

SYNOPSIS OF COUNTY BOARD MEETING

April 19, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen, and County Attorney Hanson.

M/Windschitl, S/Veerkamp, to accept the Minutes of 4-5-2022 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Simonsen, to authorize payment of General Government claims in the amount of \$266,269.60 as follows: Revenue \$99,525.48; Public Health \$2,033.94; Road and Bridge \$13,340.96; Human Services \$4,028.20; Park Fund \$360.47; Ditch \$133,916.14; Landfill \$8,256.99; SCORE \$4,807.42. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,427.65; Bureau of Criminal Apprehension \$2,550.00; Consolidated Correctional Foods \$10,249.40; Everbridge, Inc. \$7,000.00; Frontier Precision Inc \$9,137.94; GEI Consultants Inc \$2,345.00; Lang's Automotive LLC \$2,288.06; Liberty Tire Recycling LLC \$4,807.42; Master's Touch LLC/The \$5,499.82; MN Counties Computer Cooperative \$14,077.50; MN Dept of Transportation \$10,772.79; MN Unemployment Insurance \$10,698.21; North Central International \$2,591.83; Quadient Finance USA, INC \$3,500.00; Redwood Co Auditor-Treasurer \$133,916.14; River Bend-Kemske Business Products \$2,486.83; Ron's Recycling \$3,112.00; RT Vision Inc. \$4,050.00; Trane U.S. Inc \$3,551.50. 108 Payments less than \$2000 \$31,207.51; Final Total \$266,269.60; carried.

At 9:07 AM, Chairman Berg convened a Public Hearing to officially adopt a Redistricting Plan setting Brown County Commissioner Districts for the next ten-year period. A/T Hotovec noted that the notice of public hearing was published in the official legal newspaper Hanska Herald and that no redistricting plan had been submitted from the public for County Board consideration. There were 2 members of the general public in attendance at the public hearing. Chairman Berg asked if the County Commissioners had other plans to be considered and no additional plans were presented.

At 9:36 AM, Chairman Berg adjourned the Public Hearing and reconvened the regular County Board meeting. After limited discussion, M/Simonsen, S/Veerkamp, to adopt the requirements to meet statutory requirements as outlined in M.S. 375.025; carried. M/Simonsen, S/Windschitl, and passed 5-0, Brown County Resolution 2022-14 adopting the Redistricting Plan setting Brown County Commissioner Districts for the next ten-year period.

Correspondence C-3 thru C-4 were accepted and filed. Veerkamp reported on the RCRC meeting; Windschitl reported on the BCHS meeting, and Region 9 meeting.

At 9:32 AM, Chairman Berg convened the Public Hearing to consider the highway dept. request to make minor alterations or changes in the original design of CD #1 for the County State Aid Highway 11 on Project No. SAP 008-611-026. The public hearing was attended by Auditor/Treasurer Hotovec, County Engineer Stevens, Assistant Engineer Lang, and no interested landowners of the ditch system. A/T Hotovec noted that the Public Hearing notice was published as required and that the Notice of Hearing was sent to all landowners of record. Highway Engineer Stevens and Assistant Engineer Lang presented background information and explanation of the project in regards to making alterations/changes to CD #1. No public testimony was received.

At 9:36 AM, Chairman Berg adjourned the public hearing and reconvened the regular County Board meeting. A/T Hotovec reviewed the required payment requirements. After limited discussion, M/Windschitl, S/Berg, to approve the minor alterations or changes in County Ditch No. 1 all as shown in plan sheets marked Exhibit "A" at the sole cost of the highway dept.; carried 5-0.

Correspondence C-1 thru C-2, and C-5 thru C-6 were accepted and filed. Borchert reported on the JD 48 meeting; Berg reported on the JD 48 meeting, Public Health meeting, Planning and Zoning meeting, and SWAC meeting.

M/Veerkamp, S/Berg, to approve the appointment of Bracey Lerner for the District 5 representative opening left vacant from Derek Tonn on the Brown County Economic Development Partners; carried.

Calendars were coordinated for the next two week period.

M/Veerkamp, S/Simonsen, to approve Conditional Use Permit Application (CUP) APP-C-0151, by Duane Roiger on the property owned by Duane Roiger Inc described as part of the E ½ of the NW ¼ & SW ¼ of the NW ¼, of Section 31, Township 109 North, Range 34 West, Burnstown Township, Brown County, MN. Application is to renew existing Conditional Use Permit to continue to allow a feedlot of 300 AU hogs in a hog wean and finish operation, all in the A-1 Agricultural Protection Zoning District, with five (5) conditions; carried 5-0.

M/Borchert, S/Simonsen, to approve CUP Application APP-C-0152 by Bryan Windschitl on the property owned by Dean Bernloehr described as part of the S ½ of the SW ¼; & the NE ¼ of the SW ¼, of Section 16, Township 108 North, Range 32 West, Albin Township, Brown County, MN. Application is to renew existing Conditional Use Permit to continue to allow a feedlot of 999 AU beef cattle and existing earthen basin that is 460'X245' used to collect open lot run off in a beef cattle operation, all in the A-1 Agricultural Protection Zoning District, with five (5) conditions; carried 5-0.

M/Simonsen, S/Veerkamp, to approve CUP Application APP-C-0153 by Michael Sprenger on the property owned by Michael Sprenger described as part of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$, of Section 26, Township 108 North, Range 33 West, Mulligan Township, Brown County, MN. Application is for a Conditional Use Permit to allow a Landscaping and Nursery Business, all in the A-1 Agricultural Protection zoning District, with two (2) conditions; carried 5-0.

M/Borchert, S/Berg, to approve Final Plat Application APP-P-0098 by Douglas Koehler on the property owned by Douglas Koehler known as Koehler Second Subdivision Lot 1 (5.02 acres) and Lot 2 (3.28 Acres) on the property described as part of the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$, Section 22, Township 108 North, Range 30 West, all in Linden Township, Brown County, MN. Application is to re-subdivide and to adjust current parcels lines, all located in A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Windschitl, to approve Final Plat Application APP-P-0099 by Landen Berle on the property owned by Leslie Johnson known as Berle and Johnson Subdivision Lot 1 (3.21 acres) and Lot 2 (4.02 acres) on the property described as Lot 3, Block 1, Galvin's 2nd Subdivision, Section 3, Township 109 North, Range 32 West, all in Stark Township, Brown County, MN. Application is to split the existing platted lot into 2 new platted lots, all located in A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Berg, to approve Final Plat Application APP-P-0100 by Donald Hirsch on the property owned by Donald Hirsch known as Hirsch 2nd Subdivision (2.74 Acres) on the property described as part of Lot 1 of the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$, Section 25, Township 110 North, Range 33 West, all in Prairieville Township, Brown County, MN. Application is to split off stock pile area from tillable ground, all located in A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Veerkamp, to approve Final Plat Application APP-P-0101 by Eric Pierson on the property owned by Eric M & Jennifer L Pierson known as Pierson Subdivision (3.75 acres) on the property described as part of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$, Section 18, Township 108 North, Range 31 West, all in Lake Hanska Township, Brown County, MN. Application is to split off the residential part of the building site from the agricultural site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Simonsen, to approve Preliminary Plat Application APP-P-0102 by filed by JoDean Bruess on the property owned by Steven Bruess ETAL known as Bruess Addition (8.21 Acres) on the property described as part of the S $\frac{1}{2}$ of the SW $\frac{1}{4}$, Section 22, Township 110 North, Range 32 West, all in Home township, Brown County, MN. Application is to split off building site from tillable ground, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Berg, to approve Preliminary Plat Application APP-P-0103 by Brent Kucera on the property owned by Brent & Rachel Kucera and Ronda Mathiowetz known as Kucera Subdivision (13.01 Acres) on the property described as Lot A of the SW $\frac{1}{4}$, of the NW $\frac{1}{4}$ Plat # 205179 and part of the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$, Section 27, Township 109 North, Range 33 West, all in Leavenworth Township, Brown County, MN. Application is to add to existing platted lot, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Windschitl, to approve Preliminary Plat Application APP-P-0105 by Trent Moe on the property owned by Trent & Amy Moe known as Moe Subdivision (2.50 Acres) on the property described as the NW $\frac{1}{4}$ of the NW $\frac{1}{4}$, Section 15, Township 109 North, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to split off building site for tillable, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Veerkamp, to approve Preliminary Plat Application APP-P-0106 by Eric Knudson on the property owned by Eric M Knudson and Loren K & Jean L Knudson known as Knudson Farms Subdivision (3.52 Acres) on the property described as part of the N $\frac{1}{2}$ of the S $\frac{1}{4}$ and the S $\frac{1}{2}$ of the N $\frac{1}{2}$ of the NW $\frac{1}{4}$; S $\frac{1}{2}$ of the NW $\frac{1}{4}$; N $\frac{1}{2}$ of the SW $\frac{1}{4}$ & N $\frac{1}{2}$ of the S $\frac{1}{2}$ of the SE $\frac{1}{4}$, Section 19, Township 108 North, Range 32 West, all in Albin Township, Brown County, MN. Application is to adjust existing lot to form a conforming building site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Simonsen, to approve the purchase of one (1) Verint 7000 Analog Base Local Logger Server system upgrade in the amount of \$20,805.57 from Northland Business Systems; noting that 911 Funds would be utilized for said purchase; carried 5-0. No other quotes were received.

M/Windschitl, S/Veerkamp, to accept and order filed the March 2022 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Borchert, S/Simonsen, to approve the addendum to the agreement with No Wait Inside LLC in the amount of \$99 per month for a Signage and Announcement Module and purchase of an Android x96 Max+ TV Box in the amount of \$75.99 to display information in the waiting area of the License Bureau; carried.

M/Borchert, S/Berg, to approve Jaimee Brand, Michelle Steinbeisser and Shawn Stoermann to attend the Under One Roof Emergency Preparedness Conference May 17-18th, 2022 in Duluth, MN, noting that federal funds granted from MDH will be utilized for expenses for registration, lodging, mileage, meals, and associated salary costs; carried.

M/Veerkamp, S/Simonsen, to approve the United Way of Brown County Area Community Grant Application in the amount of \$3,000 for 2022-2023 funds to support the Universal Contact Home Visiting and Follow Along Programs; carried.

M/Simonsen, S/Berg, to approve the proposal dated 4-11-2022 by Daguna Consulting, LLC Rochester, MN in the estimated amount of \$16,511 for Mussel Relocation at the CSAH 8/CSAH 3 Bridge Crossing of the MN River in Brown and Renville Counties for the SP 008-608-041 project, and work with Renville County in regards to cost sharing the expense; carried.

M/Borchert, S/Veerkamp, to approve the four-year appointment of Wayne Stevens as Brown County Highway Engineer, effective 5-01-2022, in accordance with MN Statutes 163.07; carried.

M/Simonsen, S/Berg, to approve the temporary employment appointment of Jace Addy at \$13.00/hour for the 2022 Temporary Summer Highway Engineering/Maintenance position with start dates yet to be determined pending results of pre-employment drug screen and physical exam; carried.

M/Borchert, S/Veerkamp, to approve the conditional appointment of Stephanie Haas as FT Social Worker – Adult Mental Health at the Bachelor’s level social worker position hourly rate of \$27.80, Grade XV, Step 1, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings; carried.

M/Windschitl, S/Veerkamp, to table RBA #16a in regards to the resignation of Christine Rath, FT Social Worker-Child Protection; carried.

M/Veerkamp, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$226,798.28. In accordance with MS 375.12 the following claims exceed \$2,000: All Saints Senior Living \$2,052.19; Brown Co Probation Dept \$6,250.00; Brown Co Public Health Nursing \$3,000.00; Greater MN Family Services \$3,260.31; Mikes Collision & Tire \$3,226.52; MN Counties Computer Cooperative \$7,796.11; MN Human Services \$93,658.39; Pro Kinship for Kids \$3,500.00; Southern MN Crisis Nursery \$8,750.00; Superior Mobility \$5,548.14; Verizon Wireless \$3,150.15; 213 payments less than \$2,000 total \$86,606.47; Final total is \$226,798.28; carried.

M/Simonsen, S/Veerkamp, to convene into closed session to consider Social Service Payments; carried.

M/Borchert, S/Veerkamp, to authorize the payment of Social Services payments in the amount of \$176,568.98; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Anoka County Corrections \$15,360.43; Brown Co Evaluation Ctr \$16,103.31; Carlson Counseling & Consulting \$5,100.00; DHS – Anoka Metro RTC \$11,951.00; DHS – MNSOP \$6,665.40; DHS Forensic Nursing Home \$2,430.40; Habilitative Services Inc SILS \$2,162.82; Heymann Builders LLC/J.H. \$2,892.50; Confidential Client \$2,300.20; Confidential Client \$2,673.75; LDR Home Care LLC \$3,356.11; LSSMN \$5,861.02; MBW Company SILS Program \$3,682.40; MN Valley Action Council \$28,096.21; MRCI Inc \$5,863.22; Nexus-Kindred Family Healing \$7,326.84; Prairie Lakes Youth Programs \$17,256.70; Second Chances \$6,314.44; Spurgin/Gerane \$4,832.55; Wings Guardianship Services \$2,465.40; Confidential Client \$2,372.74; 34 payments less than \$2,000 total \$21,501.54; Final Total \$176,568.98.

M/Windschitl, S/Berg, to cease closed session and resume open session; carried.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:20 AM.

The Official Minutes of the Regular Meeting of 4-19-2022 are on file in the County Administrator’s Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator’s E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us