

SYNOPSIS OF COUNTY BOARD MEETING

January 4, 2022

At 8:30 AM, the Board of Brown County Commissioners met for the purpose of organizing the County Board for 2022 through the election of Board Chair and Vice-Chair. Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen.

Upon a call for nominations for the position of County Board Chair for 2022, Veerkamp nominated Berg. S/Borchert the nomination. After a third call for any further nominations, M/Simonsen, S/Windschitl, to cease nominations and cast a unanimous ballot for Berg as Board Chair of the Brown County Board of Commissioners for 2022; carried.

Upon a call for nominations for the position of County Board Vice-Chair for 2022, Windschitl nominated Veerkamp. S/Simonsen the nomination. M/Borchert, S/Windschitl, to cease nominations and cast a unanimous ballot for Veerkamp as Board Vice-Chair of the Brown County Board of Commissioners for 2022; carried.

M/Veerkamp, S/Borchert, to adopt Robert's Rules of Order with three (3) additional stipulations; carried.

M/Borchert, S/Veerkamp, to accept and file the review of the Brown County Board of Commissioners Operating Rule and Guidelines and to recess the meeting until 9:00 AM; carried.

At 9:00 AM, Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen and County Attorney Hanson.

M/Windschitl, S/Berg, to accept the Minutes of 12-28-2021 and authorize publication of the Synopsis of same; carried.

State Senator Dahms (via Zoom) and State Representative Torkelson (via Zoom) met with the County Board and representatives from 10 county departments to discuss pending legislative issues. Topics discussed included: AMC Legislative Policy Priorities-Behavioral Health Continuum of Care and Infrastructure, Housing Investments, Bonding, Broadband Funding, Community Supervision, Public Waters Inventory, HHS/Child Protection Cost Study Report, Acute Childcare Shortage Across the State, PILT Sustainability, Opioid Settlement Follow-Up, Support State Implementation Efforts of Family First Prevention Service At to Avoid Cost Shifts to Counties, Solid Waste Management/Protecting Waste-to-Energy Facilities; Public Health Priorities-Responding to Public Health Workforce Needs, Building Public Health Emergency Preparedness (PHEP) Infrastructure, Supporting Data Sharing Infrastructure, Statewide Health Improvement Partnership (SHIP); Social Services Legislative Priorities-Family First Prevention Services Act (FFPSA), Modernization, Simplify and Reduce Structural Barriers to Cash Programs, Proposal to Eliminate County Share of the Behavioral Health Fund, State Responsibility as Safety Net Provider, Acknowledging Adult Mental Health Initiatives as Essential Infrastructure; MN Association of County Planning and Zoning Administrator Legislative Priorities; Solid Waste Priorities; and Veteran Service Legislative Priorities. After considerable discussion, Chair Berg thanked Senator Dahms and Representative Torkelson for attending the County Board meeting to review county legislative concerns.

M/Borchert, S/Veerkamp, to approve the 3.2 liquor license application by River Valley Dutchmen Snowmobile Club, Inc. for a six month license with an expiration of 6-30-2022; carried.

M/Simonsen, S/Berg, to authorize payment of General Government claims in the amount of \$646,605.69 as follows: Revenue \$200,573.83; Road and Bridge \$24,750.88; Human Services \$107.01; Park Fund \$82.42; Ditch Fund \$23.52; Landfill \$417,082.81; SCORE Fund \$3,985.22. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: AB Suppressor \$6,000.00; Aladtec Inc \$3,600.00; Brown Lyon Redwood Drug Task Force \$98,558.75; Cargill Inc \$7,918.50; Consolidated Correctional Foods \$11,273.95; Erickson Engineering Co LLC \$2,775.52; General Office Products Company \$2,023.68; Hoffman Construction Co Inc \$28,570.41; Iowa Prison Industries \$6,927.89; Liberty Tire Recycling LLC \$3,985.22; Mathiowetz Enterprises Inc \$413,451.25; New Ulm/City Of \$2,625.00; Productive Corporation \$16,000.00; Schneider Geospatial \$12,600.00; TSG Server and Storage \$6,930.08; Seventy-One (71) payments less than \$2,000 \$23,365.44. Final Total \$646,605.69; carried.

M/Windschitl, S/Veerkamp, and passed 5-0, approve Brown County Resolution 2022-01 in regards to delegating authority to the Auditor-Treasurer and Asst. Auditor-Treasurer to make electronic funds transfers.

M/Borchert, S/Simonsen, to authorize Auditor/Treasurer Kelly Hotovec to open a deposit account with Citizens Bank MN for Automatic Clearinghouse (ACH) transactions with respect to transferring funds to Further for the administration of the County's Flexible Compensation Plan, and approve transferring the remaining 2021 budgeted general ledger balance for the County's pre-tax benefits administration expenses to Citizens Bank MN to open the deposit account and pay the County administrative fees due during 2022; carried.

M/Windschitl, S/Veerkamp, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Windschitl, S/Berg, to accept and order filed the update of initiatives and activity of the Emergency Manager in 2021; carried.

M/Simonsen, S/Borchert, to authorize the transfer of administrative pay/benefits in the amount of \$29,079.76 and tire recycling expenditures in the amount of \$40,681.23 from the SCORE Fund to the Landfill Fund for FY 2021; carried.

M/Borchert, S/Simonsen, to approve the appointment of Jacob Hoffmann to the Engineering Instrument Technician II position in the Highway Dept. effective 3-1-2021, at Grade XIV with respect to the step placement of his current position over the past months, approve the retro pay of \$2,901.85, and accept the resignation of Jacob Hoffmann from the Engineering Instrument Technician I position contingent on Board approval of the Engineering Instrument Technician II appointment; carried.

M/Windschitl, S/Borchert, and passed 4-1 (Veerekamp dissenting), to approve Brown County Resolution 2022-02 in regards to adopting the COVID-19 Vaccination, Testing and Face Covering Policy for the County of Brown, MN.

M/Windschitl, S/Veerkamp, to approve extending Dale Hansen's Temporary IPT Heartland Express Bus Driver employment up to 1-18-2022; carried.

M/Borchert, S/Simonsen, to approve the 2022 renewal of consulting services contract with Madden Galanter Hansen, LLP, Plymouth, MN for assistance as needed to address union labor contract matters; carried.

Correspondence C-1 was accepted and filed.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:44 AM.

The Official Minutes of the Regular Meeting of 1-04-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us