

SYNOPSIS OF COUNTY BOARD MEETING

December 20, 2022

Members present: Borchert, Berg, Simonsen, Veerkamp along with County Administrator Hansen, and County Attorney Hanson. Windschitl was excused.

M/Simonsen, S/Borchert, to accept the Minutes of 12-13-2022 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Veerkamp, to approve the purchase of nine (9) PVS-14 GEN 3 White Phosphor Night Vision Monocular devices for the price of \$3,375.00 each for a total price of \$30,375.00; carried. One other quote was received from Optics Planet.

M/Simonsen, S/Berg, to approve the purchase of one (1) ViewCommander Edge 4100 Recorder – Pole Camera in the amount of \$5,340.00 from Mid-State Organized Crime Information Center; carried 4-0. Additional quotes were received from Internet Video & Imaging, Inc. for the following: ViewCommander Falcon Recorder – Pole Camera, ViewCommander iStar Recorder – pole camera, and ViewCommander Edge 4100 recorder – pole camera.

M/Borchert, S/Simonsen, to approve the State of MN 2022 Election Security Grant (Phase 2) Agreement #222005/PO4273 in the amount of \$4,286.94 for the period 10-31-2022 through 3-23-2027; carried.

M/Veerkamp, S/Borchert, to approve the Agreement for Consulting Services between USI Consulting Group, Inc. (USICG-earlier as Hildi Inc.) and the Brown County Auditor Treasurer in the amount of \$3,000 for 2022 FY and estimated \$600-\$800 for 2023 FY Actuarial Services related to the determination of the GASB 75 Other Post-Employment Benefit (OPEB) liability valuation which is needed for completion of the Audited Financial Statements; and authorize the Brown County Auditor-Treasurer to sign said agreement on behalf of the County Board; carried.

M/Simonsen, S/Berg, to accept the low quote from Miesen's Color Center Company, Inc., Springfield, MN in the amount of \$22,690.50 for the purchase of vinyl plank flooring (including removal, disposal, installation and base adhesive and floor patching/leveling compound) to replace the flooring in the Public Health Department; carried. Additional quotes were received from Design Home, New Ulm, MN and Hayden Furniture & Floorcovering, Springfield, MN.

Chairman Berg convened a Public Hearing on proposed revisions to the Brown County Fee Schedule pursuant to MN Statute 373.41. It was noted that an affidavit of publication is on file from five (5) newspapers in Brown County. County Administrator Sam Hansen presented information on the proposed 2023 Brown County Fee Schedule and Ordinance 2022-4 in regards to the Brown County Fee Schedule. No public testimony was received.

M/Borchert, S/Veerkamp, and passed 4-0 (Windschitl absent), to approved Brown County Resolution 2022-47, for the adoption of Ordinance 2022-4 in regards to the 2023 Brown County Fee Schedule.

M/Veerkamp, S/Borchert, to approved the proposed wetland easement land acquisition consisting of 2 acres located in Brown County, Sigel Township (T-109-N, R-31-W), and Section 34, Brown County Parcel #230.034.003.13.040 by the U.S. Fish & Wildlife Service for water and wildlife conservation; carried 4-0.

M/Simonsen, S/Berg, to approve the FY 2023 State of MN Board of Water and Soil Resources MPCA SSTS Program Grant Agreement PO#30000115050 in the total amount of \$36,934; and authorize the board chairman to sign said agreement; carried.

M/Simonsen, S/Berg, to approve the Memorandum of Agreement between the Counties of Brown, Cottonwood, Lyon, Murray, and Redwood; the Brown, Cottonwood, Lyon, Murray and Redwood Soil and Water Conservation Districts; Area II Minnesota River Basin Projects and Redwood-Cottonwood Rivers Control Area Joint Powers Organizations; and the City of Springfield to plan and implement protection and restoration efforts for the Cottonwood-Middle Minnesota Watershed Management Plan; carried.

M/Simonsen, S/Veerkamp, to accept the low quote from Toppers Plus, Mankato, MN in the amount of \$2,299.00 for the purchase of a 8 foot topper for the Planning and Zoning 2020 Ram 1500; noting that Feedlot Performance Grant funding will be utilized for said purchase; carried. One other quote was received from Joes Camper, New Ulm, MN.

M/Borchert, S/Veerkamp, to establish a public hearing date of Tuesday 1-10-2023 at 9:30 AM in regards to proposed revisions to the Brown County Zoning Ordinance, with said public hearing to be conducted by the Planning & Zoning Commission in the Commissioners Room 204 of the Brown County Courthouse, New Ulm, MN; carried.

M/Simonsen, S/Borchert, to approve Final Plat Application APP-P-0115 by Jeremy Zihlke on the property owned by Jeremy J & Jamie L Zihlke and Duane Weerts known as Zihlke Subdivision (6.02 Acres) on the property described as Lot 1, Block 1, Weerts 2nd Subdivision and part of the SW 1/4, Section 2, Township 108 North, 35 Range West, all in Stately Township, Brown County, MN. Application is to add land to existing building site, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Simonsen, S/Berg, to approve Final Plat Application APP-P-0116 by Taylor Trebesch on the property owned by John L Trebesch known as Taylor Trebesch Site (4.53 Acres) on the property described as the W 1/2 of the SW 1/4, Section 29, Township 111 North, 33 Range West, all in Eden Township, Brown County,

MN. Application is to split off building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Veerkamp, S/Simonsen, to approve Final Plat Application APP-P-0117 by James Schumacher on the property owned by James F Schumacher REV TR ETAL known as Schumacher Subdivision (5.88 Acres) on the property described as the W ½ of the NW ¼; Lots 1 & 2 of the NE ¼ of the NW ¼; & W ½ of the E ½ of the NW ¼, Section 9, Township 109 North, 33 Range West, all in Leavenworth Township, Brown County, MN. Application is to split off building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Simonsen, S/Veerkamp, to approve Final Plat Application APP-P-0118 by Medard Haala on the property owned by Medard J Haala known as Leo and Rose Haala Subdivision (6.79 Acres) on the property described as the N ½ of the S ½ of the NW ¼, Section 33, Township 111 North, 32 Range West, all in Home Township, Brown County, MN. Application is to split building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Veerkamp, S/Berg, to approve Final Plat Application APP-P-0119 by Sherri Siekas on the property owned by Cynthia L Moe known as KC Moe Subdivision (7.35 Acres) on the property described as the W ½ of the NW ¼, Section 10, Township 109 North, 34 Range West, all in Burnstown Township, Brown County, MN. Application is to split building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Borchert, S/Veerkamp, to approve Final Plat Application APP-P-0120 by Alan Hagen on the property owned by Alan T Hagen known as Hagen 2nd Subdivision (8.50 Acres) on the property described as the N ½ of the N ½ of the SE ¼ of the NW ¼, Section 21, Township 108 North, 32 Range West, Albin Township, Brown County, MN. Application is to reorganize parcels lines, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Simonsen, S/Berg, to approve Preliminary Plat Application APP-P-0121 by Roger Fry on the property owned by Bernadette B Fischer Trust and Russel D & Kim Anderson known as Fischer Fry Subdivision (7.03 acres) on the property described as the W ½ of the NW ¼ except 10.07 AC in the SE corner of the SW ¼ of the NW ¼ (626.5' X 700'), Section 1, Township 108 North, 34 Range West, Bashaw Township, Brown County, MN. Application is to split building site from tillable land, all located in the A-1 Agricultural Protection Zoning District, with the condition to add easement for access to the driveway; carried 4-0.

M/Veerkamp, S/Simonsen, to approve Preliminary Plat Application APP-P-0122 by Jon Riederer on the property owned by Jon T & Anita J Riederer known as Riederer Subdivision (6.20 acres) on the property described as the S ½ of the NW ¼ & N ½ of the SW ¼, Section 7, Township 108 north, 33 Range West, Mulligan Township, Brown County, MN. Application is to split building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Simonsen, S/Borchert, to approve Preliminary Plat Application APP-P-0123 by Kurt Kratz on the property owned by Janice Kettner known as Kettner Subdivision (7.03 acres) on the property described as the E ½ of the NE ¼ except 38.47AC tract in the N ½ of the E ½ of the NE ¼ & Except 30.83 AC Tract in S ½ of the E ½ of the NE ¼, Section 1, Township 109 North, 35 Range West, North Star Township, Brown County, MN. Application is to create a building site under 10 acres, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Borchert, S/Veerkamp, to approve Preliminary Plat Application APP-P-0125 by Derek Wendland on the property owned by Derek & Andrea Wendland known as Boesch Third Subdivision (3.87 acres) on the property described as Lot 1, Block 1 Boesch 2nd Subdivision, Section 10, Township 109 North, 30 Range West, Cottonwood Township, Brown County, MN. Application is to add additional property to existing platted parcel, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Borchert, S/Berg, to approve a Local Option Disaster Credit for Taxes Payable 2022 for Brown County Parcel 001.050.001.08.080; carried.

M/Simonsen, S/Veerkamp, to approve the Local Option Value Abatement to adjust the value for Assessment 2022 payable in 2023 for BrownCounty Parcel 001.050.001.08.080; carried.

M/Borchert, S/Simonsen, to approve payment of Human Services administrative claims in the amount of \$159,359.65 In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Public Health \$3,000.00; Confidential Client \$2,066.82; Confidential Client \$2,425.20; Confidential Client \$2,487.80; Elan Financial Services \$3,580.15; Ind School District 84 \$5,000.00; Ind School District 88 \$5,000.00; Mikes Collision & Tire \$3,391.36; MN Human Services \$13,119.89; MN Valley Funeral Home \$8,170.00; New Ulm Tire \$2,674.90; RiverBend-Kemske Business Products \$3,235.96; Superior Mobility \$7,347.93; U.S. Postal Service \$10,000.00; Verizon Wireless \$3,235.01; Two hundred thirty payments less than \$2,000 total \$84,624.63. Final total is \$159,359.65; carried.

M/Veerkamp, S/Simonsen, to convene into closed session to consider Social Service Payments; carried.

M/Borchert, S/Simonsen, to authorize the payment of Social Services payments in the amount of \$187,092.73; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Evaluation Ctr \$5,076.15; Carlson Counseling \$3,400.00; Geiger/Frances Amanda \$3,730.72; Gerard Nexus Inc. \$25,605.60; LSSMN \$11,174.10; MBW Company SILS Program \$2,386.57; MN Valley Acton Council

\$20,815.06; MRCI Inc \$4,637.60; Nexus – Mille Lacs Family Healing \$7,465.80; Nexus-Kindred Family Healing \$4,633.80; Pierson/Alexandria & Matthew \$3,095.10; Prairie Lakes Youth Programs \$23,804.85; Ries/Deana \$2,063.88; Confidential Client \$4,587.00; Spurgin/Gerane \$4,645.41; Village Ranch \$7,590.90; Volunteers of American MN \$22,814.80; Wings Guardianship Services \$2,120.86; Confidential Client \$2,763.60; 35 payments less than \$2,000 total \$24,680.93; Final Total \$187,092.73.

M/Simonsen, S/Veerkamp, to cease the closed session and reconvene the open session; carried.

M/Simonsen, S/Berg, to approve nine (9) drainage ditch repair requests and the payment of said repairs; carried.

M/Veerkamp, S/Berg, and passed 4-0 (Windschitl absent) to approve Brown County Resolution 2022-48 in regards to MnDOT Agreement No. 1052259 for Federal Participation in Construction.

M/Simonsen, S/Borchert, to approve the release of part of the retainage for the SAP 008-611-026 Rural Shoulder Widen & Essig Reconstruct Project on CSAH; and approve the release of part of the retainage for the SAP 008-613-032 Grading & Surfacing Project on CSAH 13 in New Ulm. Noting retainage for both projects will reduce from 5% to 1%; carried.

M/Simonsen, S/Veerkamp, to accept and file the Highway Department Monthly Update for Construction Projects and Maintenance Projects; carried.

Correspondence C-3 through C-6 were accepted and filed. Veerkamp reported on the Highway 14 Partnership meeting; Simonsen reported the CHB full board meeting; Borchert reported on the CHB full board meeting; Berg reported on the Public Health meeting, and Joint Airport Zoning Board meeting.

Chairman Berg called to order a Public Hearing to receive input from the public regarding the continuation of a Local Option Sales Tax for Transportation. Highway Engineer Wayne Stevens noted that the affidavits of publication for the public hearing are on record in the Highway Engineer's Office and presented information on said proposal. One citizen attended the public hearing. M/Simonsen, S/Berg, and passed 4-0 (Windschitl absent) to authorize the continuation of ½ % County Sales Tax for Transportation as provided for in MN State Statue until sufficient funds are available to construct the fifteen projects identified and that the provisions of Minn. Stat. Section 297A.99, subdivisions 4, and 6 thru 13 shall govern the imposition, administration, collection, and enforcement of the tax.

M/Veerkamp, S/Borchert, to approve the Conditional appointment of Teresa Koplin as PT License Bureau Technician (up to 29 hours/week) at the 2022 hourly rate of \$20.49, Grade X, Step 1, with start date pending successful completion and satisfactory results of pre-employment screenings and background checks, and continued employment contingent on satisfactory results of the background check required by State of MN; carried.

M/Borchert, S/Berg, to approve the appointment of Johanna Esser as FT Accounting Technician in the Human Services (H/S) Department at the hourly rate of \$22.54 (Grade XI, Step 2) with an effective date to be determined, accept her resignation from the Office Technician position in the Auditor-Treasurer's (A/T) Department coinciding with her H/S Accounting Technician appointment, and authorize to post the vacancy for a FT A/T Office Technician according to policy and union contract; carried.

The County Board considered the adoption of the 2023 County Budget and Levy. After limited discussion, M/Veerkamp, S/Simonsen, to adopt the certified levy for 2023 in the amount of \$15,590,369 resulting in a 5.9% increase from the 2022 certified levy; and to adopt the 2023 Brown County Budget for revenues and expenditures in the amount of \$41,934,923 resulting in a 2.87% decrease from 2022; and instructed the County Administrator to both certify the adopted levy to the Brown County Auditor/Treasurer and submit the summary of the adopted 2023 Brown County Budget for publication; carried 4-0.

M/Borchert, S/Berg, to approve the following 2023 Supplemental Budgets: Law Library-Rev. & Exp. \$19,091.00; County Attorney Forfeitures-Rev. & Exp. \$5,000.00; Sheriff Contingent-Rev & Exp. \$3,000; Snowmobile Safety-Rev. & Exp. \$2,963.00; Jail Commissions-Rev. & Exp. \$9,000; 911 Emerg. Tel.-Rev. & Exp. \$201,844; Septic Loan Prog.-Rev. & Exp. \$156,000; Building Fund-Rev. \$9,783 & Exp. \$4,000; Ditch Fund-Rev. & Exp. \$49,800; Landfill Fund-Rev. \$1,744,372 & Exp. \$1,656,240; SCORE Fund-Rev.& Exp. \$100,737; carried 4-0.

Correspondence C-1 thru C-2 were accepted and filed.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 11:27 AM.

The Official Minutes of the Regular Meeting of 12-20-2022 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us