

SYNOPSIS OF COUNTY BOARD MEETING

August 16, 2022

Members present: Borchert, Berg, Windschitl, Veerkamp along with County Administrator Hansen, and County Attorney Hanson. Simonsen was excused.

M/Borchert, S/Windschitl, to accept the Minutes of 8-02-2022 and authorize publication of the Synopsis of same; carried.

M/Veerkamp, S/Windschitl, to accept and file the presentation on the MnDOT District 7 Capital Highway Investment Plan (CHIP) Update; carried.

M/Borchert, S/Berg, to approve the State of MN Local Bridge Replacement Program Grant Agreement No. 1050531 for the period 8-16-2022 through 12-31-2025 for SP 008-608-041 and Tied SAP 065-603-014 Bridge Replacement and Approach Work on SCAH 8 over the Minnesota River; carried.

M/Veerkamp, S/Windschitl, and passed 4-0, to approve Brown County Resolution 2022-32 in regards to the use of bridge bond funds for the SP 008-608-041, Tied SAP 065-603-014 project.

M/Windschitl, S/Berg, to accept the proposal in the estimated amount not to exceed \$11,000 from Bolton & Menk for construction surveying for bridge replacement and approach work on SP 008-608-041 & SAP 065-603-014 on Brown County CSAH 8 and Renville County CSAH 3; carried. One other quote was received from Erickson Engineering.

M/Windschitl, S/Borchert, to authorize payment of General Government claims in the amount of \$381,497.46 as follows: Revenue \$119,777.82; Public Health \$3,543.78; Road and Bridge \$186,841.23; Human Services \$1,859.64; Park Fund \$2,801.53; Ditch Fund \$3,304.00; Capital Improvement Fund \$12,256.63; Landfill \$28,980.98; SCORE \$20,838.08; Forfeited Tax Fund \$1,293.77. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$3,399.15; Farmers Coop of Hanska \$2,121.32; Flint Hills Resources, LP \$168,922.88; Jmd Manufacturing Inc \$2,070.50; Johnstone Supply \$2,433.66; Journal Inc/The \$2,485.80; MN Dept of Corrections STS \$75,074.94; New Ulm/City of \$8,575.00; Northland Business Systems \$17,709.12; River Bend-Kemske Business Products \$13,162.85; Ron's Recycling \$3,906.00; Trane U.S. Inc \$11,409.00; Tyler Technologies \$10,201.00; Veolia ES Technical Solutions \$20,838.08; Wendland Sellers Law Office \$3,304.00; 93 payments less than \$35,884.16. Final Total \$381,497.46; carried.

M/Windschitl, S/Berg, to authorize payment of a General Government claim from 8-02-2022, warrant #56625 to Mike's Collision & Tire in the amount of \$136.69; carried.

M/Windschitl, S/Borchert, to approve the State of MN 2022 Drop Box Grant Program Agreement #215896/PO4072 in the total amount of \$11,700 for the period 6-3-2022 through 6-30-2023 for the purchase of Drop Box monitoring hardware and licensing and data storage; and authorize the Auditor-Treasurer and Board Chairman to sign said agreement; carried.

M/Windschitl, S/Borchert, to accept and order filed the July 2022 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Windschitl, S/Borchert, to approve Preliminary Plat Application APP-P-0107 by Mark Moldaschel on the property owned by Mark & Kathleen Moldaschel known as Moldaschel Third Subdivision Lot 1 (7.98 acres), Lot 2 (7.22 acres) on the property described as Lot 1, Block 1 Moldaschel 2nd Subdivision and part of the SW ¼ of the NE ¼, Section 19, Township 109 North, 32 Range West, all in Stark Township, Brown County, MN. Application is to split existing lots into two lots, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Veerkamp, S/Berg, to approve Final Plat Application APP-P-0109 by Dennis Milbrett on the property owned by Dennis & Andrey Milbrett known as Milbrett Subdivision Lot 1 (2.50 acres) and Lot 2 (4.00 acres) on the property described as part of the Government Lot 3 and Government Lot 3 except 2.50 acre & E 12 acres of the Government Lot 4, Section 18, Township 110 North, Range 31 West, all in Milford Township, Brown County, MN. Application is to create 2 building site lots to be separated from the tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Windschitl, S/Borchert, to approve Final Plat Application APP-P-0110 by Bob Elston of City of Sleepy Eye on the property owned by the City of Sleepy Eye known as Miller Sellner Second Subdivision (5.00 Acres) on the property described as part of the NW ¼ of the NW ¼, Section 5, Township 109 North, Range 32 West, all in Stark Township, Brown County, MN. Application is to be split off part of parcel to be sold to private party, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Veerkamp, S/Berg, to approve Final Plat Application APP-P-0111 by Scott Hoffman on the property owned by Scott D Hoffman known as Hoffman 12th Subdivision (9.16 Acres) on the property described as Lot 1, Block 1 Grossmann 2nd Subdivision, Section 5, Township 108 North, Range 30 West, all in Linden Township, Brown County, MN. Application is to add land to existing platted parcel, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Windschitl, S/Borchert, to approve the 2021 Wellner Hagemann Dam Inspection Report dated 6-13-2022 for submittal to the MN Dept. of Natural Resources Dam Safety Unit, with said report prepared by Area II MN River Basin Projects, Inc. staff; carried.

M/Borchert, S/Berg, to approve the following policy/procedure updates for Public Health: Blood Pressure Screening; Care Coordination/Case Management; Client Care Records; Communicable Disease Policy; Community Health Orientation; Community Health Supervisor Orientation; Comprehensive Assessment; Blood Lead Testing; Tuberculosis Prevention and Control; Breastfeeding; Child and Teen Check Up (CTC) Outreach; Family Health Resources Orientation; Family Health Orientation; Family Home Visit; Women's Infant Children Nutrition Program; Day Care Consultation; Mandatory Child & Vulnerable Adult Abuse & Neglect Reporting; TANF Use in Family Home Visiting; Universal Contact Program; School Health Services; Consent for Release and Exchange; Family Planning; Follow Along; and Pregnancy Testing; carried.

Correspondence C-2 was accepted and filed. Veerkamp reported on the RCRC meeting.

M/Borchert, S/Veerkamp, to accept and order filed the report on the National Association Training Conference, noting that VSO Peterson attendance at the conference has now completed the necessary training to become a Certified Veterans Advocate; carried.

M/Borchert, S/Windschitl, to accept and order filed the report on the Promise to Address Comprehensive Toxics (PACT) Act; carried.

M/Windschitl, S/Borchert, to approve the Order Form Between Pictometry International Corp. and MM Counties Computer Cooperative and Brown County MN dated 6-09-2022 in the amount of \$188,363.20 (\$31,394 per year) for high detailed aerial views of the county for GIS for a period of six (6) years; noting that funding from the Land Records Fund will be utilized; carried 4-0.

M/Borchert, S/Veerkamp, to withdraw approval for the conditional appointment of Andrew Weber as FT Correctional Officer; carried.

M/Veerkamp, S/Berg, to approve the conditional appointment of Eve Wortz as FT Social Worker – Developmental Disabilities at the Bachelor's level social worker position hourly rate of \$27.21, Grade XV, Entry, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings; carried.

M/Windschitl, S/Borchert, to approve the conditional appointment of Crystal Lurth as FT Social Worker – Child Protection at the Bachelor's level social worker position hourly rate of \$28.39, Grade XV, Step 2, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings; carried.

M/Borchert, S/Veerkamp, to accept the resignation date change of Erin Leach, FT Social Worker – Developmentally Disabled from 8-19-2022 to no later than 10-19-2022; carried.

M/Borchert, S/Veerkamp, to approve the request from the Brown County Evaluation Center, Inc. to renew the Lease of the property at 510 N. Front St., New Ulm, MN for the period of 8-4-2022 to 8-3-2027 in accordance with the requirements of the Lease Agreement dated 7-1-1999, accepting that the BCEC, Inc. continues to utilize the property to carry out a Governmental Program; carried.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$171,553.02. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Human Services \$31,177.66; Brown Co Public Health Nursing \$3,000.00; Confidential Client \$2,027.97; MN Human Services \$10,165.47; MN Valley Funeral Home \$3,145.00; PRO Kinship For Kids \$3,500.00; Routematch Software LLC \$8,562.38; Sibley Co Public Health and Human Services \$15,588.82; Superior Mobility \$6,804.75; Confidential Client \$3,335.60; US Postal Service \$10,000.00; Watonwan Co Human Services \$15,588.82; One hundred sixty two payments less than \$2,000 total \$58,656.55. Final total is \$171,553.02; carried.

M/Veerkamp, S/Windschitl, to convene into closed session to consider Social Service Payments; carried.

M/Windschitl, S/Borchert, to authorize the payment of Social Services payments in the amount of \$164,381.44; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Lutheran Social Services of MN \$9,075.00; LSSMN \$10,988.77; Deana Ries \$2,425.05; Steve & Jessica Kloeckl \$2,702.58; DHS-MNSOP \$7,700.40; Prairie Lakes Youth Programs \$14,357.68; Forensic Nursing Home \$2,430.40; MBW Co. \$2,144.18; Nexus-Kindred Family Healing \$5,937.59; Confidential Client \$2,855.72; Gerard Nexus Inc. \$5,689.12; MN Valley Action Council \$18,829.40; Brown Co Evaluation Ctr \$2,472.63; Northwood Childrens Home \$6,531.01; Alexandria & Matthew Pierson \$2,733.70; Fraser \$2,876.11; Families First Collaborative \$41,080.00; Carrie Edberg \$2,794.96; Confidential Client \$3,045.13; Wings Guardianship Services \$3,125.40; 27 payments less than \$2,000 total \$14,586.61; Final Total \$164,381.44; carried.

M/Borchert, S/Windschitl, to cease the closed session for social service payments and resume open session; carried.

M/Borchert, S/Windschitl to convene into closed session to consider litigation strategies; carried.

M/Borchert, S/Veerkamp, to accept and file the update on litigation strategies; carried.

M/Veerkamp, S/Windschitl, to conclude the closed session and reconvene the meeting in open session; carried.

Correspondence C-1 and C-3 thru C-4 were accepted and filed. Windschitl reported on Canvassing Boards, and Brown County Historical Society meeting; Berg reported on JD 18 meeting, JD 24 meeting, Planning and Zoning meeting, Public Health meeting, and SWAC meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:34 PM.
The Official Minutes of the Regular Meeting of 8-16-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us
Home Page Address: www.co.brown.mn.us