

SYNOPSIS OF COUNTY BOARD MEETING

March 21, 2023

Members present: Borchert, Berg, Windschitl, Braun, and Veerkamp, along with County Administrator Hansen, and County Attorney Hanson.

M/Borchert, S/Berg, to accept the Minutes of 3-7-2023 and authorize publication of the Synopsis of same; carried.

M/Windschitl, S/Berg, to approve the purchase of an Electronic Key Tracker System in the amount of \$30,091.00 (no yearly maintenance fee) from Real Time Networks, Port Coquitlam, British Columbia; carried 5-0. One other quote was received from Key Track, Houston, TX.

M/Berg, S/Borchert, to accept and order filed the February 2023 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Berg, S/Braun, to authorize the Board Chair to sign on behalf of the Brown County Drainage Authority the CD 44 Outlet Wetland Conservation Act application; carried.

M/Borchert, S/Windschitl, to authorize payment of General Government claims in the amount of \$152,263.82 as follows: Revenue \$96,569.10; Public Health \$1,903.79; Road and Bridge \$27,663.45; Human Services \$1,280.38; Park Fund \$255.31; Ditch Fund \$23,639.46; Landfill Fund \$602.33; Forfeited Tax Fund \$350.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,427.65; Assn of MN Counties \$3,300.00; Avenue Insights & Analytics \$7,130.73; Behrends/Mark \$3,053.38; Consolidated Correctional Foods \$11,577.34; Election Systems & Software Inc \$3,880.00; Full Service Electric Inc \$6,326.92; Hoffman Construction Co Inc \$4,656.00; I & S Group Inc \$18,310.00; Little Falls Machine Inc. \$4,667.56; Madden Galanter Hansen, LLP \$6,029.15; Midstates Equipment & Supply \$2,458.40; Miesen's Color Center \$12,393.00; Nelson Marine \$8,293.08; PC Janitorial Supplies LLC \$2,090.63; River Bend-Kemske Business Products \$3,613.71; Sondag Services LLC \$3,204.00; TSG Server and Storage \$19,428.00; 106 Payments less than \$2,000 \$29,424.27. Final Total \$152,263.82; carried.

M/Berg, S/Borchert, to approve the purchase of a Softener/Reverse Osmosis (RO) Water System from Culligan Water in the total amount of \$3,690.00 for the Highway Dept. Sleepy Eye Shop; carried. Additional bids were received from Braulick Plumbing LLC and Culligan Water for a Cold Water Cooler. It is noted that the RO system is preferred for improvement of water at shop.

M/Borchert, S/Veerkamp, to approve the appointment of Whitney Windschitl as a FT Dispatcher at \$23.60/hour (Grade 5, Step 1) with the effective full-time hire date of 6-3-2023, and authorize to post for a vacant IPT Dispatcher position according to policy; carried.

M/Berg, S/Windschitl, to approve the conditional appointment of Marki Casey as a FT Eligibility Worker in the Human Services Dept. at the hourly wage of \$23.60, Grade 5, Step 1, with a start date of 3-27-2023; carried.

M/Windschitl, S/Braun, to approve the conditional appointment of Stephen Hebert as a FT Eligibility Worker in the Human Services Dept. at the hourly wage of \$23.60, Grade 5, Step 1, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings; carried.

M/Berg, S/Borchert, to accept the notice of retirement resignation from Highway Accountant Assistant Barb Stueber effective 5-31-2023 and authorize posting for a FT Highway Accountant Assistant according to policy; carried.

M/Berg, S/Braun, to accept the notice of retirement resignation from Public Health Supervisor Susan Klossner effective 5-25-2023 and authorize posting for a FT Public Health Supervisor according to policy; carried.

M/Borchert, S/Berg, to accept the resignation of Mitchel Toltzman, FT Correctional Officer, effective 3-26-2023, and authorize posting the vacancy for a FT Correctional Officer position according to policy and contract; carried.

M/Berg, S/Windschitl, to approve the Contract with Independent Caretaker Maintenance Agreement with David Helget to serve as Park Caretaker for the 2023 park season (4-15-23 thru 12-31-23) for Treml County Park in the amount of \$5,580 and mileage compensation from Treml County Park to the Brown County Landfill for necessary park waste disposal at a rate of \$.655 per mile; and to approve the Contract with Independent Caretaker Maintenance Agreement with Gary Schenk to serve as Park Caretaker for the 2023 park season (4-15-23 thru 4-15-24) for Mound Creek County Park including winter monitoring (10-15-23 thru 4-15-24) for a total contract cost in the amount of \$15,000 and mileage compensation from Mound Creek County Park to the Brown County Landfill for necessary park waste disposal at a rate of \$.655 per mile; and to approve the Contract with Independent Caretaker Maintenance Agreement with Bruns Property Management to serve as Park Caretaker for the 2023 park season (4-15-23 thru 12-31-23) for Lost Dog & Fox Hunter's County Park in the amount of \$4,750 and mileage compensation from Lost Dog & Fox Hunter's County Park to the Brown County Landfill for necessary park waste disposal at a rate of \$.655 per mile; carried. It should be noted that the day-use park

contracts include language and payment (\$20/day) for days that Treml County Park and Mound Creek County Park are open beyond the normal park season of April 15 to October 15.

M/Braun, S/Windschitl, to approve the purchase of two (2) 5hp Aire-0₂ Anti-Fouling Aspirating Aerators w/Tri-Float Stainless Steel Assemblies in the amount of \$34,090.00 from Newterra, Chaska, MN to replace the aerators as the Brown County Landfill; noting that the stainless-steel rail and mounting hardware is preferred over galvanized steel for longer life expectancy; carried 5-0. One other quote was received for two (2) 5hp Aire-0₂ Anti-Fouling Aspirating Aerators w/Tri-Float Galvanized Steel Assemblies from Newterra, Chaska, MN.

Correspondence C-3 was accepted and filed. Windschitl reported on the Hermann Express meeting, AURI meeting, BCHS meeting, CHB Exec meeting, SCHA meeting, and Wellness Committee meeting.

M/Braun, S/Berg, to approve Conditional Use Permit Application APP-C-0164 filed by Keith Olson of Mathiowetz Construction on the property owned by Ladd Demolition & Aggregates described as Lot A of the NE ¼ of the NE ¼, Section 13, Township 109 North, Range 33 West Leavenworth Township, Brown County, MN. Application is to renew a conditional use permit to continue use of property as demolition landfill compliant with MPCA rules for disposal of demolition & earthen material, all located in the A-1 Agricultural Protection Zoning District, with four (4) conditions; carried 5-0.

M/Berg, S/Braun, to approve Interim Use Permit Application APP-I-0001 filed by Keith Olson of Mathiowetz Construction on the property owned by Ladd Demolition & Aggregates described as Lot A of the NE ¼ of the NE ¼, Section 13, Township 109 North, Range 33 West Leavenworth Township, Brown County, MN. Application is to continue to allow use for existing gravel mining to include gravel mining and extraction, crushing, and hot-mix plant, all located in the A-1 Agricultural Protection Zoning District, with three (3) conditions; carried 5-0.

M/Berg, S/Windschitl, to approve Final Plat Application APP-P-0126 filed by Judy Seidl on the property owned by Judy Seidl known as Seidl Second Subdivision (4.18 Acres) on the property described as Balance of the State Lot 1, Subject to easement Doc # 414814 & 414815, Section 36, Township 110 North, Range 31 West, Sigel Township, Brown County, MN. Application is to split house and buildings from woodland, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Braun, S/Berg, to approve Final Plat Application APP-P-0127 filed by Roger Wilfahrt on the property owned by Roger J & Julie A Wilfahrt known as Wilfahrt First Subdivision Lot 1 (4.43 Acres) and Lot 2 (4.43 Acres) on the property described as Lot 1, Block 1 Rathmann First Subdivision, Section 12, Township 109 North, Range 30 West, Cottonwood Township, Brown County, MN. Application is to split into 2 parcels, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Windschitl, to approve Preliminary Plat Application APP-P-0128 filed by Alison Stadick on the property owned by Alison Stadick known as Alison Acres Subdivision Lot 1 (6.75 Acres) and Lot 2 (3.26 Acres) on the property described as part of the NW ¼ and part of the NE ¼, Section 11, Township 110 North, Range 31 West, Milford Township, Brown County, MN. Application is to split into 2 parcels, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Braun, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$126,310.93. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Public Health \$2,700.00, Confidential Client \$2,798.32, Confidential Client \$2,562.25; Elan Financial Services \$3,467.53; The Journal, Inc \$2,059.25; MN Human Services \$4,873.20; Pro Kinship For Kids \$3,200.00; River Bend-Kemske Business Products \$2,423.37; Southern MN Crisis Nursery \$7,875.00; Superior Mobility \$9,297.55; US Postal Service \$10,000.00; Verizon Wireless \$3,322.30; Two hundred one payments less than \$2,000 total \$71,732.16. Final Total is \$126,310.93; carried.

M/Berg, S/Borchert, to convene into closed session to consider Social Service Payments; carried.

M/Borchert, S/Berg, to authorize the payment of Social Services payments in the amount of \$271,332.61; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,767.60; Brown Co Evaluation Ctr \$41,848.39; Confidential Client \$3,736.76; DHS-Anoka Metro RTC \$56,430.00; DHS-MNSOP \$15,186.60; Fischer/Rose & John \$2,999.40; Gerard Nexus Inc. \$23,072.00; LDR - \$6,861.37; LSSMN \$10,579.52; MBW Company SILS Program \$2,004.34; MN Valley Acton Council \$14,560.02; MRCI Inc \$4,515.42; Nexus-Mille Lacs Family Healing \$7,621.88; Nexus-Kindred Family Healing \$6,220.75; Pierson/Alexandria & Matthew \$2,476.32; Prairie Lakes Youth Programs \$29,496.63; Confidential Client \$3,524.92; Village Ranch \$7,864.08; Whittington/Samantha & Phil \$3,118.08; Wings Guardianship Services \$2,447.70; Confidential Client \$2,579.36; 35 payments less than \$2,000 total \$21,421.47; Final Total \$271,332.61.

M/Borchert, S/Berg, to cease the closed session and reconvene the open session; carried.

Correspondence C-1 through C-2, and C-4 through C-7 were accepted and filed. Berg reported on the CHB Exec meeting, Planning and Zoning meeting, GBERBA meeting; Braun reported on the BC SWCD meeting; Borchert reported on the MRCI Exec meeting, Workforce JP meeting, and MVAC meeting; Veerkamp reported on the RCRCA meeting.

Calendars were coordinated for the next two-week period.

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 11:06 AM.

The Official Minutes of the Regular Meeting of 3-21-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us