

SYNOPSIS OF COUNTY BOARD MEETING

April 26, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with Lay Board Members Gieseke and Sieve, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson.

M/Borchert, S/Berg, to accept the Minutes of 4-19-2022 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to accept and order filed the annual report on 2021 Collections and Social Services Fraud Investigations; carried.

M/Simonsen, S/Veerkamp, to accept and order filed the report on 2021 Income Maintenance Activities/Programs; carried.

M/Veerkamp, S/Berg, and passed 4-0 (Windschitl abstaining) to approve Brown County Resolution 2022-15 in regards to supporting the recommendation of Brown County Human Services and Brown County Public Health approving South Country Health Alliance as Managed Care Organization(s) (MCO(s)) providing managed health care services for seniors in Brown County beginning 1-1-2023.

M/Windschitl, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$13,416.93. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,290.16; Seventeen payments less than \$2,000 total \$11,126.77. Final total is \$13,416.93; carried.

M/Simonsen, S/Borchert, to accept and file the following Consent Agenda Items: Introduction of New Staff; Out of Home Placement Costs, Heartland Express Ridership Report, Heartland Express, Employee Transitions and Child Protection Unit; carried.

M/Borchert, S/Veerkamp, to authorize Brown County Heartland Express to complete the application for a MNDOT Grant for funding to purchase two Class 400 Electric Buses; carried.

Lay Board Member DeeAnn Gieseke and Vicki Sieve were excused.

M/Borchert, S/Berg, to approve the following policy/procedure updates for Public Health: Immunization Policy; Disease Prevention and Control/Emergency Preparedness Coordinator Orientation; Record Retention; Student Interns; Vision and Mission Statement; Breach of Confidentiality Policy; and Health Food Policy; carried.

M/Simonsen, S/Berg, to accept and ordered filed the Brown County Extension report and staffing update; carried.

M/Simonsen, S/Veerkamp, to accept the bid received from L&M Road Services in the amount of \$285/acre for 2022 for ground spraying (spot spraying) for tree, brush, and weed control on the ditch slope and buffer of forty (40) drainage systems; carried. One additional quote was received from DeAngelo Contracting Services.

M/Borchert, S/Berg, to accept the bid from Bolton & Menk, Inc. in the amount of \$45,000 (plus \$235/hr for a 2 Person Survey Crew and \$132/hr for Office Time if needed) for construction surveying for the SAP 008-613-032 & SAP 148-020-005 on CSAH 13 (Boundary Street) Project; carried. One other bid was received from Madsen Land Surveying.

M/Windschitl, S/Simonsen, to approve the MPCA Feedlot Program 2021 Annual County Feedlot Officer & Performance Credit report (Data for period 1/1/2021-12/31/2021), and authorize the Board Chair to sign same on behalf of Brown County; carried.

M/Windschitl, S/Simonsen, and passed 5-0, to approve Brown County Resolution 2022-16 recognizing the commitment and dedication to public service excellence of Brown County staff and officials and proclaim April 26 County Government Appreciation Day.

M/Veerkamp, S/Berg, to recognize employees meeting five year benchmarks in years of service with Brown County in 2021; award 2021 recipients of the Safety, Distinguished Service, and Commissioner Awards; and recognize the 2021 Retirees; carried.

M/Borchert, S/Veerkamp, to approve the conditional appointment of Brooklyn Hermanson as FT Social Worker – Child Protection at the Bachelor's level social worker position hourly rate of \$27.80, Grade XV, Step 1, with an anticipated hire date to be determined and contingent upon satisfactory results of a preemployment background checks/screenings; carried.

M/Simonsen, S/Berg, to accept the resignation Callie Fore as FT Case Aide in the Human Services Dept. effective 5-12-2022, and authorize to post a vacancy for a FT Case Aide according to policy; carried.

M/Borchert, S/Veerkamp, to accept the resignation of Vicki Quiring, IPT Bailiff, effective 4-18-2022 and authorize posting for an IPT Bailiff according to policy; carried

M/Windschitl, S/Berg, to accept the resignation of Christine Rath, FT Social Worker – Child Protection effective 5-3-2022, and authorize posting a vacancy for a FT Social Worker – Child Protection according to policy; carried.

M/Windschitl, S/Simonsen, to accept and file the 2021 CVSO Annual Report, which noted filing of 126 claims and various other federal VA related tasks; State Soldiers Assistance Program Benefits received; Veteran Deaths and Soldiers Rest Plot usage; and transporting Veterans to medical appointments; carried.

M/Veerkamp, S/Simonsen, to approve the purchase of ten (10) Soldiers Rest grave plots from the Home Cemetery Association in Sleepy Eye costing \$600 each for a total of \$6,000; carried 5-0.

M/Windschitl, S/Berg, and passed 5-0 to approve Brown County Resolution 2022-17 in regards to authorizing the American Rescue Plan Lost Revenue Election of a standard allowance available under the revenue loss provision of the American Rescue Plan to be used to cover payroll expenditures.

M/Borchert, S/Veerkamp, to accept and file the 2022 1st Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 25% of the budget year as follows: Expenditures of \$8,526,177.48 or 19.7%, and revenues of \$9,145,639.56 or 21.2%; and the 2022 1st Quarter Supplemental Budgets Report noting expenditures of \$454,151.33 or 21.0%, and revenues of \$463,175.96 or 23.3% of budgeted activity; carried.

Correspondence C-1 thru C-6 were accepted and filed. Veerkamp reported on the CHB meeting, RCRC meeting, DNR JD 24 meeting, and Ag Society meeting; Windschitl reported on the CHB meeting, Transportation Advisory meeting; Simonsen reported on the CHB meeting; Borchert reported on the CHB meeting; Berg reported on the CHB meeting, and JD 24 meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:45 AM.

The Official Minutes of the Regular Meeting of 4-26-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us
Home Page Address: www.co.brown.mn.us