

## SYNOPSIS OF COUNTY BOARD MEETING

May 17, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen, and County Attorney Hanson.

M/Windschitl, S/Simonsen, to accept the Minutes of 5-3-2022 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Berg, to accept and order filed the April 2022 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Windschitl, S/Veerkamp, to authorize payment of General Government claims in the amount of \$58,479.06 as follows: Revenue \$38,094.15; Public Health \$1,723.49; Road and Bridge \$14,493.17; Human Services \$556.30; Park Fund \$1,509.40; Landfill \$1,813.98; SCORE \$288.57. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$4,233.40; Axon Enterprises Inc. \$3,620.00; Blethen Berens \$4,540.30; Brandt Law Office P.A. \$3,498.00; Midstates Equipment & Supply \$2,054.85; North Central International \$2,469.87; Thomson Reuters-West Payment C \$3,664.71; Veenstra & Son LLC \$2,410.00; 102 payments less than \$2000 \$31,987.93. Final Total \$58,479.06; carried.

M/Borchert, S/Veerkamp, to authorize the consideration of the application for Springfield Housing Development Initiative Program to abate taxes for new house construction for no more than five (5) years and set a Public Hearing date of Tuesday 6-7-2022 at 9:05 AM in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN, for the purpose of considering an abatement of property taxes for Brown County Parcel 003.285.001.02.020 (602 Appel St., Springfield, MN) in connection with the Springfield Housing Development Initiative Program; carried 5-0.

Correspondence C-2 was accepted and filed. Veerkamp reported on the RCRC meeting.

M/Borchert, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2022-22 in regards to requesting a variance from the MM Dept. of Transportation State Aid Operations Rules Chapter 8820.9961 (Minimum Design Standards For 45-Degree and 60-Degree Pull-In Diagonal Parking) to allow 2 feet Distance Between Traffic Lane and Parking Stall in lieu of 14 feet for State Aid Operation for CSAH 3 from O'Connell Ave to Cass Ave in Springfield, MN.

M/Veerkamp, S/Berg, and passed 5-0, to approve Brown County Resolution 2022-23 a resolution supporting the State of MN and County of Brown Master Partnership Contract Number 1050059 with MnDOT.

M/Borchert, S/Berg, to approve the agreement between Brown County and the Soo Line Railroad Company doing business as Canadian Pacific to rebuild the track crossing with concrete panels on CSAH 13 (Boundary Street, DOT #(193569N) in New Ulm; noting an estimated cost in the amount of \$130,873.09 for Brown County; carried.

M/Simonsen, S/Veerkamp, to approve the appointment of Brandy Gatzlaff as FT License Bureau Technician at the hourly rate of \$20.49, Grade X, Step 1, with start date pending successful completion and satisfactory results of pre-employment screenings and background checks, and continued employment contingent on satisfactory results of the background check required by State of MN; carried.

M/Veerkamp, S/Windschitl, to accept the resignation of Cindy Rueckert, FT Property Maintenance Specialist/Drainage Assistant in the Auditor-Treasurer Dept., effective 5-21-2022; and authorize delaying the posting of a vacancy until a determination can be made on the staffing needs of the department; carried.

M/Simonsen, S/Berg, to accept the resignation of William Day, Veterans Van Driver, effective 6-06-2022; carried.

M/Borchert, S/Berg, to accept the resignation of Lucas Emineth, FT Correctional Officer, effective 5-27-2022, and authorize posting the vacancy for a FT Correctional Officer position according to policy and contract; carried.

M/Veerkamp, S/Simonsen, to approve Conditional Use Permit Application APP-C-0154 by Corey Huiras on the property owned by Corey Huiras described as part of the NW ¼ of the NW ¼, of Section 8, Township 109 North, Range 33 West, all in Leavenworth Township, Brown County, MN. Application is to renew existing Conditional Use Permit to continue to allow up to 600 AU in a hog finishing operation, all located in the A-1 Agricultural Protection Zoning District., with five (5) conditions; carried 5-0.

M/Windschitl, S/Berg, to approve Preliminary Plat Application APP-P-0104 by John Ryan on the property owned by John P & Patricia A Ryan known as Ryan 2<sup>nd</sup> Subdivision Lot 1 (2.61 Acres), Lot 2 (9.63 Acres) and Lot 3 (7.84 Acres) on the property described as SE 670' X 670' of the SE ¼ of the SW ¼ and the SW ¼ except the SE 670' X 670' of the SE ¼ of the SW ¼, Section 5, Township 109 North, Range 35 West, all in North Star Township, Brown County, MN. Application is to split existing building site into three lots, all located in the A-1 Agricultural Protection Zoning District, with the condition to adjust the West property line in lot 3 for building proposed to be removed meet the required 10' setback; carried 5-0.

M/Simonsen, S/Veerkamp, to approve Final Plat Application APP-P-0102 by JoDean Bruess on the property owned by Steven Bruess ETAL known as Bruess Addition (8.21 Acres) on the property described as part of the S ½ of the SW ¼, Section 22, Township 110 North, Range 32 West, all in Home township, Brown

County, MN. Application is to split off building site from tillable ground, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Simonsen, to approve Final Plat Application APP-P-0103 by Brent Kucera on the property owned by Brent & Rachel Kucera and Ronda Mathiowetz known as Kucera Subdivision (13.01 Acres) on the property described as Lot A of the SW ¼, of the NW ¼ Plat # 205179 and part of the SE ¼ of the NW ¼, Section 27, Township 109 North, Range 33 West, all in Leavenworth Township, Brown County, MN. Application is to add to existing platted lot, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Berg, to approve Final Plat Application APP-P-0105 by Trent Moe on the property owned by Trent & Amy Moe known as Moe Subdivision (2.50 Acres) on the property described as the NW ¼ of the NW ¼, Section 15, Township 109 North, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to split off building site for tillable, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Simonsen, to approve Final Plat Application APP-P-0106 by Eric Knudson on the property owned by Eric M Knudson and Loren K & Jean L Knudson known as Knudson Farms Subdivision (3.52 Acres) on the property described as part of the N ½ of the S ¼ and the S ½ of the N ½ of the NW ¼; S ½ of the NW ¼; N ½ of the SW ¼ & N ½ of the S ½ of the SE ¼, Section 19, Township 108 North, Range 32 West, all in Albin Township, Brown County, MN. Application is to adjust existing lot to form a conforming building site, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Simonsen, to approve the Year 2023 Budget Guidelines including a 4% salary plan adjustment for non-union employees for budgeting purposes, subject to final budget approval; carried.

M/Windschitl, S/Simonsen, to table the County Board 2023 draft budget review dates to the 5-24-2022 Board meeting; carried.

M/Borchert, S/Veerkamp, to approve payment of Human Services administrative claims in the amount of \$92,547.77. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,058.63; Brown Co Public Health \$3,000.00; Confidential Client \$2,755.76; Confidential Client \$2,040.00; Confidential Client \$2,635.58; MN Valley Funeral Home \$2,480.00; Pro Kinship For Kids \$3,500.00; Superior Mobility \$5,193.84; Verizon Wireless \$3,174.88; Two hundred seven payments less than \$2,000 total \$65,709.08. Final total is \$92,547.77; carried.

M/Borchert, S/Berg, to approve the request to change the hourly wage offer of \$30.93 (Grade XV, Step 6) to \$35.91 (Grade XV, Step 13) to former employee Lori Nelson for a temporary Child Protection Social Worker position due to the unique situation of the her distance to travel to work in Brown County; and approve for the County to pay Lori Nelson mileage at the IRS reimbursement rate to cover the cost for her to travel to and from Brown County each week. This temporary employment is due the County's need for help during the recruitment, hiring and training phase for 2 vacant Child Protection Social Worker positions, and will be scheduled to work 28 or more hours per week for up to 67 work days in 2022, starting 6-6-2022 and ending by 8-1-2022; carried.

M/Simonsen, S/Veerkamp, to convene into closed session to consider Social Service Payments; carried.

M/Windschitl, S/Berg, to authorize the payment of Social Services payments in the amount of \$140,339.65; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Anoka County Corrections \$10,590.22; Brown Co Evaluation Ctr \$5,026.00; DHS – Anoka Metro RTC \$9,690.00; DHS – MNSOP \$7,452.00; DHS Forensic Nursing Home \$2,352.00; Confidential Client \$2,156.76; Confidential Client \$2,587.50; LDR Home Care LLC \$3,123.04; LSSMN \$7,459.48; Lutheran Social Services \$9,625.00; MBW Company SILS Program \$3,076.43; MN Valley Action Council \$14,996.95; MRCI Inc \$5,652.42; Nexus-Kindred Family Healing \$4,828.50; Prairie Lakes Youth Programs \$10,280.85; Prairie Support Services LLC \$2,148.93; Second Chances \$3,444.24; Southern MN Behavioral Health \$4,777.69; Spurgin/Gerane \$4,320.10; Wings Guardianship Services \$2,499.10; Confidential Client \$2,296.20; 31 payments less than \$2,000 total \$21,956.24; Final Total \$140,339.65.

M/Windschitl, S/Borchert, to cease closed session and resume open session; carried.

Correspondence C-1, and C-3 thru C-5 were accepted and filed. Windschitl reported on the Heartland Express meeting, SCHA meeting, and BCHS meeting; Borchert reported on the BC Eval meeting, and MVAC meeting; Berg reported on the GBERBA meeting, P&Z meeting, and SWAC meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:51 AM.

The Official Minutes of the Regular Meeting of 5-17-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadmn@co.brown.mn.us](mailto:cntyadmn@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)