

## SYNOPSIS OF COUNTY BOARD MEETING

November 15, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp along with County Administrator Hansen, and County Attorney Hanson.

M/Windschitl, S/Simonsen, to accept the Minutes of 11-01-2022 and authorize publication of the Synopsis of same; carried.

M/Veerkamp, S/Borchert, to accept the Minutes of the Special Meeting on 11-09-2022 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Berg, to accept and order file the report on the closed session held on 11-01-2022 pursuant to M.S. 13D.03; carried.

M/Windschitl, S/Veerkamp, to accept and order filed the October 2022 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Borchert, S/Veerkamp, to approve the agreement between Families First of Brown County and Brown County Probation-Brown County Stop Truancy Program in the FY2023 Grant Agreement amount of \$25,200; and authorize the Brown County Probation Director to sign said agreement; carried.

M/Windschitl, S/Simonsen, to approve the purchase of one (1) ST Imaging ViewScan 4 Digital Micofilm Desktop Reader Printer in the amount of \$6,835.00 from RMC Imaging, Inc. to replace the microfilm scanner in the Records office; carried. No other quotes were received.

M/Windschitl, S/Borchert, to approve the purchase of a 2023 Ford F250 truck from Chuck Spaeth Ford in the amount of \$46,741.16, less government discount of \$300, less trade-in of unit #4 (2002 Ford F50 Truck) in the amount of \$3,000, plus sales tax in the amount of \$2,823.68 for a total vehicle cost of \$46,264.84; carried 5-0. It is also noted that this quote will replace the quote approved by the County Board on 8-3-2021 as Ford gave notice to the highway department that they are unable to fulfill the order.

M/Borchert, S/Simonsen, to accept the updated Met Life Dental insurance premium rate proposal received from National Insurance Services for the contract term January 1, 2023 – December 31, 2024 with monthly rates as follows: Subscriber only \$30.20; Subscriber+Spouse \$60.40; Subscriber+Child(ren)\$92.19; Subscriber+Spouse and Child(ren) \$118.70; carried.

M/Simonsen, S/Berg, to approve the conditional appointment of Tyler Forrest as a PT Heartland Express Bus Driver (up to 29 hours per week) at the hourly rate of \$19.12, Grade IX, Step 1, with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried 4-0-1, with Borchert abstaining.

M/Veerkamp, S/Windschitl, to accept the resignation of Connie Clausen, FT Accounting Technician in the Human Services Dept. effective 11-16-2022, and authorize posting for a vacant FT Accounting Technician position according to policy; carried.

M/Windschitl, S/Berg, to acknowledge Jaimee Brand's acceptance of the Brown County Public Health Director Designee position at the hourly wage of \$40.40 (Grade 22, Step 4) effective 11-18-2022, and accept her resignation from the Public Health Supervisor position coinciding with her Director appointment, and authorize to post the vacancy for a FT Public Health Supervisor according to policy; carried.

M/Simonsen, S/Veerkamp, to appoint Shawn Wilfahrt as FT Child Support Officer in the Human Services Department at the hourly rate of \$24.35 (Grade XIII, Entry) effective 12-2-2022, accept her resignation from the Financial Technician position coinciding with her Child Support Officer appointment, and authorize to post the vacancy for a FT Financial Technician in the Auditor-Treasurer's Dept. according to policy and union contract; carried.

M/Simonsen, S/Borchert, to approve the US Geological Survey Broad Agency Announcement for 3D Elevation Program (3DEP) DOIGFBO230001/G23AS00052 Attachment D Validation of Proposed Funding Partners to partner with the USGS and other Counties from the MN River East Acquisition area to obtain high-quality LiDAR (3D mapping); and approve a funding commitment grant match of \$15,000 from Brown County utilizing ARPA funds for said grant match; carried.

M/Windschitl, S/Berg, to accept the quote in the amount \$19,350 from Prairie Restorations Inc. for 2023 Vegetation Management at Mound Creek Park; carried.

Correspondence C-2 and C-3 was accepted and filed. Veerkamp reported on the County extension meeting, RCRCA meeting, Park Board meeting, Public Health director interviews, and Library meeting; Windschitl reported on the Highway committee meeting, SCHA compliance and joint powers meeting.

M/Veerkamp, S/Simonsen, to approve Conditional Use Permit (CUP) Application APP-C-0161 filed by Mason Marlin Fredin on the property owned by Fredin Brothers LLC described as Lot X of the SW ¼ of the NE ¼, Section 17, Township 109 North, Range 34 West, all in Burnstown Township, Brown County, MN. Application is to continue to allow the use of existing operation of 900 AU maximum capacity in a beef buying and selling feedlot operation with a 90' X 958' earthen basin, all in the I-1 Limited Industry Zoning District, with three (3) conditions; carried 5-0.

M/Borchert, S/Berg, to approve CUP Application APP-C-0162 filed by Ronald Marquardt of Flying Dutchmen Cycle Club, Inc. on the property owned by Flying Dutchmen Cycle Club Inc. described as Lots 1,2,

& 3 of the NE ¼ of the SE ¼, Section 11, Township 109 North, Range 30 West, all in Cottonwood Township, Brown County, MN. Application is to renew and amend a conditional use permit to allow Road Runs, Hill Climbs, Flat Track Races, Training School, and National Hill Climbs as approved by the American Motorcycle Association and other like events not to exceed a total of Twelve (12) events per year, all located in the A-1 Agricultural Protection Zoning District, with five (5) conditions; carried 5-0.

M/Simonsen, S/Veerkamp, to approve Preliminary Plat Application APP-P-0116 by Taylor Trebesch on the property owned by John L Trebesch known as Taylor Trebesch Site (4.53 Acres) on the property described as the W ½ of the SW ¼, Section 29, Township 111 North, 33 Range West, all in Eden Township, Brown County, MN. Application is to split off building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Berg, to approve Preliminary Plat Application APP-P-0117 by James Schumacher on the property owned by James F Schumacher REV TR ETAL known as Schumacher Subdivision (5.88 Acres) on the property described as the W ½ of the NW ¼; Lots 1 & 2 of the NE ¼ of the NW ¼; & W ½ of the E ½ of the NW ¼, Section 9, Township 109 North, 33 Range West, all in Leavenworth Township, Brown County, MN. Application is to split off building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Simonsen, S/Borchert, to approve Preliminary Plat Application APP-P-0118 by Medard Haala on the property owned by Medard J Haala known as Leo and Rose Haala Subdivision (6.79 Acres) on the property described as the N ½ of the S ½ of the NW ¼, Section 33, Township 111 North, 32 Range West, all in Home Township, Brown County, MN. Application is to split building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Veerkamp, to approve Preliminary Plat Application APP-P-0119 by Sherri Siekas on the property owned by Cynthia L Moe known as KC Moe Subdivision (7.35 Acres) on the property described as the W ½ of the NW ¼, Section 10, Township 109 North, 34 Range West, all in Burnstown Township, Brown County, MN. Application is to split building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Veerkamp, S/Simonsen, to approve Preliminary Plat Application APP-P-0120 by Alan Hagen on the property owned by Alan T Hagen known as Hagen 2<sup>nd</sup> Subdivision (8.50 Acres) on the property described as the N ½ of the N ½ of the SE ¼ of the NW ¼, Section 21, Township 108 North, 32 Range West, Albin Township, Brown County, MN. Application is to reorganize parcels lines, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Simonsen, to approve the agreement between Karpel Computer Systems Inc., St. Louis, MO and the Brown County Attorney's Office for the purchase of Prosecutor by Karpel Charging Software in an amount not to exceed \$54,600; and authorize use of ARPA funds for said purchase; carried 5-0.

M/Windschitl, S/Borchert, and passed 5-0, to approve Brown County Resolution 2022-44 in regards to the purchase of a Ford E450 Senator II bus from North Central Bus & Equipment, Inc. for the purchase price of \$119,623.00.

M/Borchert, S/Berg, to approve payment of Human Services administrative claims in the amount of \$333,372.66. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Human Services \$5,071.90; Brown Co Probation Dept \$4,456.27; Confidential Client \$2,290.16; Mikes Collision & Tire \$2,343.94; MN Human Services \$229,389.07; PRO Kinship for Kids \$3,000.00; Sibley Co Children's Collaborative \$5,108.00; Superior Mobility \$7,606.44; Watonwan County Visions for Families \$5,108.00; Two hundred one payments less than \$2,000 total \$68,998.88. Final total is \$333,372.66; carried.

M/Borchert, S/Windschitl, to convene into closed session to consider Social Service Payments; carried.

M/Veerkamp, S/Simonsen, to authorize the payment of Social Services payments in the amount of \$157,848.88; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Evaluation Ctr \$15,384.32; DHS – MNSOP \$7,979.40; DHS Forensic Nursing Home \$2,718.70; Geiger/Frances Amanda \$3,913.76; Gerard Nexus Inc. \$5,689.12; Greater MN Family Services \$6,384.00; LSSMN \$11,546.57; Lutheran Social Services of Minnesota \$9,075.00; MBW Company SILS Program \$2,116.21; MN Valley Acton Council \$20,954.14; MRCI Inc \$4,848.40; Nexus-Kindred Family Healing \$4,788.26; Pierson/Alexandria & Matthew \$3,198.27; Prairie Lakes Youth Programs \$17,180.85; Ries/Deana \$2,285.01; Confidential Client \$4,739.90; Spurgin/Gerane \$5,029.73; Wings Guardianship Services \$2,590.76; Confidential Client \$2,855.72; 35 payments less than \$2,000 total \$24,570.76; Final Total \$157,848.88.

M/Simonsen, S/Veerkamp, to cease closed session and resume open session; carried.

M/Borchert, S/Veerkamp, to authorize Brown County to assume the role as Local Governmental Unit from the Brown County Environmental Specialist; carried 3-2, with Windschitl and Simonsen dissenting.

M/Veerkamp, S/Berg, to approve the Wetland Credit Proposal (.08 acres, .16 wetland credits) as presented in regards to parcels 230.014.001.01.030 and 230.014.001.02.020 at Shirley's Park; carried 4-1, with Simonsen dissenting.

M/Borchert, S/Windschitl, to delegate Local Governmental Unit authority back to the Brown County Environmental Specialist; carried 4-1, with Veerkamp dissenting.

Correspondence C-1 and C-4 thru C-6 were accepted and filed. Simonsen reported on the County extension meeting; Borchert reported on the Opioid advisory meeting, Public Health director interviews, and

BC Evaluation meeting; Berg reported on the Opioid advisory meeting, Highway committee meeting, and Planning and Zoning meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:25 PM.

The Official Minutes of the Regular Meeting of 11-15-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)