

SYNOPSIS OF COUNTY BOARD MEETING

January 18, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen, and County Attorney Hanson.

M/Windschitl, S/Veerkamp, to accept the Minutes of 1-4-2022 and authorize publication of the Synopsis of same; carried.

Chairman Berg convened a Public Hearing for the Tax Abatement of a Market Place Apartment Complex in Sleepy Eye, MN. It was noted that an affidavit of publication is on file from three (3) newspapers in Brown County, noting that the public hearing notice was sent to the Comfrey Times and Hanska Herald, but not published. Sleepy Eye City Manager Bob Elston presented information on the tax abatement in connection with the construction of a 72 Unit workforce apartment project. No public testimony was received. M/Simonsen, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2022-03 for the Property Tax Abatements and Tax Abatement Agreement in connection with the construction of a 72-unit workforce apartment project located in Sleepy Eye, MN.

Chairman Berg convened a Public Hearing on proposed revisions to the Brown County Fee Schedule pursuant to MN Statute 373.41. It was noted that an affidavit of publication is on file from three (3) newspapers in Brown County, noting that the public hearing notice was sent to the Comfrey Times and Hanska Herald, but not published. County Administrator Sam Hansen presented information on the proposed 2022 Brown County Fee Schedule and Ordinance 2022-1 in regards to the Brown County Fee Schedule. No public testimony was received. M/Simonsen, S/Borchert, to accept and order filed the report on the proposed Brown County Fee Schedule for 2022; carried.

M/Simonsen, S/Borchert, as passed 5-0, to approve Brown County Resolution 2022-04, for the Adoption of Ordinance 2022-1 in regards to the 2022 Brown County Fee Schedule.

M/Veerkamp, S/Borchert, to authorize payment of General Government claims in the amount of \$564,513.05 as follows: Revenue \$325,715.85; Public Health \$23,543.82; Road and Bridge \$110,172.80; Human Services \$55,294.36; Park Fund \$4,377.00; Capital Improvement Fund \$17,113.50; Landfill \$27,032.34; Score \$1,263.38. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,427.65; Applied Concepts Inc \$9,320.00; Assn of MN Counties \$21,848.00; Brown Co Editorial Assn \$4,814.01; Bureau of Criminal Apprehension \$2,405.00; Clifton Larson Allen LLP \$11,707.50; Consolidated Correctional Foods \$10,657.17; Doubletree \$3,435.84; Eckberg Lammers, P.C. \$8,940.00; Mn Co Attorneys Assn \$4,204.00; MN Counties Computer Cooperative \$15,637.94; MN Counties Intergovernmental Trust \$377,298.00; MN Sheriffs Association \$8,180.80; Mn Transportation Alliance \$2,335.00; North Star Scale Inc. \$20,922.00; River Bend-Kemske Business Products \$2,168.21; Trane U.S. Inc \$17,113.50; Tyler Technologies Inc. \$10,819.00. 88 Payments Less Than \$2,000 \$30,279.43; Final Total \$564,513.05; carried.

M/Simonsen, S/Berg, to approve three (3) drainage ditch repair requests and the payment of said repairs; carried.

M/Simonsen, S/Berg, and passed 5-0, to approve Brown County Resolution 2022-05 in regards to the final payment for SAP 008-594-002 St. Mary's Street NE/12th Avenue NE Project in Sleepy Eye.

M/Borchert, S/Berg, to approve the appointment of Helen Fischer as Student Representative, 1st term to the Public Health Advisory Committee effective for 1-1-22 through 12-31-2023; carried.

M/Windschitl, S/Veerkamp, to approve the agreement with Springfield Area Community Center, 33 South Cass Ave., Springfield to rent space for the WIC Clinic on the 2nd Tuesday of each month, 9am-4pm, at a charge of \$100 per month effective 1-18-2022 through 12-31-2022; carried.

M/Borchert, S/Windschitl, to approve Grant Agreement No. A-JAGRE-2022-BRWNPROB-001 with the MN Dept. of Public Safety Office of Justice Programs in the amount of \$156,647.05 for use for Brown County Stop Truancy Program from 10-1-2021 through 9-30-2023; carried.

M/Windschitl, S/Borchert, to accept with thanks the private donation pledges in the estimated amount of \$9,000 for the purpose of completing initial repairs to the log cabin at the Lake Hanska County Park, with repair costs not to exceed the amount donated; carried.

M/Borchert, S/Windschitl, approve the GEI proposal dated 1-4-2022 in the estimated cost of \$36,600 for assistance as needed in the development of the 2021 Brown County Sanitary Landfill Annual Report and continued 2022 Environmental Monitoring support as required by MN Pollution Control Agency (MPCA); carried.

M/Windschitl, S/Borchert, to table Resolution 2022-06, Establishing Minimum Salaries for Elected County Officials to 1-25-2022; carried

M/Veerkamp, S/Simonsen, to approve the appointment of Shelley Nelson as a PT Assistant Truancy Officer up to 29 hours per week during the school year, contingent upon satisfactory results of a pre-employment background checks/screenings, at the hourly rate of \$22.54, Grade XI, Step 2, with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Windschitl, S/Berg, to approve the appointment of Nina Beise as a FT Payroll Accountant in the Human Resources Dept., contingent upon satisfactory results of a pre-employment background checks/screenings, at the hourly rate of \$23.52, Grade XI, Step 4, with an anticipated start date of 1-31-2022; carried.

M/Simonsen, S/Veerkamp, to approve an additional extension to Dale Hansen's Temporary IPT Heartland Express Bus Driver employment up to 3-1-2022; carried.

M/Windschitl, S/Veerkamp, to accept the resignation Brianna Portner, FT Social Worker – Children's Mental Health, effective 1-27-2022, and authorize to post the vacancy for a FT Social Worker – Children's Mental Health according to policy; carried.

M/Borchert, S/Simonsen, to approve changing the effective date of the FTE status change from 1.0 FTE to .75 FTE to 2-2-2022 for Mary Lou Serbus, Human Services Adult Mental Health Social Worker; carried.

M/Borchert, S/Berg, to appoint Taylor Rueckert as FT Information Technology Network & Systems Administrator contingent upon satisfactory results of a pre-employment background checks/screenings, at the hourly wage of \$29.63, Grade XV, Step 4, with an anticipated start date of 2-1-2022; carried.

M/Veerkamp, S/Windschitl, to approve the conditional appointment of Tamara Hoffmann as FT Social Worker – Elderly Waiver Case Manager at the Bachelor's level social worker position hourly rate of \$29.01, Grade XV, Step 3, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings; carried.

M/Simonsen, S/Borchert, to accept the resignation of Kaleena Wiens, FT Correctional Officer, effective 1-27-2022, and authorize posting the vacancy for a FT Correctional Officer position according to policy and contract; carried.

M/Windschitl, S/Borchert, and passed 5-0, to approve Brown County Resolution 2022-07 as recommended by Shari Fischer of Fischer Law Offices in regards to the County Board action on 9-21-2021 authorizing the transfer and sale of real estate property as part of a medical assistance recovery.

M/Borchert, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2022-08 in regards to the public notice for bids and terms of sale of county owned real estate for the purpose of an medical assistance estate recovery.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$206,658.86. In accordance with MS 375.12 the following claims exceed \$2,000: Assn of MN Counties \$2,685.00; Brown Co Human Services \$10,285.79; Elan Financial Services \$2,958.28; Enterprise North Inc. \$9,616.54; MN Human Services \$10,977.89; MN Valley Funeral Home \$3,960.00; Next Chapter Technology Inc. \$83,128.00; Pro Kinship For Kids \$3,500.00; Sibley Co Public Health and Human Services \$7,137.99; Superior Mobility \$5,717.59; Watonwan County Human Services \$9,890.56. 165 payments less than \$2,000 total \$56,801.22; Final total is \$206,658.86; carried

M/Veerkamp, S/Simonsen, to convene into closed session to consider Social Service Payments; carried.

M/Windschitl, S/Simonsen, to authorize the payment of Social Services payments in the amount of \$106,095.35; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,841.45; Brown Co Evaluation Ctr \$7,252.52; DHS – MNSOP \$4,491.90; Forensic Nursing Home – 492 \$2,430.40; Confidential Client \$2,447.45; Confidential Client \$2,226.00; Confidential Client \$2,353.52; Kretsch/Alissa & Steven \$3,138.47; LSSMN \$7,725.89; MBW Company SILS Program \$2,675.56; MN Valley Action Council \$9,435.25; Nexus-Kindred Family Healing \$5,408.17; Prairie Lakes Youth Programs \$23,470.51; Spurgin/Gerane \$5,823.95; 30 payments less than \$2,000 total \$24,374.31; Final Total \$106,095.35.

M/Simonsen, S/Veerkamp, to cease the closed session and reconvene the open session; carried.

M/Veerkamp, S/Borchert, accept and order filed the Springfield Housing Development Initiative Program as presented by Joe Stremcha; carried.

Correspondence C-1 thru C-7 were accepted and filed. Veerkamp reported on the RCRC meeting; Windschitl reported on the SCHA meeting, Region 9 meeting, and BCHS meeting; Simonsen reported on the SWCD meeting; Borchert reported on the BC Evaluation meeting; Berg reported on the CD 74 meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:58 AM.

The Official Minutes of the Regular Meeting of 1-18-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us