

SYNOPSIS OF COUNTY BOARD MEETING

February 21, 2023

Members present: Borchert, Berg, Windschitl, Braun, and Veerkamp, along with County Administrator Hansen, and County Attorney Hanson.

M/Borchert, S/Windschitl, to accept the Minutes of 2-7-2023 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Borchert, to authorize payment of General Government claims in the amount of \$773,613.28 as follows: Revenue \$220,978.14; Public Health \$1,963.09; Road and Bridge \$541,942.36; Human Services \$1,567.40; Building Fund \$3.95; Park Fund \$42.97; Ditch Fund \$3,401.09; Landfill Fund \$3,714.28. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Albin/Town of \$25,801.72; Alpha Wireless Communications \$2,727.65; Bashaw/Town of \$24,482.20; Behrends/Mark \$2,892.50; Blethen Berens \$4,540.30; Brandt Law Office P.A. \$3,465.00; Burnstown/Town of \$24,598.77; Cargill Inc \$17,045.00; CDW Government Inc. \$7,296.83; Central Region Cooperative \$2,491.37; Clifton Larson Allen LLP \$2,100.00; Consolidated Correctional Foods \$10,836.84; Cottonwood/Town of \$45,081.20; Dell Marketing LP \$4,035.25; Eckberg Lammers, P.C. \$9,000.00; Eden/Town of \$26,647.78; Home/Town of \$36,318.52; Lake Hanska/Town of \$26,665.69; Leavenworth/Town of \$25,012.20; LiftOff, LLC \$100,695.60; Linden/Town of \$26,285.98; Madden Galanter Hansen, LLP \$15,784.91; Milford/Town of \$40,944.34; MN Counties Computer Cooperative \$3,213.76; Mulligan/Town of \$23,565.66; New Ulm/City of \$13,099.05; North Central International \$8,577.50; North Star/Town of \$26,080.18; Powerplan Oib \$15,092.86; Prairie Lakes Juvenile Detention Center \$3,375.00; Prairieville/Town of \$22,707.00; Quadient Finance USA, Inc. \$2,500.00; Seachange \$16,740.01; Sigel/Town of \$26,476.81; Sleepy Eye/City of \$25,686.35; Sondag Services LLC \$5,760.00; South Central College \$2,460.08; Springfield/City of \$6,278.89; Stark/Town of \$23,167.47; Stately/Town of \$22,055.67; 107 Payments less than \$2,000 \$42,027.34. Final total \$773,613.28; carried.

M/Windschitl, S/Berg, to award the contract for seal coat oil to Flint Hills Resources in the amount of \$563.00/ton for an estimated total amount of \$366,513; carried. Additional bids were received from MEIGS and Jebro Inc.

M/Windschitl, S/Braun, declare the following computer equipment as excess property and allow the disposition of said items at auction on MNBid or similar website as deemed appropriate by I.T.: six (6) MS Surface Pro; seven (7) Dell 19" Monitors; sixteen (16) Optiplex 9020; three (3) Latitude e6420 Laptop; three (3) Optiplex 790; two (2) Optiplex 780; one (1) HP OfficeJet Printer; one (1) Latitude e6430 Laptop; one (1) Optiplex 7030; one (1) Optiplex 5040; one (1) Dell 17" Monitor; one (1) HP 24" Monitor; and one (1) Dell 24" Monitor; carried.

M/Windschitl, S/Berg, to accept and file the 2022 statistics of Brown County Probation as noted in the Probation Department's Annual Comprehensive Report; carried.

M/Berg, S/Braun, to accept and order filed the January 2023 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Windschitl, S/Berg, to authorize using Felber LLC (DBA) Occupational Services to conduct on-site drug and alcohol collection for random testing requirements of the Heartland Express Bus Drivers and Highway Maintenance Worker staff if needed; carried.

M/Borchert, S/Braun, to grant up to 12 weeks of unpaid leave of absence for employee #4510 upon birth of the employee's child; carried.

M/Berg, S/Borchert, to ratify approval of changing employment status of Alesia Slater, Income Eligibility Worker, from FT to Temporary IPT Status effective 2-17-2023 and ending by 12-31-2023; carried.

M/Windschitl, S/Braun, to accept Rachel Linder's request to withdraw from consideration for the FT Correctional Officer position and authorize reposting this position vacancy; carried.

M/Windschitl, S/Berg, to schedule the Annual Employee Recognition Day event to be held on Thursday 4-27-2023; and appoint Commissioners Anton Berg and Brian Braun to Employee Recognition Event Planning ad-hoc committee; carried.

M/Berg, S/Windschitl, to approve Final Plat Application APP-P-0124 filed by Kathryn Krueger on the property owned by Kathryn M Krueger known as Krueger Subdivision Lot 1 (40.61 acres), Lot 2 (61.62 acres) and Lot 3 153.94 acres) on the property described as E ½ RDS of the SW ¼ of the NW ¼ ; N ½ of the SW ¼ ; & Govt Lot 2, N ½ of GOVT Lot 1 & Emerson Lake Bed Lot 9 & 10 Sec. 32, Section 32 & 33, Township 108 North, 32 Range West, Linden Township, Brown County, MN. Application is to split farm land into 3 different parcels, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Braun, S/Berg, to approve Preliminary Plat Application APP-P-0126 filed by Judy Seidl on the property owned by Judy Seidl known as Seidl Second Subdivision (4.18 Acres) on the property described as Balance of the State Lot 1, Subject to easement Doc # 414814 & 414815, Section 36, Township 110 North, 31 Range West, Sigel Township, Brown County, MN. Application is to split house and buildings from woodland, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Braun, to approve Preliminary Plat Application APP-P-0127 by Roger Wilfahrt on the property owned by Roger J & Julie A Wilfahrt known as Wilfahrt First Subdivision Lot 1 (4.43 Acres) and Lot 2 (4.43 Acres) on the property described as Lot 1, Block 1 Rathmann First Subdivision, Section 12, Township 109 North, Range 30 West, Cottonwood Township, Brown County, MN. Application is to split into 2 parcels, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Borchert, S/Berg, to accept and file the 2022 Year-End Budget Report (Cash Basis and Unaudited) which reflects activity at 100% of the budget year as follows: Expenditures of \$37,816,258.67 or 87.6%, and revenues of \$39,620,519.60 or 91.8%; and the 2022 Year-End Supplemental Budgets Report noting expenditures of \$3,061,035.01 or 141.3%, and revenues of \$3,878,943.41 or 195.1% of budgeted activity; carried.

M/Berg, S/Braun, to approve payment of Human Services administrative claims in the amount of \$221,533.73. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Human Services \$5,717.00; Brown Co Public Health Nursing \$2,700.00; Clifton Larson Allen LLP \$3,882.00; Dell Marketing LP \$11,531.92; Confidential Client \$2,365.88; MN Counties Computer Cooperative \$8,331.66; MN Human Services \$91,861.30; Pro Kinship For Kids \$3,200.00; Superior Mobility \$7,652.81; Syntax Inc \$2,332.90; Verizon Wireless \$3,826.83; Two hundred twenty two payments less than \$2,000 total \$78,131.43. Final total is \$221,533.73; carried.

M/Berg, S/Windschitl, to convene into closed session to consider Social Service Payments; carried.

M/Berg, S/Windschitl, to authorize the payment of Social Services payments in the amount of \$246,959.42; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,223.70; Brown Co Evaluation Ctr \$17,644.72; Carlson Counseling & Consulting \$5,100.00; Dept Of Human Services BHF \$2,283.06; DHS-Anoka Metro RTC \$7,524.00; Forensic Nursing Home-482 \$2,280.20; Gerard Nexus Inc \$18,423.57; Greater MN Family Services \$13,450.00; LDR Home Care LLC \$3,523.91; LSSMN \$14,456.81; MBW Company SILS Program \$2,144.20; MCF Red Wing \$10,755.00; MN Valley Acton Council \$16,189.24; MRCI INC \$4,426.80; Nexus – Mille Lacs Family Healing \$8,438.51; Nexus-Kindred Family Healing \$11,205.35; Northwood Childrens Home \$2,026.16; Pierson/Alexandria & Matthew \$3,198.27; Prairie Lakes Youth Programs \$32,621.63; Schroeder/Kari & Matthew \$3,147.25; Southern MN Behavioral Health \$3,184.30; Village Ranch \$8,706.66; Volunteers of America Mn \$16,718.92; Wings Guardianship Services \$2,300.50; Confidential Client \$2,855.72; 40 payments less than \$2,000 total \$32,130.94. Final total \$246,949.42.

M/Berg, S/Borchert, to cease the closed session and reconvene the open session; carried.

Correspondence C-1 through C-7 were accepted and filed. Windschitl reported on the Drainage conference, Highway Committee meeting, and Hermann Express Committee; Berg reported on the GBERBA meeting, and Highway Committee meeting; Braun reported on the AMC Government 101 conference; Borchert reported on the SHIP meeting, and Region 9 meeting; Veerkamp reported on the Drainage conference.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 11:31 AM.

The Official Minutes of the Regular Meeting of 2-21-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us