the purchase of one (1) 2022 GMC Sierra 3500HD Chassis Cab from Jensen Motors in the amount of \$31,793.80, less trade in (2005 Ford F350) in the amount of \$3,000.00 for a net amount of \$28,793.80; and authorize the purchase of one (1) E-Tipper Dump box from Crysteel for said vehicle in the amount of \$13,341.00; carried 5-0. Additional quotes were received for a 2022 Ford F350SD Truck from Chuck Spaeth Ford (including trade in) and a 2022 Ford F350 Chassis Cab (including trade in); a 2022 GMC Sierra 3500 HD Truck from Jensen Motors(including trade in); a 2022 Dodge Ram 3500 (including trade om) and 2022 Dodge Ram Chassis Cab (including trade in) from Jensen Motors; and a dump bed from Toppers & Trailers Plus.

M/Borchert, S/Veerkamp, to approve the appointment of Nicholas Taralson as PT 0.75 – 0.8 FTE Public Health Nurse at his current hourly rate of \$29.82, Grade XVI, Step 3, effective 8-18-2021; and authorize to post for a vacant Part-Time (up to 29 hours per week) Public Health Nurse position according to policy; carried.

M/Simonsen, S/Borchert, to approve changing the following designated Part-Time positions for Rebecca O'Neill, Public Health Nurse; Erin Krohn-Schwab, Public Health Account Technician; and Abigail Walter, Public Health Office Support to Regular 30+ hours per week part-time positions with eligibility for vacation, sick, and holiday benefits on a pro-rated basis, with eligibility for 75% of the county share of single coverage (base plan) which may be applied towards family coverage and also contribute 75% of the employer HSA contribution and with eligibility for Life/STD with county paying 75% of the premium benefits effective 8/27/2021 contingent on the need for COVID response duties and/or continued outside funding to be reviewed annually by the Department Head, County Administrator and HR Director to determine continued authorization; carried.

M/Veerkamp, S/Windschitl, to authorize changing the minimum qualifications ascertained in sections 1. A. and C. and 2. A. and B. in the Assistant Auditor-Treasurer's position description; and repost the position for an Assistant Auditor-Treasurer with the changes to the minimum qualifications in the position description and keeping the position in Grade XV; carried.

M/Windschitl, S/Borchert, to approve the Joint Powers Agreement for Group Employee Benefits and Other Financial and Risk Management Services between Brown County and the South Central Service Cooperative; and approve the premium rates for the 2022 Medica-MHC Insurance Plans: Medica-MHC 6650/13300 w/HSA, Single \$665.48 and Family \$1796.62; Medica-MHC 4500/9000 w/HSA, Single \$753.22 and Family \$2,033.50; Medica-MHC 2800/5600 w/ HSA (base plan), Single \$846.85 and Family \$2,286.27; and Medica-MHC 300/600 Single \$1,045.03 and Family \$2,821.30 with payment of County share/Employee share according to Personnel Policy and Union Contracts; carried.

M/Windschitl, S/Borchert, to adopt the Brown County Equal Employment Opportunity and Affirmative Action Policy to be added to the Employee Personnel Policy as Addendum U; carried 5-0.

M/Simonsen, S/Veerkamp, to appoint Kristy Denn as an IPT Heartland Express Bus Driver at her current rate of \$19.16, Grade IX, Step 2, with an anticipated start date of 9-10-2021; carried.

Correspondence C-3 thru C-5 were accepted and filed. Veerkamp reported on the RCRC meeting, and Ag Society presentation; Windschitl reported on the BCHS meeting; Simonsen reported on the SWCD meeting, and Personnel meeting with Brown County extension.

M/Simonsen, S/Veerkamp, to approve the Memorandum of Agreement between the University of Minnesota and Brown County for providing Extension programs locally and Employing County Extension Staff for the period of 1-1-2022 through 12-31-2024 and the Addendum to 2022-2024 MOA Positions Worksheet Brown County Support Staff Position; carried 3-2, with Windschitl and Berg dissenting.

M/Windschitl, S/Veerkamp, to accept and file the report on the plan and the administration of the Brown County 2022-2022 Child Care Assistance Program; carried.

M/Windschitl, S/Berg, to approve the purchase one (1) Ricoh IM 6000 Copier from Metro Sales, Inc. in the amount of \$7,311.00; carried. One other bid was received for a Canon Image Runner Advance 6000 Copier from Riverbend Business Products.

M/Borchert, S/Berg, to approve payment of Human Services administrative claims in the amount of \$93,211.35. In accordance with MS 375.12 the following claims exceed \$2,000: Chuck Spaeth Ford \$2,128.03; Greater MN Family Services \$6,866.30; Mankato Family YMCA \$2,938.34; MN Human Services \$4,644.62; Pro Kinship for Kids \$3,250.00; River Bend-Kemske Business Products \$3,714.52; Routematch Software LLC \$8,562.38; Superior Mobility \$3,077.01; Verizon Wireless \$2,999.83; One hundred sixty eight payments less than \$2,000 total \$55,030.32. Final total is \$93,211.35; carried.

M/Simonsen, S/Borchert, to accept and file the following Consent Agenda Items: Out of Home Placement Report; Heartland Express Report; and Staffing; carried.

M/Veerkamp, S/Berg, to convene into closed session to consider Social Service Payments; carried.

M/Simonsen, S/Borchert, to authorize the payment of Social Services payments in the amount of \$200,400.24; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Evaluation Ctr \$4,844.16; DHS-MNSOP \$4,264.05; DHS-St Peter RTC-472 \$9,982.00; Families First Collaborative \$30,298.00; Forensic Nursing Home-492 \$2,638.10; Confidential Client \$3,219.66; Confidential Client \$2,126.25; Confidential Client \$2,353.52; Kretsch/Alissa & Steven \$3,112.92; LDR Home Care LLC \$2,992.26; Lutheran Social Services \$15,360.00; Mankato Family YMCA \$3,321.66; MBW Company SILS Program \$2,498.44; MN Valley Action Council \$16,866.01; Pierson/Alexandria & Matthew \$3,407.52; Prairie Lakes Youth Programs \$34,203.53; Sioux Trails Mental Health Ctr \$2,939.17; Spurgin/Gerane \$5,703.95; Confidential Client \$3,939.17; Three Counties for Kids \$11,206.00; Village Ranch Inc. \$12,033.62; 33 payments less than \$2,000 total \$23,090.25; Final Total \$200,400.24.

M/Simonsen, S/Berg, to cease the closed session and reconvene the open session; carried.

Correspondence C-1 thru C-2 and C-6 thru C-7 were accepted and filed. Borchert reported on the SCHA meeting, and RAC meeting; Berg reported on the Public Health meeting, and Planning and Zoning meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:28 PM.

The Official Minutes of the Regular Meeting of 8-17-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us