

SYNOPSIS OF COUNTY BOARD MEETING

June 20, 2023

Members present: Borchert, Berg, Windschitl, Braun, and Veerkamp, along with County Administrator Hansen, and County Attorney Hanson.

M/Borchert, S/Braun, to accept the Minutes of 6-06-2023 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Windschitl, to accept and order filed the May 2023 Monthly Report of Activity for the Brown County Sheriff's Dept.; carried.

M/Braun, S/Berg, to approve the State of MN Income Contract through the MN Commissioner of Corrections Field Services Unit for Sentence to Service (STS) program for low risk individuals ordered to perform community work service for the period from 7-1-2023 to 6-30-2025, and authorize the Probation Director to sign said contract with the total two year cost to Brown County of \$310,509.96; carried.

M/Windschitl, S/Borchert, to authorize payment of General Government claims in the amount of \$132,878.09 as follows: Revenue \$64,371.45; Public Health \$4,892.06; Road and Bridge \$41,221.36; Human Services \$543.50; Park Fund \$1,558.30; Ditch Fund \$7,283.17; Landfill Fund \$11,208.00 Forfeited Tax Fund \$1,800.25. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$2,999.65; GEI Consultants Inc \$4,032.00; I & S Group Inc \$5,693.19; Johnson Controls Fire Protection LP \$6,241.94; Knowink \$3,340.00; L & S Construction Corp \$4,596.56; North Central International \$12,417.29; Premier Biotech Labs LLC \$2,813.78; Red Rock Quarry \$10,442.14; Ron's Recycling \$6,901.00; RTVision Inc \$4,296.65; Syntax Inc \$3,410.40; Trane U.S. Inc \$17,071.03; Uhl Company Inc \$6,021.00; 134 payments less than \$2000 \$42,601.46. Final Total \$132,878.09; carried.

M/Berg, S/Windschitl, and passed 5-0 to approve Brown County Resolution 2023-08 in regards to the Performance Measures Program for 2023.

M/Braun, S/Berg, to accept and order file the report of attending a National of Association of CVSO's annual training conference by ACVSO Montaldo; carried.

M/Borchert, S/Braun, to approve the Post Employment/Retirement Health Care Savings Plan (HCSP) contract for the Administration/HR Support Staff Unit and update the language to the 2023 Brown County Personnel Policy Section XIV. Benefits to add the Administration/HR Support Staff Unit with payroll deductions as a funding source to their HCSP; and upon termination of employment with the County, any accrued vacation exceeding eighty (80) hours, unused comp time bank hours, and unused sick leave due an employee within this Unit to be deposited into the employee's HCSP; carried.

M/Berg, S/Windschitl, to approve the conditional appointments of Dustin Pearson, Jaden Barnes, Drew Curry and Crystal Pfohl as FT Correctional Officers contingent upon satisfactory results of pre-employment background checks/screenings, at the hourly rate of \$23.60; Grade 5, Step 1; effective hire dates to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Berg, S/Borchert, to approve the conditional appointment of Darren Esser as a FT Appraiser in the Assessor's Office at the hourly rate of \$28.93, Grade 8, Step 3, with a start date of 6-30-2023 contingent upon successful completion and satisfactory results of pre-employment background checks and screenings; carried.

M/Berg, S/Borchert, to accept the resignation of I.T. Director Brandon Wortz effective 7-14-2023, and authorize the posting for a FT IT Director vacancy according to policy; carried.

Correspondence C-3 and C-4 was accepted and filed. Berg reported on the public health meeting, and GBERBA meeting; Braun reported on the Extension committee meeting.

M/Braun, S/Berg, to authorize the low quote for brush cutting undergrowth clearing out around the historic log cabin and down the side hill to the swimming beach area at Lake Hanska County Park by Carr's Tree service in the amount of \$1,750; carried. One other quote was received by Zinniel Tree service.

M/Borchert, S/Berg, to approve the purchase of three (3) 6-yard dumpsters at \$1,200/each (\$3,600 total), from RVS to be used at the Landfill and charged at \$25 each time it is emptied; carried

M/Braun, S/Berg, to approve Conditional Use Permit Application (CUP) APP-C-0166 filed by Brian Aschenbrenner on the property owned by Brian & Teresa Aschenbrenner described as the NE ¼ of the SW ¼ & the NW ¼ of the SE ¼, Section 32, Township 109 North, Range 32 West, Stark Township, Brown County, MN. Application is to allow up to 693 AU in a beef cattle operation, all located in the A-1 Agricultural Protection Zoning District., with five (5) conditions; carried 5-0.

M/Borchert, S/Windschitl, to approve CUP Application APP-C-0167 filed by Alan Johnson on the property owned by Alan M Johnson described as Lot 1, Block 1, Johnson's 2nd Subdivision, Section 4, Township 108 North, Range 33 West, Mulligan Township, Brown County, MN. Application is to allow an annual special event campground to accommodate a maximum of 55 campsites, all located in the A-1 Agricultural Protection Zoning District., with three (3) conditions; carried 5-0.

M/Braun, S/Berg, to approve Final Plat Application APP-P-0129 filed by Brenda Anderson on the property owned by Fay Williams and Warren B Lee known as F.D. Williams Subdivisions Lot 1 (5.44 Acres)

on the property described as the E ½ of the SW ¼; SW ¼; & NW ¼ of SE ¼ and the W ½ of the SW ¼, Section 33, Township 108 North, Range 32 West, Albin Township, Brown County, MN. Application is to split building site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Braun, to approve Final Plat Application APP-P-0131 filed by Sam Niemela of EG Rud and Sons Inc. on the property owned by David J Berle known as Reimiger Subdivision Lot 1 (4.61 acres), Lot 2 (2.50 Acres) and Lot 3 (2.98 acres) on the property described as W ½ of the NW ¼, Section 10, Township 109 North, Range 32 West, Stark Township, Brown County, MN. Application is to split building sites from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Braun, S/Borchert, to approve Preliminary Plat Application APP-P-0132 filed by Scott Haala on the property owned by Scott J Haala known as Haala's 13th Subdivision Lot 1 (14.70 Acres) on the property described as the Haala's Twelfth Subdivision and part of the balance of Lot N in the SE ¼, Section 32, Township 110 North, Range 32 West, Home Township, Brown County, MN. Application is to replat the Haala's 12th Subdivision and part of the balance of Lot N in the SW ¼ into one plat, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Windschitl, S/Braun, to approve Preliminary Plat Application APP-P-0133 filed by Tony Fleck on the property owned by Anthony Fleck known as Fleck's Second Subdivision Lot 1 (0.75 Acres) and Lot 2 (0.24 Acres) on the property described as part of Government Lots 1 & 2 commencing at the NW corner of Lot 1, Block 1 Fleck Subdivision filed as Doc #210857, Section 19, Township 110 North, Range 31 West, Milford Township, Brown County, MN. Application is to replat existing lots into sellable lots, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

Commissioner Brian Braun was excused.

M/Berg, S/Borchert, to approve Preliminary Plat Application APP-P-0134 filed by Karen Hacker on the property owned by Karen K Hacker known as Hacker Subdivision Lot 1 (7.73 Acres) on the property described as W ½ of the NE ¼, Section 18, Township 111 North, Range 33 West, Eden Township, Brown County, MN. Application is to split building site off from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Berg, S/Windschitl, to approve Preliminary Plat Application APP-P-0135 filed by Monica Hillesheim on the property owned by Monica M Hillesheim known as Hillesheim 4th Subdivision Lot 1 (5.89 Acres) on the property described as tract of land in the NW ¼ of the SW ¼, Section 6, Township 109 North, Range 30 West, Cottonwood Township, Brown County, MN. Application is to split building site off from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Berg, S/Veerkamp, to approve Preliminary Plat Application APP-P-0136 filed by Larry Domeier on the property owned by Donald E Domeier Living Trust known as Domeier 3rd Subdivision Lot 1 (2.5 Acres) on the property described as SE ¼ Except Domeier Subdivision (2.50 Acres), Section 30, Township 109 North, Range 31 West Sigel Township, Brown County, MN. Application is to home from other buildings and tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 4-0.

M/Berg, S/Windschitl, to approve the purchase of "Recapture Bags" using SCORE (recycling) funds from Jordan Ag Supply to continue Ag-Plastic Recycling Program; carried.

M/Berg, S/Windschitl, and passed 4-0 (Braun absent), to approve Brown County Resolution 2023-09 whereby Brown County welcomes the opportunity to collaborate with the counties, soil and water conservation districts, and watershed districts within the MN River - Mankato Watershed for watershed-scale planning efforts in the future; and that Brown County supports an application to the Board of Water and Soil Resources for a planning grant to develop a comprehensive watershed management plan and anticipates entering into a Memorandum of Agreement with the counties, soil and water conservation districts, and watershed districts within the MN River - Mankato Watershed, to collaborate on this effort, pending selection as a recipient of a planning grant.

M/Borchert, S/Berg, to authorize the payment of Human Services administrative claims in the amount of \$151,611.34; carried. In accordance with MS 375.12 the following claims exceed \$2,000; Brown Co Human Services \$6,500.00; Brown Co Public Health Nursing \$2,700.00; Chuck Spaeth Ford Inc \$7,304.35; Dell Marketing LP \$17,118.68; Elan Financial Services \$3,140.41; Ind School District 88 \$10,000.00; Mikes Collision & Tire \$4,101.28; MN Human Services \$3,456.25; Pro Kinship For Kids \$3,200.00; Superior Mobility \$10,170.86; Verizon Wireless \$3,228.60; 223 payments less than \$2,000 total \$80,690.91. Final total is \$151,611.34.

M/Berg, S/Windschitl, to accept the Dept. of Human Services Fraud Prevention Investigation (FPI) Grant Contract in the amount of \$43,798 each year for FY 2024-2025; and authorize the Board Chairman, Brown County Fraud Investigator and County Attorney to sign said grant contract via docuSign; carried.

M/Borchert, S/Windschitl, to approve the posting of a permanent FT Case Aide position in lieu of the PT position within the income maintenance unit; carried.

M/Berg, S/Borchert, to convene into closed session to consider Social Service Payments; carried.

M/Berg, S/Windschitl, to authorize the payment of Social Services payments in the amount of \$369,761.02; carried. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Evaluation Ctr \$21,361.35; Confidential Client \$3,981.00; DHS-Anoka Metro RTC \$53,010.00; DHS – MNSOP \$7,979.40; Families First Collaborative \$131,638.00; Fraser \$2,963.22; LSSMN \$8,966.44; MN

Valley Acton Council \$20,096.76; MRCI INC \$4, 515.42; New Life Treatment Center \$2,200.00; Nexus – Mille Lacs Family Healing \$8,438.51; Nexus-Kindred Family Healing \$5,267.71; Pierson/Alexandria & Matthew \$2,564.76; Port Girls Group Home Port of Crow Wing \$5,666.27; Prairie Lakes Youth Programs \$21,700.00; Ries/Deana \$2,212.47; Spurgin/Gerane \$2,994.27; Village Ranch \$16,049.76; Volunteers Of America Mn \$9,087.30; Whittington/Samantha & Phil \$3,822.26 Wings Guardianship Services \$2,173.76; Confidential Client \$2,040.15; 52 payments less than \$2,000 total \$31,032.21. Final Total \$369,761.02.

M/Windschitl, S/Berg, to cease the closed session and reconvene the open session; carried.

M/Windschitl, S/Berg, to accept and order file the Organizational Report as presented by Mr. Melvin of DDA; carried.

Correspondence C-1 through C-2 were accepted and filed.

Calendars were coordinated for the next two-week period.

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 12:17 PM.

The Official Minutes of the Regular Meeting of 6-20-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us