

## SYNOPSIS OF COUNTY BOARD MEETING

February 7, 2023

Members present: Borchert, Berg, Windschitl, Simonsen, along with County Administrator Hansen and County Attorney Hanson. Braun was excused.

M/Berg, S/Borchert, to accept the Minutes of 01-24-2023 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Berg, to authorize payment of General Government claims in the amount of \$307,382.84 as follows: Revenue \$209,113.97; Public Health \$1,912.48; Road and Bridge \$35,036.15; Human Services \$1,332.12; Park Fund \$2,492.24; Ditch Fund \$28,711.98; Landfill \$27,698.71; SCORE Fund \$35.19; Forfeited Tax Fund \$1,050.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Aladtec Inc \$4,032.00; Assn of MN Counties \$5,450.00; Blue Earth Co Finance Dept \$12,338.80; Bolton & Menk Inc \$4,714.00; Cargill Inc \$12,111.40; Clifton Larson Allen, LLP \$9,768.00; ESRI \$11,413.00; League of MN Cities \$2,430.00; Little Falls Machine, Inc. \$5,528.33; Madden Galanter Hansen, LLP \$4,535.13; Mathiowetz Enterprises, Inc \$2,108.88; MN Counties Computer Cooperative \$41,629.64; MN Dept of Corrections STS \$77,627.49; MN Sheriffs Assoc \$8,344.27; Redwood Co Auditor-Treasurer \$14,271.93; River Bend-Kemske Business Products \$2,443.55; RMC Imaging, Inc (new) \$6,835.00; Rural MN Energy Board \$2,500.00; Sleepy Eye Electric Co \$10,121.23; Sondag Services LLC \$5,572.00; Towmaster \$4,446.34; TSG Server and Storage \$7,997.00; Tyler Technologies Inc \$6,285.00; Weelborg Cheverolet LLC \$2,389.38; Zoro Tools, Inc. \$2,705.56. 83 Payments less than \$2,000 \$39,784.91; Final Total \$307,382.84; carried.

M/Berg, S/Borchert, to approve and order filed the temporary intra-fund drainage ditch transfers to cover deficient balances at the balance sheet dated 12-31-2022 in the following ditch accounts: CD#68, CD#74, and Petitions, with reversal of transfer of said ditches on 1-01-2023; carried.

M/Berg, S/Windschitl, to accept and order filed the 2022 Brown-Lyon-Redwood-Renville (BLRR) Emergency Response Unit Activation Report; carried.

M/Windschitl, S/Berg, to approve the 2023 State of MN Federal Boating Safety Supplemental Equipment Grant Agreement Contract #223570 in the amount of \$10,498.00; noting that that the awarded amount will be used to purchase a Mercury 90hp 4 Stroke Motor which will include a trade-in of a 1994 Yamaha 90hp 2 Stroke Motor; carried.

M/Borchert, S/Windschitl, to approve the purchase of three (3) Motorola APX6000 700/800 MHz model portable radios with chargers, speaker mics and ARMER programming from Alpha Wireless for a total amount of \$16,398.21 (including \$300 programming cost) with transfer of the old three (3) Motorola XTS2500 portable radios to the Brown County Highway Dept.; noting that 9-1-1 Funds would be utilized for said purchase; carried 4-0. No other bids were received.

M/Berg, S/Windschitl, to approve the proposal dated 1-12-2023 from Cornerstone, Greenville, WI in the amount of \$132,902.00 for PLC/SMS Logger Upgrades to the Jail Security System; and authorize the Board Chairman to sign said proposal agreement; carried 4-0.

M/Borchert, S/Berg, to award the Brown County SAP 008-599-059 Culvert Replacement and Approach Work on 200<sup>th</sup> Street over CD 3 in Sigel Township Project to Mathiowetz Construction Company in the amount of \$348,413.25; carried. Additional bids were received from Holtmeier Construction, Inc.: Brunz Construction Co. Inc.: Landwehr Construction, Inc. and M.R. Paving & Excavating, Inc.

M/Berg, S/Borchert, to set a bid letting date for the Brown County SAP 008-609-006, SAP 008-611-027, SAP 008-611-029, SAP 008-620-034, SAP 008-620-035 & SAP 008-624-037 Surface Rehabilitation Projects on CSAH 9, 11, 20 & CSAH 24 for 10:00 AM on Wednesday 3-22-2023 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Berg, S/Borchert, to approve the spring road restrictions for 2023 as recommended by the County Highway Engineer; carried.

M/Berg, S/Borchert, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Windschitl, S/Berg, to accept and order filed the report on the usage of County appropriated funds by Brown County Libraries; carried.

M/Berg, S/Windschitl, and passed 4-0 (Braun absent) to approve Brown County Resolution 2023-02 in regards to endorsing the efforts of the Community Supervision Work Group and urging the legislature to pass a new funding formula for Community Supervision and significant appropriation during the 2023 legislative session.

M/Windschitl, S/Berg, to ratify to approve the quote in the amount of \$4,000.00 from C&S Heating and Air Conditioning, Sleepy Eye, MN for the purchase of a York 120,000 BTU 80% furnace to replace the furnace in the Landfill Maintenance Shop; carried. One other quote was received from Ahrens heating and Air Conditioning.

M/Berg, S/Borchert, to set a bid letting date for the rental of county owned land for cropland use (approximately 30 acres tillable and 37 acres grassland) located north of the Brown County Sanitary Landfill for

10:00 AM on Monday 2-27-2023 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Borchert, S/Berg, to authorize the County Board Chairman to sign the State of MN Board of Water and Soil Resources Block Grant Financial Reports for the 2022 Shoreland-NRBG Grant P22-6635; the 2022 Wetland Conservation Act-NRBG Grant P22-6461; the 2022 Local Water Management-NRBG Grant P22-6287; the 2022 Septic Treatment Systems-NRBG Grant P22-6805; and the 2020 Septic Treatment Systems Upgrade Grant P20-7054; carried.

M/Borchert, S/Berg, to accept and order filed the update of initiatives and activity of the Emergency Manager in 2022; carried.

M/Windschitl, S/Borchert, and passed 4-0 (Braun absent) to approve Brown County Resolution 2023-03 in regards to updated language to the 2023 Title VI Program Plan for Brown County Heartland Express/Hermann Express.

M/Berg, S/Borchert, to approve the conditional appointment of Rachel Linder as FT Correctional Officer contingent upon satisfactory results of a pre-employment background check/screening, considering the 2023 pay grid hourly rate of \$23.60; Grade 5, Step 1; effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background check/screening; carried.

M/Borchert, S/Berg, to approve the conditional appointment of Matthew Bellman as FT Correctional Officer contingent upon satisfactory results of a pre-employment background check/screening, considering the 2023 pay grid hourly rate of \$23.60; Grade 5, Step 1; effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background check/screening; carried.

M/Berg, S/Windschitl, to accept the resignation of Hector Macias, FT Correctional Officer, effective 2-1-2023; carried.

M/Berg, S/Borchert, to accept the resignation of Teresa Koplín as PT License Bureau Technician (up to 29 hours/week), effective 1-12-2023, and authorize posting the vacancy for a PT License Bureau Technician according to policy; carried.

M/Windschitl, S/Berg, to accept the resignation of Margaret Liebl, Eligibility Worker, effective 2-23-2023, and authorize to post for the vacant FT Eligibility Worker position according to policy; carried.

M/Borchert, S/Windschitl, to accept the resignation of Gregory Miller, FT Dispatcher in the Sheriff's Office, effective 2-21-2023, and authorize posting for the vacant FT Dispatcher position according to policy and union contract; carried.

Correspondence C-1 thru C-5 were accepted and filed. Windschitl reported on meeting with auditors, SCHA Compliance meeting and Joint Powers meeting; Berg reported on JD 9 and JD 10 meetings; Borchert reported on the MRCI meeting; Veerkamp reported on the RCRC meeting.

Calendars were coordinated for the next two week period.

M/Borchert, S/Windschitl, to convene into closed session in the Law Enforcement Center Training Room to consider labor strategies; carried.

Chairman Veerkamp convened a Closed Session in the Law Enforcement Center Training Room, New Ulm, MN for discussion of labor strategies. This session was attended by Commissioners Borchert, Berg, Windschitl, along with County Administrator Hansen, and HR Director Schaefer. M/Berg, S/Windschitl, to accept and file the update on labor strategies; carried.

M/Berg, S/Borchert, to conclude closed session and reconvene the meeting in open session; carried.

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 12:12 PM.

The Official Minutes of the Regular Meeting of 2-7-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)