

## SYNOPSIS OF COUNTY BOARD MEETING

November 22, 2022

Members present: Borchert, Berg, Windschitl, Simonsen, Veerkamp, along with County Administrator Hansen, County Attorney Hanson, Human Services Director Dietz, and Lay Board Members Gieseke and Sieve.

M/Borchert, S/Simonsen, to accept the Minutes of 11-15-2022 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Windschitl, to approve the Brown County Evaluation Center, Inc. Detox Division Host County Purchase of Service Agreement for detoxification services at the daily rate of \$460 for CY 2023; carried.

M/Simonsen, S/Berg, to approve the renewal Agreement between Brown County Human Services and Brown County Public Health to provide medication management for Serious and Persistent Mental Illness (SPMI) clients at \$150 per visit for the period of 1-1-2023 through 12-31-2023; carried.

M/Windschitl, S/Veerkamp, to approve the Supported Work Agreement dated 10-18-2022 with Enterprise North, Inc. for cleaning Hillside Apartments at \$13.50/hr and the Supported Work Agreement dated 10-18-2022 with Enterprise North, Inc. for cleaning agency vans/cars at \$13.50/hr; carried.

M/Veerkamp, S/Borchert, to approve the 2023 Purchase of Service Agreement with Counseling Services of Southern MN at a rate of \$150/hr for a Master's Degree Provider, \$200/hr for a Doctoral Provider and \$37.50/15 minute unit for paperwork/service plan review for Clinical Supervision of three (3) Children's Mental Health Case Managers and five (5) Adult Mental Health Case Managers for the period 1-01-2023 through 12-31-2023; carried.

M/Borchert, S/Windschitl, to approve the agreement with Springfield Area Community Center, 33 South Cass Ave., Springfield, MN to rent space for Income Maintenance client appointments on the 1<sup>st</sup> Tuesday of each month, 10am–12pm, at a charge of \$70 per month effective 1-1-2023 through 12-31-2023; carried.

M/Borchert, S/Veerkamp, to approve the MN Dept. of Human Services County Grant Contract EBF33949/EIOR259861 between the State of MN Dept. of Human Services, Aging and Adult Services Division and Brown County Human Services in the amount of \$1,505.25 to enhance Adult Protective Services and Supports to vulnerable adults who have been reported to have been abused, neglected or exploited for the period 11-01-2022 through 9-30-2023; noting the agreement will be signed by the Board Chairman via DocuSign; carried.

M/Windschitl, S/Simonsen, to authorize the Brown County Fraud/Collections Officer Preston Cowing to file an application for Probate and become Personal Representative in order to pursue a Medical Assistance Recovery; passed.

M/Borchert, S/Berg, to accept and order filed the Parent Support Outreach Program (PSOP) summary report; carried.

M/Borchert, S/Veerkamp, to approve payment of Human Services administrative claims in the amount of \$27,190.90. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$3,595.80; Elan Financial Services \$7,207.98; Confidential Client \$2,290.16, Confidential Client \$2,010.70; Verizon Wireless \$2,187.14; Twenty payments less than \$2,000 total \$9,899.12. Final total is \$27,190.90; carried.

M/Simonsen, S/Windschitl, to accept and file the following Consent Agenda Items: Human Service Staff Update; Out of Home Placements; Heartland Express; Conference Reports; Local Homeless Prevention Aid; and Children's Mental Health Screening Grant; carried.

M/Veerkamp, S/Simonsen, to convene into closed session to consider Social Service Payments; carried.

M/Windschitl, S/Veerkamp, to authorize the payment of Social Services payments in the amount of \$34,589.69; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Evaluation Ctr: \$4,542.86; LDR Home Care LLC \$3,850.20; MN Valley Action Council \$15,932.16; MRCI Inc \$4,637.60; nine (9) payments less than \$2,000 total \$5,626.87; Final Total \$34,589.69.

M/Borchert, S/Berg, to cease closed session and resume open session; carried.

Lay Board Member DeeAnn Gieseke and Vicki Sieve were excused.

M/Veerkamp, S/Windschitl, to approve the purchase of two (2) WatchGuard \$RE Interview Room Systems in the amount of \$10,890.00 from Motorola Solutions; carried 4-0-1, with Borchert abstaining. No other quotes were received.

M/Simonsen, S/Borchert, to authorize payment of General Government claims in the amount of \$212,036.82 as follows: Revenue \$114,535.24; Public Health \$5,262.53; Road and Bridge \$49,256.25; Human Services \$968.95; Park Fund \$276.71; Ditch Fund \$10,455.00; Landfill \$31,282.14. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,427.65; Bolton & Menk Inc \$11,896.00; Brown Co Editorial Assn \$2,184.87; Clifton Larson Allen LLP \$31,605.00; Consolidated Correctional Foods \$10,990.74; Election Systems & Software Inc \$5,063.25; Everstrong Construction Inc. \$10,300.00; GEI Consultants Inc \$3,718.00; I & S Group Inc \$9,898.75; JP Enterprises \$10,773.00; Midstates Equipment & Supply \$2,346.40; MN Paving & Materials

\$10,867.00; MN Pollution Control Agency 20000988700 \$9,147.31; New Ulm Medical Center \$2,808.60; Powerplan Oib \$2,659.10; Premier Biotech Labs LLC \$2,024.77; Ron's Recycling \$5,082.00; SHI International Corp \$6,560.65; Towns Edge Lumber Inc \$22,020.00; Traffic Logix Corporation \$4,754.00; 129 payments less than \$2,000 \$44,909.73. Final Total \$212,036.82; carried.

M/Simonsen, S/Berg, to approve two (2) drainage ditch repair requests and the payment of said repairs; carried.

M/Borchert, S/Veerkamp, to declare four (4) Engineering workstation desks as surplus and declare as excess property for disposal; carried.

M/Windschitl, S/Borchert, and passed 5-0, to approve Brown County Resolution 2022-44 in regards to the City of New Ulm Rectangular Rapid Flashing Beacon (RRFB) Application for a Project Using Active Transportation (AT) Infrastructure Program Funding.

M/Windschitl, S/Berg, to approve the revised Ten-Year Road and Bridge Construction Program 2023-2032 for the Brown County Highway Dept.; carried.

M/Simonsen, S/Borchert, to set a Public Hearing date of Tuesday December 20, 2022 at 11:00 AM in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN for continuation of the Local Option Sales Tax for Transportation in accordance with MS 297A.993 and MS 297A.99; carried.

M/Borchert, S/Veerkamp, to approve the agreement between Families First of Brown County and Brown County Public Health-Universal Contact/Follow Along Program in the FY2023 Grant Agreement amount of \$27,000; and authorize the Public Health Director to sign said agreement; carried.

M/Windschitl, S/Veerkamp, to accept and order filed the Public Health Update 11-222-2022 on: COVID 19 Update; Public Health Jurisdictional Risk Assessment; Copewell Project; Conferences Attended; Nursing Students; and Influenza; carried.

M/Borchert, S/Veerkamp, to accept the Short-Term Disability (STD) insurance premium rate renewal received from National Insurance Services for the 2023 STD insurance plan at \$.27 per \$10 of weekly benefit (\$60 weekly maximum benefit); carried.

M/Veerkamp, S/Simonsen, to recognize 9-29-2022 as the last date of employment for Bryant Karstens as the 2022 Temporary Summer Highway Maintenance worker; carried.

M/Borchert, S/Simonsen, to accept the resignation of Alex Lux, FT Correctional Officer, effective 12-01-2022, and authorize posting the vacancy for a FT Correctional Officer position according to policy and contract; carried

M/Veerkamp, S/Borchert, to approve the 2023 County Board meeting dates of the 1st, 3rd & 4th Tuesdays in January-June and August-November; 2nd and 4th Tuesdays in July; and 2nd, 3rd & 4th Tuesdays in December; carried.

M/Borchert, S/Berg, to schedule a Public Hearing at 9:15 AM on Tuesday 12-20-2022 in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN for revisions in the Brown County Fee Schedule; carried.

Correspondence C-1 thru C-9 were accepted and filed. Veerkamp reported on the BCEDP meeting; Windschitl reported on CHB Executive meeting; Simonsen reported on the Wellness meeting and the Canvass Board; Borchert reported on Canvass Board, CHB Executive meeting, SC EMS meeting, and MVAC meeting; Berg reported on the BCEDP meeting, and GBERBA meeting.

Calendars were coordinated for the next three week period.

M/Simonsen, S/Borchert, to convene into closed session to consider labor strategies; carried.

Chairman Berg convened a Closed Session in the LEC Training Room, New Ulm, MN for discussion of labor strategies. This session was attended by Commissioners Borchert, Berg, Windschitl, Simonsen and Veerkamp, along with County Administrator Hansen, and HR Director Schaefer. M/Borchert, S/Windschitl, to accept and file the update on labor strategies and to conclude closed session and reconvene the meeting in open session; carried.

There being no further business, Chairman Berg declared the Meeting adjourned at 1:26 PM.

The Official Minutes of the Regular Meeting of 11-22-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)