

## SYNOPSIS OF COUNTY BOARD MEETING

March 28, 2023

Members present: Borchert, Braun, Veerkamp, along with Lay Board Members Gieseke and Sieve, County Administrator Hansen, and Human Services Director Dietz. Commissioner Berg, Commissioner Windschitl, and County Attorney Hanson were excused.

M/Braun, S/Borchert, to accept the Minutes of 03-21-2023 and authorize publication of the Synopsis of same; carried.

M/Braun, S/Borchert, to accept and order filed the summary report of General Child Welfare Statistics in Brown County and 2022 Child Protection and Permanency Performance Measures; carried.

M/Borchert, S/Braun, to approve two (2) Family Based Workers to attend an out of state conference for Family Based Workers April 26-28<sup>th</sup>, 2023 in Wisconsin Dells, WI , noting expenses will be incurred for registration, lodging, mileage, and meals; carried.

M/Borchert, S/Braun, to accept and order filed the report on challenges in the placement of children for child protection; carried.

M/Braun, S/Borchert, to approve the updated Agreement for the Mental Health Client Assistance Program with Hoffmann Counseling Services of New Ulm, MN as a provider in the Mental Health Client Assistance Program effective 2-1-2023 through 12-31-2023; noting that the agreement will automatically renew for successive one-year terms unless either party provides a written notice of termination to the other at least thirty (30) days prior to the end of the initial term or any subsequent renewal term; carried.

M/Braun, S/Veerkamp, to accept and order filed the annual report on 2022 Collections and Social Services Fraud Investigations; carried.

M/Borchert, S/Braun, to approve the updated County Burial Policy and increase in rates paid to funeral homes effective 4-1-2023; carried.

M/Borchert, S/Braun, to approve the purchase of a 2023 Ford Transit-350 Passenger Van from Harrison Ford, Mankato MN in the amount of \$63,540.00; noting Federal funding in the estimated amount of \$19,024; ARPA funding in the amount of \$31,138.00 and proceeds from the sale of the current human services 2015 Dodge Caravan to Heartland in the amount of \$4,413 and 2022 Human Services unbudgeted revenue in the amount of \$8,965 will be utilized for purchase of said vehicle; carried 3-0. It was noted no other quotes were received due to no available inventory from local vehicle vendors and State contract locations in the State.

M/Braun, S/Borchert, to accept and order filed the report on the county cost share for Dept. of Human Services Programs; 2022 carry over balances that are designated for a specific purpose; and 2022 Budget vs. Actual Comparison of Revenues and Expenditures; carried.

M/Borchert, S/Braun, to approve payment of Human Services administrative claims in the amount of \$9,318.18. In accordance with MS 375.12 the following claims exceed \$2,000: Confidential Client \$2,365.88; Seventeen payments less than \$2,000 total \$6,952.30. Final total is \$9,318.18; carried.

M/Braun, S/Borchert, to accept and file the following Consent Agenda Items: Congratulations to Family Facilitators; Out of Home Placements; Heartland and Hermann Express; and Explanation on how psychiatric formula can be applied to MA rates for psychiatry through the South Central Community Based Initiative; carried.

Lay Board Members DeeAnn Gieseke and Vicki Sieve were excused.

M/Borchert, S/Braun, to convene into closed session to consider Social Service Payments; carried.

M/Borchert, S/Braun, to authorize the payment of Social Services payments in the amount of \$550.00; carried. In accordance with MS 375.12 the following claims exceed \$2,000: none; One payment less than \$2,000 total \$550.00. Final total \$550.00.

M/Borchert, S/Braun, to cease the closed session and reconvene the open session; carried.

M/Borchert, S/Braun, to approve a tobacco license for the Hanska C-Store/Farmers' Cooperative of Hanska, Hanska effective March 28, 2023 to June 30, 2023; carried.

M/Braun, S/Borchert, to award the Brown County SAP 008-609-006, 008-611-027, 008-611-029, 008-620-034, 008-620-035 & 008-624-037 Surface Rehabilitation Projects on CSAH 9, 11, 20 & 24 to MN Paving & Materials in the amount of \$6,037,014.99; carried. Additional bids were received from Central Specialties, Duininck, Inc., and Knife River.

M/Borchert, S/Braun, to accept the quote from River Creek Nursery in the amount of \$6,302.40 for the purchase and planting of trees to replace the trees that were removed during the SAP 008-613-032 CSAH 13(North Highland) from CSAH 29 to CSAH 13 Project; carried. No other bids were received.

M/Braun, S/Borchert, to approve the purchase of a 2023 Ford F250 Crew Cab Truck from Chuck Spaeth Ford in the amount of \$56,311.88 (including sales tax); carried 3-0. It is also noted that this quote will replace the quote approved by the County Board on 11-15-2022 as Ford gave notice to the Highway Dept. that they are unable to fulfill the order. One other quote was received for a 2024 Chevrolet 2500 Silverado Crew Cab Truck from Weelborg Chevrolet.

M/Borchert, S/Braun, to approve the purchase of a 2023 Ford F350 Truck from Chuck Spaeth Ford in the amount of \$53,825.36, less trade-in of unit #4 (2002 Ford F350 Truck) in the amount of \$3,000, plus sales

tax in the amount of \$3,303.65 for a total vehicle cost of \$54,129.01; carried 3-0. One other quote was received for a 2024 Chevrolet 3500 Silverado Crew Cab from Weelborg Chevrolet.

M/Borchert, S/Braun, to accept the notice of retirement resignation from Zoning Administrator/Emergency Management Director/Solid Waste Officer/Park Coordinator Laine Sletta effective 5-31-2023, and authorize posting for a FT Zoning Administrator/Emergency Management Director/Solid Waste Officer/Park Coordinator according to policy; carried.

M/Borchert, S/Braun, to approve the conditional appointment of Sydney Paulson as FT Social Worker – Child Protection at the Bachelor's level social worker position hourly rate of \$28.68, Grade 9, Step 1, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings with potential to start on a part-time basis for training purposes; carried.

Correspondence C-1 through C-4 were accepted and filed. Braun reported on the SWAC meeting; Borchert reported on the Complete Streets meeting, EM Communication meeting, SC EMS meeting, R9 meeting, and JD 48 meeting; Veerkamp reported on the Ag Society meeting, and Rural Energy meeting.

Calendars were coordinated for the next two-week period.

There being no further business, Chairman Berg declared the Meeting adjourned at 12:42 PM.

The Official Minutes of the Regular Meeting of 3-28-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: [cntyadm@co.brown.mn.us](mailto:cntyadm@co.brown.mn.us) Home Page Address: [www.co.brown.mn.us](http://www.co.brown.mn.us)