

SYNOPSIS OF COUNTY BOARD MEETING

February 28, 2023

Members present: Borchert, Berg, Windschitl, Braun, Veerkamp, along with Lay Board Members Gieseke and Sieve, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson.

M/Windschitl, S/Braun, to accept the Minutes of 02-21-2023 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Borchert, to approve the updates to Bridge on Center Petty Cash Policy; carried.

M/Borchert, S/Windschitl, to approve the Purchase-of-Service Agreement with South Central Community Based Initiative (SCCBI), Mankato, MN for the period of 1-1-2023 to 12-31-2024 with respect to mental health services in accordance with the SCCBI Joint Powers Agreement; and authorize the Board Chairman to sign said agreement via DocuSign; carried.

M/Windschitl, S/Berg, to approve Amendment No. 1 to the Professional Services Agreement between South Central Community Based Initiative and Brown County Human Services in the amended amount of \$272,578.49 for the period 1-1-2022 to 12-31-2022.; and authorize the Board Chairman to sign said agreement via DocuSign; carried.

M/Berg, S/Braun, to approve the Agreement for the Mental Health Client Assistance Program with Eunoia Family Resource Center, New Ulm, MN effective 2-1-2023 through 12-31-23; noting that the agreement will automatically renew for successive one-year terms unless either party provides a written notice of termination to the other at least thirty (30) days prior to the end of the initial term or any subsequent renewal term; carried.

M/Berg, S/Braun, to approve the updated South Central Community-Based Initiative (SCCBI) Joint Powers Agreement which includes the ten counties of Blue Earth, Brown, Faribault, Martin, Freeborn, LeSueur, Nicollet, Rice, Sibley, and Watonwan; carried.

M/Braun, S/Windschitl, to approve the removal of the Routematch demographic data for future reporting to the Board due to software inaccuracies, and include the ridership numbers for Hermann Express and Heartland Express both in New Ulm and the rest of Brown County; carried.

M/Borchert, S/Braun, to approve the increase in weekend on-call pay from \$35/day to \$40/day for Heartland/Hermann Express Manager, Assistant Manager and Lead Driver effective 3-1-2023; carried.

M/Windschitl, S/Berg, to approve payment of Human Services administrative claims in the amount of \$18,803.92. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Auditor-Treasurer \$7,129.79; Dews Crew \$6,300.00; 13 payments less than \$2,000 total \$5,374.13. Final total is \$18,803.92; carried.

M/Windschitl, S/Braun, to accept and file the following Consent Agenda Items: Human Service Staff Update; Out of Home Placements; and Heartland and Hermann Express; carried.

Lay Board Members DeeAnn Gieseke and Vicki Sieve were excused.

M/Windschitl, S/Borchert, to accept the state contract bid received from Nelson Marine, White Bear Lake, MN in the amount of \$10,093.08 for the purchase of a Mercury 90 hp 4 stroke ELPT CT Boat Motor, less trade in of a 1994 Yamaha 90 hp 2 stroke Boat Motor in the amount of \$1,800.00 for a total purchase amount of \$8,293.08; noting that 2023 Federal Boating Safety Supplement Equipment Grant funding will be utilized for said purchase; carried.

M/Berg, S/Braun, to approve one (1) drainage ditch repair request and the payment of said repair; carried.

M/Windschitl, S/Berg, to approve the WIC Promotion and Outreach 2023 Grant Application in the amount of \$3,000 for funds to promote WIC services for program recruitment and retention through outreach projects; carried.

M/Windschitl, S/Berg, to authorize to post for four (4) Temporary 2023 Summer Highway positions at the following rates of pay: \$16.00/hr – 1st year; \$16.50/hr – 2nd year; and \$17.00/hr – 3 plus years; carried.

M/Berg, S/Borchert, to designate Brown County elected officials as "employees" for purposes of the MN Government Data Practice Act (MGDPA); carried.

M/Borchert, S/Windschitl, to approve the updated Brown County Salary Administration Policy, Addendum B of the Brown County Personnel Policy; carried 4-1, with Braun dissenting.

M/Berg, S/Veerkamp, to approve the conditional appointment of Jeanette Spofford as PT License Bureau Technician (up to 29 hours/week), using the 2022 Salary Grid of Grade X, Step 2 hourly rate of \$20.93, with start date pending successful completion and satisfactory results of pre-employment screenings and background checks, and continued employment contingent on satisfactory results of the background check required by State of MM; carried.

M/Berg, S/Braun, to ratify the appointment of Gregory Miller as an IPT Dispatcher using the 2022 Salary Grid of Grade XI, Step 1 hourly rate of \$22.07/hour effective 2-22-2023; carried.

M/Braun, S/Berg, to accept and file the January 2023 Budget Report (Cash Basis and Unaudited) which reflects activity at 8.3% of the budget year as follows: expenditures of \$2,913,060.93 or 6.9%, and

revenues of \$1,083,239.18 or 2.6%; and the January 2023 Supplemental Budgets Report noting expenditures of \$328,160.36 or 14.9%, and revenues of \$163,451.92 or 7.1% of annual budgeted activity; carried.

Correspondence C-1 thru C-6 were accepted and filed. Windschitl reported on the Public Safety committee at the AMC legislative conference; Berg reported on the Environmental and Natural Resources meeting at the AMC legislative conference; Braun reported on the Transportation and Agriculture meeting at the AMC conference; Borchert reported on the Health and Human Services meeting at the AMC legislative conference, the Region 9 meeting, and MRCI meeting; Veerkamp reported on the General Government meeting at the AMC legislative conference, and Ag Society meeting.

Calendars were coordinated for the next two week period.

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 11:22 AM.

The Official Minutes of the Regular Meeting of 2-28-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us