

SYNOPSIS OF COUNTY BOARD MEETING
August 2, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, and Veerkamp along with County Administrator Hansen and County Attorney Hanson.

M/Borchert, S/Veerkamp, to accept the Minutes of 7-26-2022 and authorize publication of the Synopsis of same; carried.

M/Simonsen, S/ Berg, and passed 5-0, Brown County Resolution 2022-30 in regards to support of a 10 ton route designation for TH 4 in Brown County.

M/Borchert, S/Veerkamp, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Windschitl, S/Borchert, to authorize payment of General Government claims in the amount of \$244,686.31 (noting \$136.69 to Mike's Collision for 2020 Ram detailing was withheld and will be re-considered at the County Board meeting on 8-16-2022): Revenue \$41,194.23; Road and Bridge \$63,094.19; Human Services \$136.84; Park Fund \$8,609.47; Landfill \$131,651.58. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Artisan Restoration LLC \$7,134.34; Cellebrite Inc \$3,850.00; Clifton Larson Allen LLP \$17,850.00; Consolidated Correctional Foods \$10,666.00; Flint Hills Resources LP \$60,428.20; Mathiowetz Enterprises Inc \$131,420.54; MN DOT \$2,149.28. 31 payments less than \$2,000 \$11,187.95; Final Total: \$244,686.31; carried.

M/Borchert, S/Simonsen, to approve the State of MN Joint Powers Agreement SWIFT Contract #216188 for 2022 Primary Election Congressional District One Special Election Recount services from 7-15-2022 to 9-1-2022, and to approve the State of MN Joint Powers Agreement SWIFT Contract #216190 for General Election Recount services from 10-15-2022 to 12-31-2022 that are required in the event of a recount during the Primary and/or General Elections in 2018, and authorize the County Board Chair to sign said contracts; carried.

M/Windschitl, S/Berg, to approve the School Health Nursing Service Agreements for the 2022-23 school year: Springfield School District #85; Springfield School District #85 Non-Public School; Comfrey School District #81; and Sleepy Eye School District #84; carried.

M/Simonsen, S/Borchert, and passed 5-0, to approve Brown County Resolution 2022-31 in regards to accepting the \$10,000 FY23 CVSO Operational Enhancement Grant.

M/Borchert, S/Veerkamp, to authorize posting the vacancy for a FT Assistant Veterans Service Officer position at the DDA Human Resources assigned Grade 12; carried.

M/Simonsen, S/Berg, to approve to change Rose Mangen's PT 30+ hrs/wk Heartland Express Bus Driver position status to "up to 29 hrs/wk" effective 8-02-2022; carried.

M/Veerkamp, S/Simonsen, to approve the Deputy Assessor Position classification change to the DDA Human Resources assigned Grade 17, and authorize to post the vacancy of this position with the new classification; carried.

M/Windschitl, S/Borchert, to approve the conditional appointment of Dan Meinzer as FT License Bureau Technician at the hourly rate of \$20.93, Grade X, Step 2, with start date pending successful completion and satisfactory results of pre-employment screenings and background checks, and continued employment contingent on satisfactory results of the background check required by State of MM; carried.

M/Simonsen, S/Berg, to accept the retirement resignation of Denise Kuehn, FT Child Support Supervisor effective 8-19-2022, and authorize posting a vacancy for a FT Child Support Supervisor according to policy; carried.

The board considered the following Personnel Policy Committee's recommendation for changes to Brown County's Personnel Policy manual, effective 1-1-2023: M/Borchert, S/Veerkamp to approve Personnel Policy XI. Work Hours, Section 3 Holidays to include for Brown County Non-Union employees to receive a full day paid holiday on December 24th (Christmas Eve) and a full day paid holiday on June 19th (Juneteenth) (carried 3-2, Simonsen and Windschitl dissenting); M/Borchert, S/Berg, to approve Personnel Policy XV. Leave Benefits, Section 2 Sick Leave to include for Brown County Non-Union employees the allowable use of accrued sick leave in 8 hour segments as a "personal care" day once per quarter (carried 4-1, Windschitl dissenting); and M/Windschitl, S/Simonsen, to approve Personnel Policy XV. LEAVE BENEFITS, Section 2 Sick Leave to include for Brown County Non-Union employees upon retirement, death or disability or voluntary termination after 5 years employment, an employee shall be paid 5% of unused sick leave based on the current rate of pay (carried 5-0).

Correspondence C-1 thru C-4 were accepted and filed. Windschitl reported on the SCHA Finance committee; Simonsen reported on the SWCD meeting; Borchert reported on the MRCI meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 10:16 AM.

The Official Minutes of the Regular Meeting of 8-2-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us