

SYNOPSIS OF COUNTY BOARD MEETING

December 21, 2021

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen, and County Attorney Hanson.

M/Borchert, S/Windschitl, to accept the Minutes of both the Special Meeting and the Regular Meeting on 12-14-2021 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Berg, to accept and order filed the November 2021 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Windschitl, S/Simonsen, to authorize payment of General Government claims in the amount of \$85,073.78 as follows: Revenue \$56,805.04; Public Health \$1,984.64; Road and Bridge \$7,812.24; Human Services \$694.12; Park Fund \$593.50; Ditch Fund \$7,376.54; Capital Improvement Fund \$165.10; Landfill \$7,932.60; Forfeited Tax Fund \$1,710.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,427.65; Brown Co Historical Society \$3,322.00; Erickson Engineering Co. LLC \$7,027.50; Full Service Electric Inc \$2,445.00; Geocomm Inc \$3,150.00; Heiderscheidt Digging Inc \$4,146.00; Mn Valley Testing Laboratories Inc \$7,932.60; Rinke Noonan Law Firm \$2,977.50; Streicher's \$6,774.75; Tyler Technologies Inc. \$9,995.00; University Of MN \$16,101.07; 72 Payments less than \$2,000 \$18,774.71. Final Total \$85,073.78; carried.

M/Borchert, S/Veerkamp, to authorize an additional \$50 increase to the License Bureau Change Fund, which changes the change fund from \$1,500 to \$1,550; carried.

M/Simonsen, S/Berg, to ratify the Agreement to Provide Professional Services between MN Counties Computer Cooperative (MCCC) and TriMin Systems, Inc. for the maintenance and support of the Integrated Financial System (IFSpi) for the period 1-1-2022 through 12-31-2024; carried.

M/Simonsen, S/Veerkamp, to approve the FY 2022 and 2023 State of MN Board of Water and Soil Resources Natural Resources Block Grant Agreement PO#3000013997 in the total amount of \$68,772; and authorize the board chairman to sign said agreement and authorize the Zoning Administrator to sign on changes for the: SSTS, Local Water Management, WCA, and Shoreland grants during the current term of the agreement; carried.

M/Simonsen, S/Windschitl, to approve the FY22-26 SCORE Grant Agreement SWIFT Contract No. 192068 between Brown County and the MN Pollution Control Agency for the period 7-1-2021 through 6-30-2026; and authorize the board chairman to sign said agreement and authorize the Zoning Administrator to sign for any changes during the term to the grant agreement and report to the Board those changes; carried.

M/Windschitl, S/Borchert, to approve the purchase of two (2) Dell Optiplex iR Computers in the amount of \$1,602.18 and two (2) 24" Dell Monitor's in the amount of \$599.14, both under state contract pricing from SHI; one (1) APC Power Saving Back UP Battery UPS Pro 700, one (1) Seagate External Hard Drive, one (1) HP Laserjet Pro M404DN Printer, and one (1) Canon Image Formula Scanner in the total amount of \$860.98 from Amazon; and one (1) HPE Aruba Switch in the state contracted amount of \$349.47 from CDW, for needed technology purchase at the Brown County Landfill for the new Truck Scale; carried. One other quote was received one (1) APC Power Saving Back UP Battery UPS Pro 700, one (1) Seagate External Hard Drive, one (1) HP Laserjet Pro M404DN Printer, and one (1) Canon Image Formula Scanner from Walmart.

M/Borchert, S/Berg, to accept the retirement resignation of Linus Kruse, Human Services Adult Social Worker effective 1-31-2022, and authorize posting for a FT Adult Social Worker according to policy; carried.

M/Simonsen, S/Veerkamp, and passed 4-0, to approve Brown County Resolution 2021-33 in regards to the Final Contract Ratification and Acceptance for the LEC-Courthouse Chiller Repair (HVAC LEC Upgrade) has in all things been completed, and the County Board being fully advised in the premises; and ratify the completed project for an in behalf of the County of Brown as specified herein.

M/Borchert, S/Veerkamp, and passed 5-0, Brown County Resolution 2021-34 in regards to the Office of the Attorney General's State Sub-division Opioid Agreement.

Correspondence C-3 through C-6 were accepted and filed. Veerkamp reported on the Highway 14 Partnership meeting; Windschitl reported on the Labor Management/Safety Committee meeting; Borchert reported on the canceled CHB meeting; and Berg reported on the SCHAC meeting, and the SWAC meeting.

M/Windschitl, S/Berg, to approve Final Plat Application APP-P-0090 by Mindy Schwesler on the property owned by Lloyd H Frederickson know as Frederickson 4th Subdivision (4.70 Acres) on the property described as part of the E ½ of Section 31 commencing at the SW corner of the NE ¼, Section 31, Township 108 North, Range 31 West, all in Lake Hanska, Brown County, MN. Application is to redefine parcel lines of the building site and to move south parcel line to not run through an existing building, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Veerkamp, to approve Final Plat Application APP-P-0092 by Roger Hauth on property owned by Roger P & Diane M Hauth known as Hauth 2nd Subdivision (5.57 Acres) on the property described as Hauth First Subdivision and part of the of the NW ½ of Section 2, Township 108 North, Range 34 West, all in Bashaw Township, Brown County, MN. Application is to add to existing building site plat, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Berg, to approve Final Plat Application APP-P-0093 by David Mack on property owned by David E & Betty M Mack and David Kathleen Niemann known as Niemann Subdivision (Lot 1 5.48 acres & Lot 2 5.51 acres) on the property described as Lot A of the NE ¼ of the NE ¼ and part of the E ½ of the NE ¼ except Lot A (5 AC) of the NE ¼ of the NE ¼ & except the S 50 AC of the E ½ of the NE ¼ of Section 20, Township 109, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to re-subdivision of the property, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Windschitl, to approve Final Plat Application APP-P-0094 by Howard Melzer on property owned by Howard K Melzer ETAL known as Melholm Subdivision (Lot 8.16 Acres) on the property described as N ½ of the NW ¼ of Section 27, Township 108 North, Range 30 West, all in Linden Township, Brown County, MN. Application is to split building site from tillable land, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Berg, to approve Final Plat Application APP-P-0095 by Greg Rosenhammer on property owned by Michelle Taft ETAL and Larry R Kramer Living Tr known as Christensen's 3rd Subdivision (Lot 5.23 Acres) on the property described as NE ¼ of the NE ¼ of Section 27, Township 108 North, Range 32 West, all in Albin Township, Brown County, MN. Application is to expand the existing building site to include the grove, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, and seconded by Commissioner Veerkamp, to approve Final Plat Application APP-P-0096 by Daniel Marti on property owned by Daniel and Kristina Marti known as Marti 3rd Subdivision (Lot 4.54 Acres) on the property described as S 1/2 of the NW ¼ of Section 5, Stark Township 109 North, Range 32 West, all in Stark Township, Brown County, MN. Application is to establish a new building site, all located in the Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Berg, and passed 5-0, to approve Brown County Resolution 2021-35 in regards to calling for a public hearing on Tuesday, 1-18- 2022, for the purpose of considering an abatement of property taxes in connection with the proposed construction of a 72-unit workforce apartment project located in Sleepy Eye, MN.

M/Borchert, S/Veerkamp, to approve payment of Human Services administrative claims in the amount of \$165,363.12 In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Public Health \$3,000.00; Elan Financial Services \$2,857.96; Greater MN Family Services \$13,583.97; Healthy Community Healthy Youth Brown Co \$4,500.00; Metro Sales Inc \$7,764.60; Mikes Collision & Tire \$2,094.33; MN Human Services \$51,985.16; Nelson-Hillestad Funeral Services \$3,486.25; Superior Mobility \$5,841.43; Two hundred payments less than \$2,000 total \$70,249.42. Final total is \$165,363.12; carried.

M/Veerkamp, S/Simonsen, to convene into closed session to consider Social Service Payments; carried.

M/Borchert, S/Berg, to authorize the payment of Social Services payments in the amount of \$159,587.39; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,145.30; Brown Co Evaluation Ctr \$7,873.48; Carlson Counseling & Consulting \$3,300.00; Dept of Human Services CCDTF \$3,411.72; DHS – MNSOP \$8,983.80; Families First Collaborative \$42,782.00; Forensic Nursing Home – 492 \$4,782.40; Confidential Client \$2,181.06; Confidential Client \$2,368.50; Confidential Client \$2,277.60; Kretsch/Alissa & Steven \$2,677.61; MBW Company SILS Program \$2,786.52; MN Valley Action Council \$8,551.15; MRCI Inc \$9,184.89; Nexus-Kindred Family Healing \$12,849.30; Prairie Lakes Youth Programs \$7,748.85; Southern MN Behavioral Health \$4,218.82; Spurgin/Gerane \$5,713.50; 34 payments less than \$2,000 total \$25,750.89; Final Total \$159,587.39.

M/Windschitl, S/Borchert, to cease the closed session and reconvene the open session; carried.

Correspondence C-1 thru C-2 were accepted and filed.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 10:58 AM.

The Official Minutes of the Regular Meeting of 12-21-2021 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us