

SYNOPSIS OF COUNTY BOARD MEETING

June 21, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen, and County Attorney Hanson.

M/Borchert, S/Veerkamp, to accept the Minutes of 6-7-2022 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Simonsen, to accept and order filed the May 2022 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Windschitl, S/Berg, to authorize payment of General Government claims in the amount of \$585,196.37 as follows: Revenue \$521,764.69; Public Health \$2,965.16; Road and Bridge \$11,412.18; Human Services \$548.84; Park Fund \$490.99; Ditch Fund \$2,872.50; Landfill \$44,980.84; SCORE \$161.17. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,989.65; Consolidated Correctional Foods \$11,134.20; I & S Group Inc \$2,872.50; L & S Construction Corp \$3,279.83; Mathiowetz Enterprises Inc \$44,681.84; MN Counties Computer Cooperative \$61,600.00; Motorola Solutions Inc. \$350,988.74; North Country GM \$38,502.68; OPG-3 Inc. \$32,074.00; RTVision Inc. \$4,296.65. 109 payments less than \$2000 \$32,776.28; Final Total \$585,196.37; carried.

M/Simonsen, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2022-24 in regards to the establish an Absentee and UOCAVA Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task; and appoints the Absentee and UOCAVA Ballot Board election judges and deputy county auditors, as on file in the Auditor-Treasurer Dept., for the 2022 Primary and General Elections.

M/Borchert, S/Veerkamp, and passed 5-0, to approve Brown County Resolution 2022-25 in regards to the Performance Measures Program for 2022.

M/Windschitl, S/Borchert, to accept and order filed the Tax Forfeited Lands update report as presented by A/T Hotovec; carried.

M/Veerkamp, S/Berg, to approve licenses for the following establishment in Brown County for a period of one year from July 1, 2022 to June 30, 2023: Essig Baseball Association 3.2 Percent On/Off Sale License - \$80; carried.

M/Simonsen, S/Borchert, to accept and file the report on the summary of bid results for the SP 008-608-041 & SAP 065-603-014 Bridge 2110 Replacement Project on CSAH 8; noting that once the low bidder's DBE application is approved by the State the Highway Dept. will bring the low bid to the Board for consideration; carried.

M/Windschitl, S/Borchert, to accept and file the report on the Southern MN Tourism Association as presented by Sarah Warmka; and include an amount of \$1,295.60 in the draft 2023 county budget, subject to final budget approval, as supplemental funding for the Southern MN Tourism Association; carried.

M/Simonsen, S/Veerkamp, to approve Conditional Use Permit Application (CUP) APP-C-0155 by Alex Braun on the property owned by Alex J Braun And Brady Seidl described as part of the NE ¼ of the NW ¼ and the E ½ of the NW ¼, Section 34, Township 109 North, Range 32 West, all in Stark Township, Brown County, MN. Application is for a Conditional Use Permit to allow 600 AU finishing cattle operation and 5 AU for horses for a total of 605 AU, all in the A-1 Agricultural Protection Zoning District, with three (3) conditions; carried 5-0.

M/Veerkamp, S/Simonsen, to approve CUP APP-C-0156 by John Ryan on the property owned by John P & Patricia A Ryan described as the SE 670' X 670' of the SE ¼ of the SW ¼, Section 5, Township 109 North, Range 35 West, all in North Star Township, Brown County, MN. Application is for a Conditional Use Permit to allow a farrow to wean operation with 724.8 AU of Swine with the construction of two new barns, all in the A-1 Agricultural Protection Zoning District, with five (5) conditions; carried 5-0.

M/Simonsen, S/Borchert, to approve Preliminary Plat Application APP-P-0107 by Mark Moldaschel on the property owned by Mark & Kathleen Moldaschel known as Moldaschel Third Subdivision Lot 1(9.50 acres), Lot 2 (6.28 acres) and Lot 3 (7.22 acres) on the property described as Lot 1, Block 1 Moldaschel 2nd Subdivision, Section 19, Township 109 North, 32 Range West, all in Stark Township, Brown County, MN. Application is to split existing lots into three lots, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Berg, to approve Final Plat Application APP-P-0104 by John Ryan on the property owned by John P & Patricia A Ryan known as Ryan 2nd Subdivision Lot 1 (2.61 Acres), Lot 2 (9.63 Acres) and Lot 3 (7.84 Acres) on the property described as SE 670' X 670' of the SE ¼ of the SW ¼ and the SW ¼ except the SE 670' X 670' of the SE ¼ of the SW ¼, Section 5, Township 109 North, Range 35 West, all in North Star Township, Brown County, MN. Application is to split existing building site into three lots, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Berg, to set a public hearing date of Tuesday 7-12-2022 at 9:05 AM in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN for the purpose of considering a

financing project by Highland Manor, Inc. d/b/a Oak Hills Living Center as allowed under MN Statutes, Chapter 469; carried.

M/Borchert, S/Windschitl, to approve the Westlaw Subscription 4-year Contract for West Proflex Order ID: Q-03449306 at \$351.12 per monthly with 2% annual increases; passed.

M/Simonsen, S/Veerkamp, to approve the temporary employment appointment of Aaron Dewanz at \$15.00/hour for the 2022 Temp. Summer Highway Maintenance position with a start date yet to be determined pending results of pre-employment drug screen and physical exam; carried.

M/Windschitl, S/Berg, to accept the resignation of Jessica Schmit, FT License Bureau Supervisor in the Auditor-Treasurer Dept., effective 6-28-2022, and authorize posting the vacancy for a FT License Bureau Supervisor according to policy; carried.

M/Simonsen, S/Veerkamp, to accept the resignation of Diane Dunn, Deputy Assessor, effective 7-7-2022, and ratify a vacancy for a Full Time Deputy Assessor according to policy; carried.

M/Borchert, S/Berg, to accept the resignation of Andy Meyer, P & Z Environmental Specialist, effective 6-29-2022, and authorize to post for the vacant P & Z Environmental Specialist position according to policy and union contract; carried.

M/Windschitl, S/Simonsen, to approve the employment termination of Lori Braun, Dispatcher in the Sheriff's Office, effective 6-13-2022; and authorize posting a vacancy for a Dispatcher in the Sheriff's Office; carried.

M/Veerkamp, S/Berg, to approve the appointment of Jason Ludewig to the FT Highway Maintenance Worker II position effective 7-11-2022 at the hourly wage of \$28.27, Grade XIII, Step 7, and authorize the posting for a FT Highway Maintenance Worker III position according to policy and union contract; carried.

M/Simonsen, S/Borchert, to approve the conditional appointment of Julie Busch as a FT Human Resources Assistant, contingent upon satisfactory results of a pre-employment background check at the hourly rate of \$21.85, Grade X, Step 4; carried.

M/Borchert, S/Windschitl, to approve the appointment of Kim Williams as a Veteran's Volunteer Shuttle Driver, effective 6-21-2022; carried.

M/Borchert, S/Berg, to authorize to internally post the vacancy for a FT Public Health Educator according to policy; carried.

M/Borchert, S/Berg, to approve the revised Brown County Fee Schedule for Public Health Nurse Clinic-Medication Management Program and Maternal Child Health Skilled Nursing Visit as recommended by the Brown County Health Advisory Committee from \$140.00 per visit to \$150.00 per visit; carried.

M/Windschitl, S/Simonsen, to approve Public Health School Nurse Katelyn Suess attendance at the 21st Century School Nurse Practice: School Nurses in the First 5 Years Conference on August 9-10, 2022 in Arden Hills, MN, noting expenses will be incurred for registration, lodging, mileage, and meals; carried.

M/Borchert, S/Berg, to approve the revised School Health Nursing Service and Child Care Consultation Services agreements including an increase in the for the nursing time rate from \$45/hour to \$48/hour in the 2022-2023 School Health Nursing Service and Child Care Consultation Services agreements; carried.

M/Simonsen, S/Veerkamp, to accept and order filed the Public Health Update 6-21-2022 on: COVID-19 Situational Update; Monkey Pox, Project REACH 2022-2023 Cohort-Brown County Public Health Staff Chosen, Cultural Agility Staff Training, Mental Health and Well Being Action Team Update (MHWAT), It Is Tick Season, and Advisory Committee Meeting Minutes for 4-13-2022; carried.

M/Windschitl, S/Borchert, and passed 5-0, to approve Brown County Resolution 2022-26 supporting the recommendation of Brown County Human Services and Brown County Public Health approving South Country Health Alliance and Blue Plus as Managed Care Organization(s) (MCO(s)) providing managed health care services for PMAP eligible clients in Brown County beginning 1-01-2023.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$138,484.42. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,688.04; Brown Co Public Health Nursing \$3,000.00; Elan Financial Services \$2,626.63; Greater MN Family Services \$6,731.16; MN Human Services \$30,630.33; PRO Kinship for Kids \$3,500.00; Routematch Software LLC \$3,914.23; Superior Mobility \$5,901.40; Verizon Wireless \$3,243.74; Two hundred six payments less than \$2,000 total \$76,248.89. Final total is \$138,484.42; carried.

M/Veerkamp, and was seconded by Commissioner Simonsen, to convene into closed session to consider Social Service Payments; carried.

M/Veerkamp, S/Simonsen, to authorize the payment of Social Services payments in the amount of \$159,218.54; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Evaluation Ctr \$9,156.73; DHS – Anoka Metro RTC \$21,318.00; DHS – MNSOP \$7,700.40; DHS Forensic Nursing Home \$2,430.40; Elan Financial Services \$2,417.62; Habilitative Services Inc SILS \$3,281.52; Heymann Builders LLC/J.H. \$2,892.50; Confidential Client \$2,673.75; LDR Home Care LLC \$3,514.58; LSSMN \$8,258.71; Mankato Family YMCA \$6,225.00; MBW Company SILS Program \$3,029.83; MN Valley Action Council \$17,864.24; MRCI Inc \$11,094.04; Nexus-Kindred Family Healing \$7,399.55; Northwood Children Home \$2,241.28; Confidential Client \$3,207.27; Prairie Lakes Youth Programs \$8,856.75; Volunteers

of America Mn \$7,200.00; Wings Guardianship Services \$2,372.74. 37 payments less than \$2,000 total \$26,083.63; Final Total \$159,218.54.

M/Windschitl, S/Veerkamp, to cease closed session and resume open session; carried.

Correspondence C-1 thru C-8 were accepted and filed. Veerkamp reported on B/W JD #8 meeting; Windschitl reported on Highway Committee meeting, the BCHS finance meeting, Wellness committee meeting, and Heartland Express City route meeting; Simonsen reported on the AMC District 7 meeting, and Board of Review meeting; Borchert reported on the Daycare Townhall meeting, and career joint powers meeting; Berg reported on the highway committee, AMC District 7 meeting, SWCD meeting, safety committee meeting, and SCHAC meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:27 PM.

The Official Minutes of the Regular Meeting of 6-21-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us
Home Page Address: www.co.brown.mn.us