

SYNOPSIS OF COUNTY BOARD MEETING

November 23, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Member Kuster and Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson

M/Borchert, S/Simonsen, to accept the Minutes of 11-16-2021 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2021-27 in regards to authorizing MVAC as the Grantee and Administrator for Family Homelessness Prevention & Assistance Program in the counties of Blue Earth, Brown, Faribault, Le Sueur, Martin, Nicollet, Sibley, Waseca and Watonwan in south central MN.

M/Borchert, S/Berg, to approve the Brown County Evaluation Center, Inc. Detox Division Host County Purchase of Service Agreement for detoxification services at the daily rate of \$447 for CY 2022; carried.

M/Windschitl, S/Simonsen, to accept and file the Families First Children's Collaborative 2021 Annual Report and the Three Counties for Kids Children's Mental Health Collaborative 2021 Annual Report (Brown, Sibley & Watonwan Counties); carried.

M/Windschitl, S/Berg, to approve the Transportation Agreement between Brown County Heartland Express and City of New Ulm for the administration and operation of Brown County Heartland Express within the City of New Ulm; and authorize the Board Chair and Human Services Director to sign said agreement; carried.

M/Borchert, S/Veerkamp, to accept and ordered filed the Dept. of Human Services Local County and Tribal Agency Biennial Health Care Access Services Plan for the period 1-1-2022 through 12-31-2023; carried.

M/Veerkamp, S/Simonsen, to approve the Guardian and Conservator Purchase of Service Agreement with Prairie Support Services, LLC, Walnut Grove, MN for the period of 1-1-2022 through 12-31-2023 at the rate of \$32/hour per client with \$20/hour for travel time, and bill actual costs for mileage; carried.

M/Windschitl, S/Berg, to approve the Guardian and Conservator Purchase of Service Agreement with Wings Guardianship Services, LLC, North Mankato, MN for the period of 1-1-2022 through 12-31-2023 at the rate of \$43 per hour with a discounted rate of \$25 per drive time for distance over 30 miles one way from the business location in North Mankato; carried.

M/Simonsen, S/Borchert, to approve the Guardian and Conservator Purchase of Service Agreement with Ethical Solutions LLC, Mankato, MN for the period of 1-1-2022 through 12-31-2023 at the rate of \$47 per hour with a discounted rate of \$25 per drive time for distance over 30 miles one way from the business location in Mankato; carried.

M/Windschitl, S/Veerkamp, to approve the agreement between Families First Children's Collaborative of Brown County and Brown County Parent Support Outreach Program in the FY2022 Grant Agreement amount of \$10,000; and authorize the Human Services Director to sign said agreement; carried.

M/Simonsen, S/Berg, to approve payment of Human Services administrative claims in the amount of \$34,782.96. In accordance with MS 375.12 the following claims exceed \$2,000: Elan Financial Services \$5,248.01; US Postal Service \$10,000.00; Verizon Wireless \$3,060.17; Twenty eight payments less than \$2,000 total \$16,474.78. Final total is \$34,782.96; carried.

M/Borchert, S/Simonsen, to accept and file the following Consent Agenda Items: New Staff; Out-of-Home Placement Costs Report; Heartland Express Report; Adult Mental Health Initiative Reform Funding Formula; and Conference Reports; carried.

M/Windschitl, S/Borchert, as passed 5-0, to approve Brown County Resolution 2021-28 in regards to amending the 2013 Joint Powers Agreement of South County Health Alliance

M/Windschitl, S/Veerkamp, to approve the purchase of four (4) DSR 2X Radar Units for installation in the 2021 Chevrolet Tahoes in the state contract amount of \$9,320.00 from Stalker Applied Concepts, Inc., Richardson, TX; carried.

M/Veerkamp, S/Simonsen, to approve the purchase of three (3) sets of Ballistic Vests and Helmets for two current Brown County Sheriff Office ERU members and a one additional set for future ERU member in the total amount of \$10,461.72 from Galls, Lexington, KY; noting payment of costs would be made to the City of New Ulm who is the fiscal agent for the ERU; carried.

M/Borchert, S/Berg, to authorize payment of General Government claims in the amount of \$314,727.41 as follows: Revenue \$103,811.48; Public Health \$3,598.23; Road & Bridge Fund \$168,044.49; Human Services \$481.23; Building Fund \$1,879.31; Park \$2,145.19; Ditch Fund \$2,525.31; Capital Improvement Fund \$29.97; Landfill Fund \$31,913.20; SCORE \$299.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Abels Electric Shop \$2,118.16; Allina Health System \$2,035.00; Alpha Wireless Communications \$2,427.65; Assn of MN Counties \$3,375.00; Blue Earth Co Sheriff \$7,615.55; Brown Co Editorial Assn \$2,150.98; Cashwise Pharmacy \$3,551.81; Clifton Larson Allen LLP \$7,434.00; Consolidated Correctional Foods \$10,323.84; GEI Consultants Inc \$28,433.20; Heartland Tire Inc \$9,864.00; Highway Products, Inc \$9,437.80; Kenning/Mary \$5,250.00; Killion Smith Law

Firm \$7,387.24; Kris Engineering Inc \$31,886.28; Midstates Equipment & Supply \$29,419.22; MN Paving & Materials \$60,117.40; New Ulm Tire Inc \$13,292.77; Premier Biotech Labs LLC \$2,864.34; River Bend-Kemske Business Products \$3,577.06; Snow-Wheel System Inc \$2,472.70; Swanston Equipment Corporation \$3,829.25; Tyler Technologies Inc. \$15,907.00; Watchguard Inc. \$2,220.00. 127 Payments Less than \$2,000 \$47,737.16; Final Total \$314,727.41; carried.

M/Windschitl, S/Simonsen, to approve the signing of the 2021 Audit Engagement Letter dated 11-5-2021 with Clifton Larson Allen, LLP.; carried.

M/Simonsen, S/Veerkamp, to approve one (1) drainage ditch repair request and the payment of said repair; carried.

M/Windschitl, S/Borchert, to approved the MN Dept.of Transportation (MnDOT) Professional and Technical Services Contract #1048357 between the MN Dept. of Transportation-Commissioner of Transportation, Brown County, and Gemini Research, a General Partnership to prepare a MN Historic Property Record (MHPR) documentation prior to the removal of Bridge 2110 in Eden Township, MN; noting MnDOT Cultural Resources Unit (CRU) has proposed a 80/20 funding split for the MHPR documentation; carried.

M/Simonsen, S/Berg, and passed 5-0, to approve Brown County Resolution 2021-29 in regards to the Contract to Photograph Bridge 2110 on CSAH 8 over the MN River.

M/Simonsen, S/Borchert, to accept the low bid from General Office Products in the amount of \$19,123.70 for the purchase of office furniture to replace office furniture in the Probation Dept. offices, and deem surplus the replaced furniture and declare as excess property for disposal; carried 5-0. One other quote was received from Riverbend.

M/Windschitl, S/Simonsen, to approve the Agreement between Brown County and Nicollet County for the Design Review and Inspection of the Type IV and V Subsurface Sewage Treatment Systems for the Sleepy Eye Golf Club SSTS System in an amount not to exceed \$1,500.00; carried.

M/Veerkamp, S/Borchert, to approve the quote received by Sleepy Eye Electric in the estimated amount of \$14,555.00 for electric service installation of electrical fixtures and hookups for the cold storage building, running lines to Scale House, REA Yard Light Poles, and Scale House Hookup Box; noting Landfill funds will be used for said costs; carried. Additional quotes were received from Paul's Electric and Full Service Electric; carried.

M/Windschitl, S/Borchert, to accept and order filed the Public Health Update 11-23-2021 on: COVID-19 Situational Update; CAPABLE Program; COVID 19 Holiday Recommendations; Public Health Workforce Interests and Needs Survey; Drive Thru Influenza Vaccination; and Self Care; carried.

M/Borchert, S/Veerkamp, to accept the resignation of Shirlene Hvinden, Legal Assistant in the County Attorney's Office, effective 11-24-2021, and authorize to post the vacancy for a Legal Assistant in the County Attorney's Office according to policy; carried.

M/Borchert, S/Windschitl, to approve the 2022 Departmental Conference Schedules and Association/Membership Dues; carried.

M/Simonsen, S/Berg, to approve the 2022 County Board meeting dates of the 1st, 3rd & 4th Tuesdays in January-June and August-November; 2nd and 4th Tuesdays in July; and 2nd, 3rd & 4th Tuesdays in December; carried.

M/Simonsen, S/Windschitl, to approve the updated Area II MN River Basin Projects, Inc. Joint & Cooperative Agreement for the period 1-1-2022 through 12-31-2023, and authorize the Brown County Board delegate (or alternate Brown County Commissioner) to sign said agreement; carried.

M/Veerkamp, S/Simonsen, to ratify the revisions to the Rural MN Energy Board (RMEB) Joint Powers Agreement, and authorize the Brown County Board delegate (or alternate Brown County Commissioner) to sign said agreement; carried.

Correspondence C-1 thru C-7 were accepted and filed. Veerkamp reported on the Ag Society meeting, JD 12, 18, 24, and 25 meeting, and MN Rural Energy Board meeting; Windschitl reported on the CHB Executive meeting; Simonsen reported on the JD 12 and 18 meetings, and IMMTRACK meeting; Borchert reported on the CHB Executive meeting, and SC EMS meeting; Berg reported on the GBERBA meeting, and JD 12 and 18 meetings.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:21 PM. The Official Minutes of the Regular Meeting of 11-23-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us