

## SYNOPSIS OF COUNTY BOARD MEETING

October 26, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Member Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson

M/Simonsen, S/Windschitl, to accept the Minutes of 10-19-2021 as amended and authorize publication of the Synopsis of same; carried.

Commissioner Berg presented MN Dept. of Veterans Affairs Commemorative Coins to Brown County employees who are Veterans in recognition of the 20<sup>th</sup> Anniversary of the 9/11 attacks and subsequent Global War on Terrorism (GWOT) and appreciation to MN Veterans who have served since that fateful day.

M/Borchert, S/Veerkamp, to approve the 2022-2023 County MFIP Biennial Service Agreement (1/1/2022-12/31/2023) with the MN Dept. of Human Services in accordance with MS 256J; passed.

M/Simonsen, S/Berg, to approve the MFIP Employment Services Employment & Training and Support Work Contract 2022-2023 with MN Valley Action Council (MVAC) in the amount not to exceed \$191,662 in 2022 and \$191,662 in 2023 for MFIP-DWP Employment Services; carried.

M/Borchert, S/Simonsen, to approve the MN Dept. of Human Services Children and Family Services-Child Safety Permanency Child Welfare Opiate Allocation – agency plan for the period 1-1-2022 thru 12-31-2022 to utilize plan funding in the estimated amount of \$75,123 to add a FT Family Based Service Provider position in the 2022 budget, subject to final budget approval; carried.

M/Windschitl, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2021-23 in regards to approving the purchase of two (2) replacement buses under the 2020-21 MN/DOT Cooperative Vehicle Procurement process from Telin Transportation Group, at a purchase price of \$86,485 and from North Central Bus & Equipment, at a purchase price of \$88,154.

M/Windschitl, S/Simonsen, to approve the Brown County Human Services Camp Funds Policy and Camper Fee Agreement; carried.

M/Borchert, S/Windschitl, to approve the Brown County Parental Fees for Out of Home Placement Policy effective 1-1-2022, with a 2% increase in fees effective the first of the year for each year thereafter; carried.

M/Veerkamp, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$10,077.74. In accordance with MS 375.12 the following claims exceed \$2,000: Verizon Wireless \$3,063.17; Thirteen payments less than \$2,000 total \$7,014.57; Final total is \$10,077.74; carried.

M/Borchert, S/Berg, to accept and file the following Consent Agenda Items: New Staff; Out-of-Home Placement Costs Report; Heartland Express Report; MNBenefits; Lawn Mowing for Waiver Clients; MACSSA Legislative Priorities; New Ulm Bus Route; and Conference Reports; carried.

Lay Board Member Judy Kuster and DeeAnn Gieseke were excused.

M/Windschitl, S/Veerkamp, to accept and order filed the September 2021 Monthly Report of Activity for the Brown County Sheriff's Dept., carried.

M/Windschitl, S/Veerkamp, to approve the purchase of one (1) WatchGuard 4RE In-Squad Camera System for squad 341 from WatchGuard Video/Motorola Solutions in the amount of \$5,870.00; carried 5-0. No other quotes were received.

M/Simonsen, S/Berg, to approve one (1) drainage ditch repair request and the payment of said repair; carried.

M/Simonsen, S/Berg, to award the CD#63 Partial Open Ditch Clean Out contract to Walters Excavating in the amount of \$22,375.00 for the clean out of 17,900 feet of CD#63 in Linden Township, which is scheduled to be completed by 4-1-2022; passed. One other bid was received from Rickert Excavating.

M/Veerkamp, S/Borchert, to award the JD#29 R&B Partial Open Ditch Clean Out contract to Walters Excavating in the amount of \$15,535.00 for the clean out of 11,950 feet of JD#29 R&B in Eden and Prairieville Township, which is scheduled to be completed by 4-1-2022; passed 4-0-1, Simonsen abstaining. Two other bids were received from Rickert Excavating and Lohrenz Excavating.

M/Simonsen, S/Berg, to approve the Electric Line Right-of-Way Easement with Brown County Rural Electrical Association (REA) for electrical lines at the Brown County Landfill; carried.

M/Simonsen, S/Berg, to accept the quote dated 10-4-2021 with AWS Software Systems Support, Chippewa Falls, WI in the amount of \$16,895 for Interact SE License Ver.7 Software, Interact Pro License Ver. 7 for Office Software, application management, installation and annual support plan as recommended by the Solid Waste Advisory Committee for the Scale at the Brown County Landfill; carried.

M/Simonsen, S/Veerkamp, to approve the 2021 Wellner Hageman Dam Inspection Report dated 5-17-2021 for submittal to the MN Dept. of Natural Resources Dam Safety Unit, with said report prepared by Area II MN River Basin Projects, Inc. staff; carried.

M/Borchert, S/Simonsen, to declare the 2005 Dodge Neon to be taken out of service, deemed surplus and declared as excess property for disposal and sold at an appropriate auction; carried.

M/Windschitl, S/Borchert, to authorize the board chair to sign the 2022 MPCA Delegated County Feedlot Grant Agreement #199972 for the period 1-1-2022 through 12-31-2025, and to further authorize the

Zoning Administrator to have signing authority in subsequent years, provided that no changes were made to the agreement. Any new grants or modifications would come in front of the board for approval; carried 5-0.

M/Simonsen, S/Borchert, to accept and file the 2022-2023 MN Pollution Control Agency (MPCA) County Feedlot Program Delegation Agreement Work Plan; passed.

M/Borchert, S/Veerkamp, to approve the appointment of Connie Scharf as a Veteran's Volunteer Shuttle Driver effective 10-26-2021; carried.

M/Simonsen, S/Berg, to accept the resignation of Cathy Volz, Payroll Accountant, in the Human Resources Dept. effective 11-12-2021, and authorize to post the vacancy for a Payroll Accountant in the Human Resources Dept. according to policy; carried.

Correspondence C-1 thru C-8 were accepted and filed. Veerkamp reported on the Ag Society meeting, and B/R JD 12 and 18 meetings, and R/B JD 24 and 35 meetings; Windschitl reported on B/R JD 12 and 18 meetings, and AURI meeting; Simonsen reported on the SWCD meeting, B/R JD 12 and 18 meetings, and R/B JD 24 and 35 meetings; Borchert reported on the BC Evaluation Personnel meeting; Berg reported on the SCHSAC meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:57 AM. The Official Minutes of the Regular Meeting of 10-26-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)