

## SYNOPSIS OF COUNTY BOARD MEETING

March 22, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Members Gieseke and Sieve, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson.

M/Borchert, S/Simonsen, to accept the Minutes of 3-15-2022 and authorize publication of the Synopsis of same; carried.

The Board recognized Judy Kuster for 30 years of public service as a Lay Board Member and presented her a certificate of appreciation for her years of service.

M/Windschitl, S/Borchert, to appoint Vicki Sieve as a Lay Board Member with an effective date of 3-22-2022 through 12-31-2023; carried.

M/Simonsen, S/Berg, to accept and file the Child Support Federal FY 2021 Performance Report; carried.

M/Borchert, S/Veerkamp, to accept and file the 2021 Adult Protection Services report; carried.

M/Windschitl, S/Berg, to accept and order filed the update on the 2021 MnChoice Assessment and Waiver Case Management Activity report; carried.

M/Borchert, S/Simonsen, to accept and file the report on Autism Services in Brown County; carried.

M/Borchert, S/Veerkamp, to approve the 2022 Purchase of Service Agreement with Counseling Services of Southern MN at a rate of \$150 per hour for Clinical Supervision of three (3) Children's Mental Health Case Managers and five (5) Adult Mental Health Case Managers and \$37.50 per 15 minute unit for Paperwork/Service Plan Review for the period 4-1-2022 through 12-31-2022; carried.

M/Windschitl, S/Berg, to authorize David Drown Associates to review the position of Lead Bus Driver and recommend classification and placement on the County salary schedule; carried.

M/Borchert, S/Berg, to approve the posting of one (1) Lead Driver position and two (1) additional part-time drivers when we receive notice that a bus will be arriving, noting the City of New Ulm would be paying for the positions for up to the 15 percent required match by the State; carried.

M/Simonsen, S/Windschitl, to accept the bid in the amount of \$108,500 from Merle and Rhonda Wenger for the purchase of parcel R001.001.052.04.040 (1315 N German St. New Ulm, MN.); and authorize the transfer of said property to Merle and Rhonda Wenger upon receipt of the approved sale price; carried.

M/Borchert, S/Veerkamp, to approve payment of Human Services administrative claims in the amount of \$31,252.62. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,290.16; Confidential Client \$2,480.37; U S Postal Service \$10,000.00; Verizon Wireless \$3,231.13; Twenty seven payments less than \$2,000 total \$13,250.96. Final total is \$31,252.62; carried.

M/Windschitl, S/Berg, to accept and file the following Consent Agenda Items: Introduction of New Staff; Out of Home Placement Costs, Heartland Express, and Legislative Items; carried.

M/Simonsen, S/Borchert, and passed 5-0, to approve Brown County Resolution 2022-12 in regards to an alteration to Branch 11 of County Ditch No. 1 under Minnesota Statute 163.17 to change the existing 8" tile size to a 12" size of Branch 11-C and 11-D underneath CSAH 11 for Highway Project SAP 008-611-026 on CSAH 11.

M/Veerkamp, S/Windschitl, to set a Public Hearing for 9:30 AM on Tuesday 4-19-2021 in the Commissioners Room 204 of the Brown County Courthouse to address the alteration to CD #1 affecting Highway Project SAP 008-611-026 on CSAH 11; carried.

M/Windschitl, S/Berg, to accept the bid received for the purchase of one (1) John Deere 772GP Motor Grader from RDO Equipment Co. in the amount of \$390,023 less trade-in of unit 93 (2003 John Deere Motor Grader) in the amount of \$52,000 for a total purchase price of \$338,023; noting that ARPA funds will be utilized for any costs over the 2022 budgeted amount for said purchase; carried 5-0. An additional bid was received for one (1) Caterpillar 140M3 Motor Grader from Ziegler Inc.

M/Windschitl, S/Veerkamp, to accept the quote received for maintenance striping of 137 road miles in Brown County from Sir Lines-A-Lot LLC in the amount of \$93,370.00; carried. One additional bid was received from Traffic Marking Services.

M/Windschitl, S/Borchert, to approve the purchase of two (2) of the following: Cambium Networks – PTP670 Connectorized – radios AC+DC PS, End, FCC, Cambium PTP650/670 LPU and Grounding Kit, CAM Network Indoor Unit with the state contract price in the amount of \$9,468.92 from Alpha Wireless; noting the price does not include installation and configuration time and materials and that 9-1-1 funding will be utilized for said purchase; carried 5-0. No other quotes were received.

M/Windschitl, S/Simonsen, to approve the Household Electronic Waste and Household Appliances Recycling Agreement for the period 3-25-2022 through 3-24-2024 with Ron's Recycling to collect e-waste and white goods at the Brown County Landfill; carried.

M/Veerkamp, S/Borchert, to approve the Second Amendment to 2020 South Country Health Alliance (SCHA) Delegation Agreement between SCHA and Brown County effective 1-1-2022, noting Exhibit D deletion of Paragraph 4 in its entirety and replaced with Community Care Connector and Community Care Connector Case Aide Position and updated costs; carried.

M/Borchert, S/Berg, to accept and order filed the Public Health Update 3-22-2022 on: COVID-19 Situational Update; Long COVID-19; COVID-19 Pandemic Recovery and Ready for Response; COVID-19 Response Data for 2021; and MSU and SMSU Students; carried.

M/Veerkamp, S/Windschitl, to approve the appointment of Michelle Miller as FT Public Health Nurse (Maternal Child Health) at the hourly rate of \$30.42, Grade XVI, Step 3, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings; carried.

M/Borchert, S/Simonsen, to accept the resignation of Leah Peterson, IPT Dispatcher in the Sheriff's Office, effective 3-17-2022, and authorize posting for a vacant IPT Dispatcher position according to policy; carried.

M/Simonsen, S/Berg, to accept the resignation of Jacob Hoffmann, Engineering Instrument Technician II in the Highway Dept., effective 4-8-2022, and authorize to post a vacancy for a FT Engineering Instrument Technician II according to policy; carried.

M/Borchert, S/Simonsen, to approve the Interim Chief Probation Director Evonn Westcott's annual salary of \$98,971, effective 4-2-2022, until an appointment of a permanent hire is made by District Court Judge Docherty; carried.

M/Borchert, S/Windschitl, to approve extending to 9-30-2022 the allowance of the accrual of vacation time to exceed the 200 hour limit for Evonn Westcott due to being appointed to the Interim Probation Director, and considering the need for her to be more available over the next 6 months due to the upcoming appointment and orientation of a new Probation Director; carried.

M/Simonsen, S/Berg, to approve the appointment of Melinda Kranz as FT Eligibility Worker at the hourly rate of \$23.91, Grade XII, Step 2, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings; carried.

M/Simonsen, S/Veerkamp, to accept and file the February 2022 Budget Report (Cash Basis and Unaudited) which reflects activity at 16.7% of the budget year as follows: expenditures of \$5,820,631.07 or 13.5%, and revenues of \$4,438,810.50 or 10.3%%; and the February 2022 Supplemental Budgets Report noting expenditures of \$311,401.85 or 14.4%, and revenues of \$292,930.41 or 14.7% of annual budgeted activity; carried.

M/Borchert, S/Windschitl to go into a closed session. Chairman Berg convened a Closed Session pursuant to M.S. 13D.03 for Litigation Strategy Planning in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN. This session was attended by Commissioners Borchert, Berg, Windschitl, Simonsen, and Veerkamp, along with County Administrator Hansen, County Attorney Hanson, and HR Director Schaefer. M/Borchert, S/Veerkamp, to authorize Administrator Hansen to move forward with strategies in regards to pending litigation; passed.

M/Windschitl, S/Veerkamp, to cease the closed session and reconvene the open session; carried.

Correspondence C-1 thru C-5 were accepted and filed. Windschitl reported on the Highway Committee meeting, and Safety Committee meeting; Borchert reported on the Career Force JP meeting, and MVAC meeting; Berg reported on the Highway committee meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:23 PM. The Official Minutes of the Regular Meeting of 3-22-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)