

SYNOPSIS OF COUNTY BOARD MEETING

July 26, 2022

Members present: Borchert, Berg, Windschitl, Veerkamp, along with Lay Board Member Gieseke, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson. Simonsen was absent and Lay Board Member Sieve was excused.

M/Borchert, S/Windschitl, to accept the Minutes of 7-12-2022 and authorize publication of the Synopsis of same; carried.

M/Veerkamp, S/Borchert, to postpone until a later date the Public Hearing scheduled for 7-26-2022 in regards to financing a project by Highland Manor Inc., D/B/A Oak Hills Living Center as allowed under MN Statutes, Chapter 469; carried.

M/Windschitl, S/Berg, to approve the termination of the Enterprise North, Inc./Brown County Family Services Memorandum of Understanding Bridge on Center effective 9-1-2022; and approve the posting for up to four (4) IPT Case Aides to provide Saturday staffing at Bridge on Center. It is also noted that the Brown County Human Services Accounting Dept. will be responsible for accounting of Bridge on Center club house funds; carried.

M/Windschitl, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$231,424.96. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Probation Dept \$9,114.00; Brown Co Public Health Nursing \$3,000.00; Confidential Client \$4,580.32; Elan Financial Services \$3,947.33; Greater MN Family Services \$3,260.31; Midwest Monitoring & Surveillance \$2,065.15; MN Human Services \$120,120.38; Pro Kinship For Kids \$3,500.00; River Bend-Kemske Business Products \$3,032.35; Southern MN Crisis Nursery \$8,770.00; Sturm Funeral Home \$2,091.00; Superior Mobility \$6,741.43; Verizon Wireless \$3,320.55; One hundred sixty seven payments less than \$2,000 total \$57,882.14. Final total is \$231,424.96; carried.

M/Windschitl, S/Borchert, to accept and file the following Consent Agenda Items: Human Services Staff Update; Out of Home Placements; Heartland Express; Health Plan Procurement; July Transition Apartment Numbers; and Heartland Express Ridership Report; carried.

Lay Board Member DeeAnn Gieseke was excused.

M/Veerkamp, S/Borchert, to convene into closed session to consider Social Service Payments; carried.

M/Windschitl, S/Borchert, to authorize the payment of Social Services payments in the amount of \$122,599.48; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co. Evaluation Ctr \$16,992.54; Anoka Metro RTC \$9,044.00; Deana Ries \$2,186.70; DHS-MNSOP \$7,452.00; Forensic Nursing Home \$2,352.00; Gerard Nexus Inc. \$3,554.08; Greater MN Family Services \$4,256.00; LDR Home Care LLC \$4,083.26; MN Valley Action Council \$15,922.36; MRCI Inc. \$4,848.40; Prairie Lakes Youth Programs \$8,351.77; Sibley Co. Public Health and Human Services \$27,765.72; 37; Wings Guardianship Services \$2,125.20; 22 payments less than \$2,000 total \$13,665.45; Final Total \$122,599.48.

M/Borchert, S/Berg, to cease the closed session and reconvene the open session; carried.

Correspondence C-3 was accepted and filed. Veerkamp reported on the Ag Society meeting, CHB meeting, and Rural Energy meeting.

M/Borchert, S/Windschitl, and passed 4-0, to approve Brown County Resolution 2022-29 in regards to allowing the State of MN staff to continue to utilize part of the License Bureau Building as a driver exam station and part of the Highway Dept. property at 1901 North Jefferson as a motorcycle skill test course.

M/Veerkamp, S/Windschitl, to set the Congressional District 1 Special Election Canvass for Wednesday 8-10-2022 at 2:30 p.m. in the Commissioners Room 204 of the Brown County Courthouse; and to appoint Windschitl and Simonsen to serve on the Congressional District 1 Special Election Canvassing Board; carried.

M/Borchert, S/Berg, to set the State Primary Election Canvass for Friday 8-12-2022 at 8:15 a.m. in the Commissioners Room 204 of the Brown County Courthouse; and to appoint Windschitl and Simonsen to serve on the State Primary Election Canvassing Board; carried.

M/Borchert, S/Berg, to authorize payment of General Government claims in the amount of \$261,632.44 as follows: Revenue \$159,688.71; Public Health \$4,485.31; Road and Bridge \$59,379.77; Human Services \$2,620.83; Park \$518.87; Ditch \$7,224.35; Landfill \$14,353.20; SCORE Fund \$13,361.40. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Adventure Specialties LLC \$14,545.30; APEX SOFTWARE \$11,250.00; Bureau of Criminal Apprehension \$2,460.00; Election Systems & Software Inc \$3,654.06; Flint Hills Resources, LP \$36,851.92; I & S Group Inc \$7,105.00; Ken White Law Office, PC \$6,561.00; Kral Repair \$3,036.45; L & S Construction Corp \$8,765.37; Liberty Tire Recycling LLC \$4,819.47; Madden Galanter Hansen, LLP \$4,427.00; MN Counties Computer Cooperative \$13,277.50; MN Dept. of Corrections STS \$77,627.49; North Central International \$7,509.15; SEACHANGE \$9,523.25; Syntax Inc \$3,066.00; Trane U.S. Inc \$3,551.50; VEOLIA ES TECHNICAL SOLUTIONS \$7,174.72. 105 payments less than \$2000 \$36,427.26; Final Total \$261,632.44; carried.

M/Windschitl, S/Veerkamp, to approve the drainage ditch ground spraying costs for thirty-nine (39) drainage ditches and payment of said spraying costs; carried.

M/Windschitl, S/Veerkamp, to award the Brown County SAP 008-611-026 on CSAH 11 Grading & Shoulder Widening project to Mathiowetz Construction Company in the amount of \$1,937,309.68; carried. No other bids were received.

M/Veerkamp, S/Berg, to award the Brown County SP 008-608-041 & SAP 065-603-014 Bridge 2110 Replacement Project on CSAH 8 to Minnowa Construction Inc. in the amount of \$3,969,000.72; carried. Additional bids were received from Redstone Construction, LLC; Lunda Construction Company; S.M. Hentges & Son, Inc.; and Robert R. Schroeder Construction, Inc.

M/Borchert, S/Berg, to approve Brown County Public Health's Agreement for Daycare/Preschool Consultation Services with Stay and Play Childcare LLC; Little Sprouts Learning Center; Martin Luther Collage Early Childhood Learning Center; and Kid's Excel Center with each agreement effective 7-12-2022 through 7-31-2023; carried.

M/Borchert, S/Windschitl, to accept the United Way of the Brown County Area Community Investment Grant in the amount of \$2,220 and approve the United Way of the Brown County Area, Inc. Agency Partnership Agreement to utilize said funding for the Brown County Public Health Universal Contact/Follow Along Program for the period 8-1-2022 through 7-31-2023; carried.

M/Windschitl, S/Veerkamp, to accept and order filed the FY22 State Grant Expenditures report; carried.

M/Windschitl, S/Borchert, to accept and order filed the Brown County Veterans Service 2022 Legislative report; carried.

M/Borchert, S/Veerkamp, to approve the appointment of Doreen Tyler as a PT Assistant Truancy Officer up to 29hrs/wk during the school year, contingent upon satisfactory results of a pre-employment background checks/screenings, at the hourly rate of \$23.52, Grade XI, Step 4, with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Veerkamp, S/Berg, to approve the conditional FT Dispatcher position offer to Megan Kelley and Madalyn Stewart at \$21.60/hour (Grade XI, Entry) with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Borchert, S/Windschitl, to approve the appointment of Erin Krohn-Schwab as FT Public Health Educator at the hourly rate of \$22.54, Grade XI, Step 2, effective 7-29-2022; and accept her resignation from the PT Public Health Account Technician position contingent on approval of her appointment to the FT PH Educator position; carried.

M/Veerkamp, S/Berg, to approve the conditional FT Heartland Express Lead Bus Driver position offer to Sarah Berg at \$20.93/hour (Grade X, Step 2) with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Borchert, S/Berg, to accept the resignation of Meredith Jones, FT Social Worker – Developmentally Disabled effective 8-25-2022, and authorize posting a vacancy for a FT Social Worker – Developmentally Disabled according to policy; carried.

M/Windschitl, S/Veerkamp, to approve the conditional appointment of Ryan Novak to the FT Highway Maintenance Worker III position at the hourly wage of \$22.91, Grade XII, Entry, with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Borchert, S/Berg, to approve the conditional appointment of Allison Kletscher as FT Environmental Specialist, at \$25.78/hour (Grade XIV, Entry), with an effective hire date to be determined and contingent upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

Correspondence C-1, C-2, C-4, and C-5 were accepted and filed. Borchert reported on the MVAC meeting, and CHB meeting; Berg reported on the GBERBA meeting, Joint Powers Airport Board meeting, and CHB meeting.

Calendars were coordinated for the next two week period.

M/Windschitl, S/Borchert to accept the low quote in the amount of \$7,900 from Rock Hard Landscape Supply, Jordan, MN for the purchase of wood chips to be placed around playground equipment at Lost Dog and Fox Hunters and Lake Hanska Park. One other quote was received from Total Landscape Supply, Madelia, MN; carried.

M/Borchert, S/Veerkamp, to approve Preliminary Plat Application APP-P-0109 by Dennis Milbrett on the property owned by Dennis & Andrey Milbrett known as Milbrett Subdivision Lot 1 (2.50 acres) and Lot 2 (4.00 acres) on the property described as part of the Gov't Lot 3 and Gov't Lot 3 except 2.50 acre & E 12 acres of the Gov't Lot 4, Section 18, Township 110 North, Range 31 West, all in Milford Township, Brown County MN. Application is to create 2 building site lots to be separated from the tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Veerkamp, S/Berg, to approve Preliminary Plat Application APP-P-0108 by Marcella Beilke on the property owned by William Beilke JR ETAL known as Beilke Subdivision (6.71 Acres) on the property described as part of the NW ¼, Section 7, Township 111 North, 33 Range West, all in Eden Township, Brown County, MN. Application is to split building site from tillable, all located in A-1 Agricultural Protection Zoning District; carried 4-0.

M/Windschitl, S/Berg, to approve Preliminary Plat Application APP-P-0110 by Bob Elston of City of Sleepy Eye on the property owned by the City of Sleepy Eye know as Miller Sellner Second Subdivision (5.00 Acres) on the property described as part of the NW ¼ of the NW ¼, Section 5, Township 109 North, Range 32 West, all in Stark Township, Brown County MN. Application is to be split off part of parcel to be sold to private party, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Veerkamp, S/Berg, to approve Preliminary Plat Application APP-P-0111 by Scott Hoffman on the property owned by Scott D Hoffman known as Hoffman 12th Subdivision (9.16 Acres) on the property described as Lot 1, Block 1 Grossmann 2nd Subdivision, Section 5, Township 108 North, Range 30 West, all in Linden Township, Brown County, MN. Application is to add land to existing platted parcel, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Windschitl, S/Veerkamp, to approve Conditional Use Permit Application APP-C-0157 filed by Gary Schenk on the property owned by Schenk Family Living Trust described as part of the N ½ of the NW ¼ except N/NE'y 37.02 Acre tract, Section 31, Township 108 North, Range 35 West, all in Stately Township, Brown County, MN. Application is to renew an existing Conditional Use Permit to continue to allow a private campground with a maximum of 6 sites with one camping unit per site, all located in the A-1 Agricultural Protection Zoning District, with six (6) conditions; carried 4-0.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:04 AM. The Official Minutes of the Regular Meeting of 7-26-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us