

SYNOPSIS OF COUNTY BOARD MEETING

May 3, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with County Administrator Hansen and County Attorney Hanson.

M/Borchert, S/Veerkamp, to accept the Minutes of 4-26-2022 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to authorize payment of General Government claims in the amount of \$354,763.82 as follows: Revenue \$254,518.06; Public Health \$4,098.20; Road and Bridge \$18,022.27; Human Services \$811.82; Building Fund \$57.76; Ditch Fund \$2,861.58; Capital Improvement Fund \$6,000.00; Landfill \$68,012.13; SCORE Fund \$382.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Bridging Brown County \$3,800.00; Brown Co Agricultural Society \$15,000.00; Brown Co Historical Society \$50,875.00; Brown Co Humane Society \$4,037.50; Brown Co Library Board \$42,376.50; Brown Co Soil & Water Cons Dist \$50,446.36; Consolidated Correctional Foods \$9,618.49; Dell Marketing LP \$2,281.50; Erickson Engineering Co LLC \$13,293.00; General Office Products Company \$21,698.99; Golden Gate Cemetary Assn \$2,250.00; Home Cemetery Assn \$6,000.00; Kral Repair \$2,403.96; Mathiowetz Enterprises Inc \$67,433.38; MN Counties Computer Cooperative \$4,835.00; MN Valley Action Council \$3,317.00; New Ulm Regional Veterinary Center \$2,664.38; Redwood Co Auditor-Treasurer \$2,861.58; SHI International Corp. \$7,804.00; Squads Plus \$7,110.00; Tyler Technologies Inc. \$2,138.00; 86 Payments less than \$2,000 \$32,519.18. Final Total \$354,763.82; carried.

M/Windschitl, S/Simonsen, to approve the State of MN 2022 Voting Equipment Grant Agreement (VEGA-3) #210801/PO3881 in the amount of \$18,590.19 for the purchase of fourteen (14) Omni-Ballot Tablets or Assistive Voting Devices to replace outdated Automark machines, including the minimum matching local funds of \$18,590.19, utilizing HAVA grant funds received, for the period 5-03-2022 through 9-01-2022; and authorize the County Board Chair to sign same on behalf of Brown County; carried.

M/Borchert, S/Berg, and passed 4-1 (Simonson dissenting), to approve Brown County Resolution 2022-18 in regards to authorizing the Brown County Auditor-Treasurer to apply for funding from the Drop Box Grant Program with any funds awarded and accepted from the Drop Box Grant Program to be used to reimburse the County for costs incurred with the purchasing the drop box, installation of the drop box, installation of video monitoring, and associated out-of-pocket costs with video monitoring such as license contracts, contracts for data storage, or other costs associated with data storage.

M/Veerkamp, S/Berg, to set the Congressional District 1 Special Primary Election Canvass for Wednesday 5-25-2022 at 2:00 p.m. in the Commissioners Room 204 of the Brown County Courthouse; and to appoint Commissioners Borchert and Windschitl to serve on the 2022 Congressional District 1 Special Elections Canvassing Board; carried.

M/Simonsen, S/Veerkamp, to approve one (1) drainage ditch repair request and the payment of said repair; carried

M/Borchert, S/Windschitl, and passed 5-0, to approve Brown County Resolution 2022-19 in regards to the requesting the Commissioner of Transportation to approve an advance for financing approved County State Aid Highway Project(s) of the County of Brown in an amount up to \$339,698 in accordance with MN Rules 8820.1500, Subp. 9; and authorize repayments from subsequent accruals to the Municipal Construction Account of said County from future year allocations until fully repaid.

M/Veerkamp, S/Windschitl, and passed 5-0, to approve Brown County Resolution 2022-20 in regards to Brown County entering into Agreement No. 1047743 with MnDOT for the purpose to provide ownership, operation, maintenance, and electrical energy of Lighting System "B" at Trunk Highway No. 14 at County State Aid Highway No. 2.; with contract construction is to be performed under State Project No. 0803-44 (T.H. 14=007).

M/Simonsen, S/Veerkamp, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Borchert, S/Berg, to declare the following computer equipment as excess property and allow the disposition of said items at auction on MNBid or similar website as deemed appropriate by I.T.: five (5) Dell Optiplex 790 Minitower PC; one (1) Dell 17" Flat Panel Monitor; six (6) HP 24" Widescreen Flat Panel Monitors; two (2) Dell Optiplex 9010 Minitowers; four (4) Dell Optiplex 7010 Minitowers; nine (9) Dell Optiplex 9020 Minitowers; two (2) Dell 22" Widescreen Flat Panel Monitors; seven (7) Dell 19" Flat Panel Monitors; three (3) Dell Precision T1700 Minitowers; one (1) Dell Optiplex 780 Desktop Computer; one (1) Dell Optiplex 755 Lowpro PC; two (2) Dell Optiplex 760 Minitower PC; and one (1) Dell Optiplex 3050 PC; carried.

M/Windschitl, S/Veerkamp, to accept the resignation of Makenna Huemann, FT Correctional Officer, effective 5-9-2022, and authorize posting the vacancy for a FT Correctional Officer position according to policy and contract; carried.

M/Simonsen, S/Berg, to accept the resignation of Doug Hughes, FT Correctional Officer Sergeant, effective 6-14-2022, and authorize posting the vacancy for a FT Correctional Officer Sergeant position according to policy and contract; carried.

M/Borchert, S/Windschitl, to accept the resignation Mary Struss as FT Family-Based Service Provider in the Human Services Dept. effective 4-26-2022, and authorize to post a vacancy for a FT Family-Based Service Provider according to policy; carried.

M/Windschitl, S/Simonsen, to accept the low bid from Sleepy Eye Electric in the amount of \$8,490.00 for interior/exterior electrical work at the Scale House at the Brown County Landfill; noting that Landfill Funds will be utilized for the project; carried. One other bid was received from Paul's Electric.

M/Borchert, S/Veerkamp, to accept the low bid from Gag Sheet Metal, Inc. in the amount of \$9,200.00 for the purchase and installation of a HVAC 17SEER Heat Pump with LP secondary for the Scale House at the Brown County Landfill; noting that Landfill Funds will be utilized for the project; carried. Additional bids were received from C&S Heating for a HVAC 17SEER Heat Pump with LP secondary and Nilson Heating for a HVAC 16.5SEER Heat Pump with LP secondary.

M/Simonsen, S/Borchert, to approve the classifications for the following positions to be effective 5-3-2022: Human Services Fiscal Supervisor reclassified from Grade 16 to Grade 17 on the Brown County Salary Schedule; Heartland Express Lead Bus Driver assigned to Grade 10 on the Brown County Salary Schedule; and Assistant Probation Director assigned to Range (Grade) 18 using the MAPE Compensation Grid 16E; carried.

M/Veerkamp, S/Simonsen, to approve the offer to former employee Lori Nelson a temporary Child Protection Social Worker position of up to 67 work days in 2022 at hourly wage of \$30.93 (Grade XV, Step 6) to fill in during the recruitment, hiring and training phase for 3 vacant Child Protection Social Worker positions; carried.

M/Borchert, S/Berg, to approve the rehire of Human Services Case Aide Callie Fore on a temporary part-time basis, up to 24 hours per week and 67 work days in 2022, at her current hourly wage of \$23.02 (Grade XI, Step 3) effective 5-13-2022; carried.

Correspondence C-2 was accepted and filed. Veerkamp reported on the Rural Energy meeting.

Chairman Anton Berg recessed the Regular Meeting and convened a Public Hearing to consider adoption of the Lake Hanska County Park Campground Ordinance to establish rules and regulations related to camping at the Lake Hanska County Park Campground as recommended by the Brown County Park Commission. The public hearing was attended by Zoning Administrator Laine Sletta, Assistant Zoning Administrator Robert Santaella and zero (0) citizens. Zoning Administrator Laine Sletta noted that the Public Hearing Notice was published in the official county newspaper as required. It was noted that an affidavit of publication is on file. Administrator Laine Sletta and Assistant Zoning Administrator Robert Santaella presented the proposed ordinance. There was no public testimony received. Chairman Berg then closed the public meeting and reconvened the regular meeting. M/Veerkamp, S/ Berg, and passed 5-0, approving Brown County Ordinance 2022-02, an ordinance regulating the use of the Lake Hanska Park Campground.

M/Borchert, S/Simonsen, and passed 4-0 (Windschitl abstaining), to approve Brown County Resolution 2022-21 in regards to supporting the recommendation of Brown County Human Services and Brown County Public Health approving South Country Health Alliance as Managed Care Organization(s) (MCO(s)) providing managed health care services for Special Needs Basic Care Health Plan members in Brown County beginning 1-1-2023.

Correspondence C-1 and C-3 were accepted and filed. Windschitl reported on Enterprise North meeting, SCHA Finance meeting, and the Transportation Advisory Committee.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 10:19 AM.

The Official Minutes of the Regular Meeting of 5-3-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us