

SYNOPSIS OF COUNTY BOARD MEETING

June 6, 2023

Members present: Borchert, Berg, Braun, and Veerkamp, along with County Administrator Hansen and County Attorney Hanson. Windschitl was excused.

M/Borchert, S/Berg, to accept the Minutes of 05-23-2023 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Braun, to authorize payment of General Government claims in the amount of \$180,360.10 as follows: Revenue \$58,450.73; Public Health \$1,892.80; Road and Bridge \$51,163.68; Human Services \$752.74; Building Fund \$576.00; Park Fund \$418.10; Ditch Fund \$3,484.40; Capital Improvement Fund \$166.14; Landfill Fund \$62,202.69; Score Fund \$1,252.82. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Bolton & Menk Inc \$2,081.50; Brandt Law Office P.A. \$2,304.00; Consolidated Correctional Foods \$11,307.51; GEI Consultants Inc \$3,801.00; I & S Group Inc \$2,762.50; L & S Construction Corp \$3,229.18; Master's Touch LLC/The \$3,141.68; Mathiowetz Enterprises Inc \$58,401.69; Midstates Equipment & Supply \$2,570.40; MN Counties Computer Cooperative \$3,150.00; Red Rock Quarry \$17,642.79; River Creek Nursery Inc \$6,502.40; Schultz Plumbing, Heating & Drain Clean \$16,911.14; Superior Tire & Rubber Corp \$4,273.60; Unique Paving Materials \$2,715.10; Weelborg Chevrolet LLC \$3,579.77; 77 payments less than \$2,000 \$35,985.84. Final Total \$180,360.10; carried.

M/Berg, S/Braun, to approve tobacco licenses for the following establishments in Brown County for a period of one year from 7-1-2023 to 6-30-2024: Hanska C-Store/Farmers' Cooperative of Hanska, Hanska and Crusher's Corner Bard LLC, Cobden; carried.

M/Braun, S/Berg, to approve Liquor Licenses for the following establishment in Brown County for a period of one year from 7-1-2023 to 6-30-2024: Siegel Athletic Association 3.2 Percent Off Sale License - \$40; Church of the Japanese Martyrs 3.2 Percent On Sale License - \$40; Essig Baseball Club 3.2 Percent On/Off Sale License - \$80; Stark Baseball Club 3.2 Percent On Sale License - \$40; Searles Baseball Association 3.2 Percent On Sale License - \$40; Leavenworth Baseball Assn 3.2 Percent On Sale License - \$40; carried

M/Borchert, S/Veerkamp, to approve On and/or Off Sale Liquor Licenses and Sunday Liquor Licenses for the following establishments in Brown County for a period of one year from 7-1-2023 to 6-30-2024: Carl's Corner, Essig On/Off Sale Liquor License - \$1,300/Sunday Liquor License \$200; Searles Bar & Grill, Searles On/Off Sale Liquor License - \$1,300/Sunday Liquor License - \$200; Sleepy Eye Golf Club, Sleepy Eye On Sale Liquor License - \$1,200/Sunday Liquor License - \$200; and Flying Dutchmen Cycle Club On Sale Liquor License - \$1,200/Sunday Liquor License - \$200/and Application for Retailer's (Buyer's) Card - \$20; carried.

M/Berg, S/Braun, to approve the request from the City of Comfrey to close portions of CSAH 36 (Brown Street & White Street) between Ochre Street and Broad Street on 7-07-2023 from 5:00 PM to 8:00 PM for a parade; in addition the City requests the portion of CSAH 36 from Field Street to Broad Street be closed on 7-07-2023 from 8:00 PM to 1:00 AM for a street dance; carried.

M/Borchert, S/Berg, to approve the purchase of a Liftgate in the state contract amount of \$4,770.00 from Crysteel for the Highway Dept. Pickup Truck; carried. No other quotes were received.

M/Berg, S/Borchert, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Braun, S/Berg, to accept and order filed the January-May 2023 update for the Assessor's office; carried.

M/Borchert, S/Braun, to approve County Attorney Charles Hanson's attendance at the National District Attorneys Association (NDAA) Leadership Academy Defining Leadership in Prosecution Conference from 11/14-11/16/2023 in Dallas, TX, noting expenses in the estimated amount of \$2,178 will be incurred for registration, travel, lodging, and meals. It is also noted that the 2023 budgeted amount for the MCAA conference in the amount of \$650 and potential scholarships will be used towards the NDAA National Conference Expenses; carried.

M/Berg, S/Veerkamp, to approve the attendance of Assistant County Attorney Paul Gunderson at the Intimate Partner Violence Prosecution Training in Waite Park, MN, from 10/10-10/11/2023, noting that this training in will replace the 2023 budgeted Drug Task Force Training; carried.

M/Borchert, S/Berg, to appoint Richard Gurska as a PT Heartland Express Bus Driver up to 29 hours per week at the hourly rate of \$21.40, Grade 3, Step 1, with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Braun, S/Borchert, to approve the appointment of Amanda Lang as Assistant Zoning Administrator/Assistant Emergency Management Director at the hourly wage of \$31.25, Grade 9, Step 4, with an effective date of 6-06-2023; carried 4-0, with Commissioner Windschitl absent.

M/Berg, S/Borchert, to approve the updated County Feedlot Officer position questionnaire to send to DDA for updating the job description and for considering classification on the salary grid; carried.

M/Berg, S/Veerkamp, to ratify the temporary employment appointment of Lexi Stein at \$16.00/hour for the 2023 Temporary Summer Highway Maintenance position with a start date of 6-05-2023; carried.

M/Borchert, S/Berg, to accept the resignation of Stephen Hebert, Eligibility Worker, effective 5-23-2023, and ratify the posting for the vacant FT Eligibility Worker position according to policy; carried.

M/Berg, S/Braun, to accept the resignation of Brooklyn Hermanson, FT Social Worker – Child Protection effective 6-16-2023, and authorize posting a vacancy for a FT Social Worker – Child Protection according to policy; carried.

M/Borchert, S/Berg, to approve County Board 2024 draft budget review dates from 9:00 AM – 4:00 PM on August 14; August 21; and August 28, with August 29 being an alternate date; carried.

Correspondence C-1 through C-4 were accepted and filed. Berg reported on the Opioid planning meeting; Borchert reported on the SC EMS meeting, R-9 Orientation meeting, George's Steering committee, and Morris-model renewable energy tour; Veerkamp reported on the ISG drainage tour, RCRCA meeting, One Watershed-One Plan meeting, and Park board meeting.

Calendars were coordinated for the next two-week period.

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 11:01 AM.

The Official Minutes of the Regular Meeting of 6-6-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us
Home Page Address: www.co.brown.mn.us