

SYNOPSIS OF COUNTY BOARD MEETING

July 25, 2023

Members present: Borchert, Berg, Windschitl, Braun, Veerkamp, along with Lay Board Members Gieseke and Sieve, County Administrator Hansen, Human Services Director Dietz, and County Attorney Hanson.

M/Braun, S/Berg, to accept the Minutes of 07-11-2023 and authorize publication of the Synopsis of same; carried.

M/Braun, S/Windschitl, and passed 5-0, to approve Brown County Resolution 2023-10 regarding the 2024 Transit Budget.

M/Braun, S/Berg, to approve the Agreement for the Mental Health Client Assistance Program with Horizon Homes, Inc., Mankato, MN, for the period 8-01-2023 through 7-31-2024 to provide Adult Rehabilitative Mental Health Services (ARMHS) services; carried.

M/Berg, S/Windschitl, to approve a Lease Agreement between Brown County and Horizon Homes, Inc. for rental of approximately two hundred thirty-four (234) useable square feet of space in the Brown County Extension Building, 300 2nd Ave. SW, Sleepy Eye, MN in the amount of \$1,872.00 for the period 8-1-2023 through 7-31-2024 and authorize the Board Chair to sign said agreement; carried.

M/Windschitl, S/Borchert, to approve payment of Human Services administrative claims in the amount of \$198,830.17. In accordance with MS 375.12 the following claims exceed \$2,000: Brown Co Probation \$5,706.49; Brown Co Public Health Nursing \$5,722.04; Chuck Spaeth Ford Inc. \$3,039.77; Elan Financial Services \$7,908.47; Confidential Client \$3,767.50; Confidential Client \$2,365.88; Confidential Client \$2,040.36; MN Human Services \$53,324.87; MN Valley Funeral Home \$3,031.25; Pro Kinship For Kids \$3,200.00; Superior Mobility \$7,629.57; US Postal Services \$10,000.00; Verizon Wireless \$3,263.36; Two hundred twenty-six payments less than \$2,000 total \$87,830.61. Final total is \$198,830.17; carried.

M/Berg, S/Borchert, to accept and file the following Consent Agenda Items: Staffing; Monthly Out of Home Placement Report; Heartland and Hermann Express; and Client at Anoka Metro Regional Treatment Center; carried.

Lay Board Members DeeAnn Gieseke and Vicki Sieve were excused.

M/Berg, S/Borchert, to convene into closed session to consider Social Service Payments; carried.

M/Berg, S/Braun, to authorize the payment of Social Services payments in the amount of \$213,804.21; carried. In accordance with MS 375.12 the following claims exceed \$2,000: 180 Degrees Inc \$3,496.60; Confidential Client \$2,513.17; Brown Co Evaluation Ctr \$9,410.47; Confidential Client \$3,329.50; Dept of Human Services BHF \$2,011.16; DHS-Anoka Metro RTC \$51,300.00; DHS – MAPS CCAP \$2,364.00; DHS – MNSOP \$7,722.00; Greater MN Family Services \$2,760.00; LDR Home Care LLC \$2,593.51; LSSMN \$8,677.20; MRCI INC \$4,515.42; Nexus – Mille Lacs Family Healing \$14,366.30; Pierson/Alexandria & Matthew \$2,564.76; Prairie Lakes Youth Programs \$21,000.00; Ries/Deana \$2,141.10; Spurgin/Gerane \$2,035.20; Starry Night Woodworking \$11,112.00; Village Ranch \$15,768.90; Volunteers Of America Mn \$11,427.52; Wings Guardianship Services \$2,223.06; 44 payments less than \$2,000 total \$30,472.34; Final Total \$213,804.21.

M/Berg, S/Windschitl, to cease the closed session and reconvene the open session; carried.

M/Windschitl, S/Borchert, to accept with thanks a gift donation of fifteen (15) Physio Contol Lifepak CR2 Defibrillators from the Helmsly Charitable Foundation to be placed in the patrol squads and declare fifteen (15) Philips HeartSTart FRX Defibrillators surplus to be redistributed to other Brown County buildings though Brown County Public Health; carried.

M/Windschitl, S/Berg, to accept with thanks a gift donation of two (2) Garrett PO 6500i Metal Detectors from the Minnesota Twins to be placed in county buildings; carried.

M/Windschitl, S/Borchert, to approve the contract with Law Enforcement Training Academy and Consulting (LETAC) by Eckberg Lammers for law enforcement training in January 2024; carried.

M/Braun, S/Berg, to accept proposal #JE23089 dated 7-11-2023 from UHL Company, Maple Grove, MN in the amount of \$7,296.00 for material and labor to add badge access to two (2) Sheriff's Office doors in the Brown County Sheriff Dept.; carried.

M/Berg, S/Borchert, to approve the appointment of Carmin Van Epps as FT Assessment Technician in the Assessor's Dept. at the hourly rate of \$24.78 (Grade 6, Step 1) with an effective date to be determined due to the internal transfer between departments; thus, accept her resignation from the Office Technician position in the Auditor-Treasurer's (A/T) Dept. coinciding with her Assessment Technician appointment, and authorize to post the vacancy for a FT A/T Office Technician according to policy and union contract; carried.

M/Borchert, S/Berg, to approve the conditional appointment Rachael Albachten as FT Family-Based Service Provider in the Human Services Dept. at the hourly rate of \$24.78, Grade 6, Step 1, with start date pending and contingent on successful completion and satisfactory results of pre-employment screenings and background checks; carried.

M/Berg, S/Borchert, to acknowledge Blaze Baldwin's request on 10-28-2022 to withdraw from consideration for the FT Correctional Officer position; carried.

M/Borchert, S/Berg, to withdraw approvals for the conditional appointments of Crystal Pfohl and Drew Curry as FT Correctional Officers; carried.

M/Berg, S/Windschitl, to accept DDA Human Resource's amended classification determinations through the appeal process with placement to the new grade to be closest to but not below the incumbent employee's current hourly pay effective 7-28-2023 due to the 2023 new salary grid transition process for the following positions: Land Management Director/Emergency Management Director (formerly Zoning Admin/EM/SW/Park Director) from Grade 12 to Grade 13; Assistant Land Management Director/Assistant Emergency Management Director (formerly Assistant Zoning Administrator/Assistant Emergency Management Director) from Grade 9 to Grade 10; Director of Veteran Services from Grade 10 to Grade 11; Account Technician-Human Services from Grade 4 to Grade 5; and Executive Assistant from Grade 7 to Grade 8; carried.

M/Windschitl, S/Braun, to approve posting for a Feedlot Officer position at Grade 6 in the Planning and Zoning (Land Management) Dept. according to policy and union contract; carried.

M/Berg, S/Windschitl, to authorize the County Administrator, Auditor-Treasurer, and Assistant Auditor-Treasurer, to negotiate a development agreement with CBC Fisher Group to develop George's Ballroom site, located at 405 Center Street, New Ulm, MN; carried.

M/Braun, S/Borchert, to authorize payment of General Government claims in the amount of \$192,902.38 as follows: Revenue \$110,547.76; Public Health \$4,054.96; Road and Bridge \$44,670.47; Human Services \$888.87; Park Fund \$4,593.11; Ditch Fund \$3,630.00; Landfill Fund \$375.00; SCORE Fund \$24,142.21. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Alpha Wireless Communications \$3,205.37; Bolton & Menk Inc \$2,408.00; Brandt Law Office P.A. \$3,148.00; CDW Government Inc. \$2,303.12; Clifton Larson Allen LLP \$2,100.00; Miesen's Color Center \$10,297.50; MN Counties Computer Cooperative \$42,021.11; New Ulm Medical Center \$2,245.31; Red Rock Quarry \$21,469.12; Searles Well Drilling Inc \$2,544.95; Veolia ES Technical Solutions \$23,519.71; Wendland Sellers Law office \$3,435.00; Zahl Equip Service Inc \$15,072.00; MN Elevator Inc. \$19,409.73; 110 payments less than \$2,000 \$39,723.46. Final Total \$192,902.38; carried.

M/Windschitl, S/Berg, to approve the drainage ditch ground spraying costs for twenty (20) drainage ditches and payment of said spraying costs; carried.

M/Berg, S/Braun, to approve two (2) drainage ditch repair requests and the payment of said repairs; carried.

Correspondence C-2 was accepted and filed. Berg reported on the Planning Commission meeting, and 1 Watershed-1 Plan meeting.

M/Windschitl, S/Berg, to approve the Education Affiliation Agreement between Western Governors University, Salt Lake City, UT and Brown County Public Health to provide clinical experience for nursing students in Public Health effective 7-25-2023; and authorize the Public Health Director to sign said agreement on behalf of the County Board. It is also noted that the agreement will continue indefinitely or until terminated; carried.

M/Braun, S/Berg, to approve the School Health Nursing Service Agreements for the 2023-24 school year: Sleepy Eye School District #84; Comfrey School District #81; Springfield School District #85 Non-Public School; and Springfield School District #85.; carried.

M/Windschitl, S/Borchert, to approve the signing of the MN Dept. of Public Safety 2022 Emergency Management Performance American Rescue Plan Act Grant A-EMP-ARPA-2022-BROWNCO-017 dated 7-1-2023 for purchasing an EM Incident Command Vehicle; and approve the low quote of \$57,063.00 from Chuck Spaeth Ford, New Ulm, MN for the purchase of a 2023 Ford F-150 XLT, and also the purchase of a Tonneau Cover and Box Spray Bedliner in the amount of \$1,700 from Mankato Industrial Coatings, APX Vehicle Chargers in the amount of \$488.22 from Alpha Wireless, Vehicle Adaptor in the amount of \$2,691.26 from Motorola, Safety Lighting in the estimated amount of \$1,000, and miscellaneous supplies and storage boxes in the estimated amount of \$3,000 utilizing said grant funding. Additional funding needed for the vehicle and accessories purchases will be from the transfer/sale of a 2018 Jeep Renegade from the Planning & Zoning dept. to the County Assessor dept. in the amount of \$18,000. One other quote was received for a 2023 Chevrolet Avalanche Truck from Kohls Weelbor; carried.

Correspondence C-3 thru C-5 were received and filed. Braun reported on the GBERBA meeting, SWCD meeting; Borchert reported on the BC Eval meeting, and MVAC meeting; Veerkamp reported on the 1 Watershed-1 Plan meeting, and Rural Energy meeting.

M/Berg, S/Braun, to approve Conditional Use Permit Application APP-C-0168 filed by DeLoy Berkner on the property owned by Edward B Berkner LVG TR ETAL Described as the NW ¼, Section 13, Township 109 North, Range 33 West, Leavenworth Township, Brown County MN. Application is to allow up to 1690 animal Units in a beef cattle finishing operation and construction of a 180' X 220' Earthen Manure Retention Basin, all located in the A-1 Agricultural Protection Zoning District; with nine (9) conditions; carried 5-0.

M/Braun, S/Borchert, to approve Final Plat Application APP-C-0132 filed by Scott Haala on the property owned by Scott J Haala known as Haala's 13th Subdivision Lot 1 (14.70 Acres) on the property described as the Haala's Twelfth Subdivision and part of the balance of Lot N in the SE ¼, Section 32,

Township 110 North, Range 32 West, Home Township, Brown County, MN. Application is to replat the Haala's 12th Subdivision and part of the balance of Lot N in the SW $\frac{1}{4}$ into one plat, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Veerkamp, to approve Final Plat Application APP-C-0133 filed by Tony Fleck on the property owned by Anthony Fleck known as Fleck's Second Subdivision Lot 1 (0.75 Acres) and Lot 2 (0.24 Acres) on the property described as part of Government Lots 1 & 2 commencing at the NW corner of Lot 1, Block 1 Fleck Subdivision filed as Doc #210857, Section 19, Township 110 North, Range 31 West, Milford Township, Brown County, MN. Application is to replat existing lots into sellable lots, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Braun, S/Berg, to approve Final Plat Application APP-C-0134 filed by Karen Hacker on the property owned by Karen K Hacker known as Hacker Subdivision Lot 1 (7.73 Acres) on the property described as W $\frac{1}{2}$ of the NE $\frac{1}{4}$, Section 18, Township 111 North, Range 33 West, Eden Township, Brown County, MN. Application is to split building site off from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Braun, S/Windschitl, to approve Preliminary Plat Application APP-C-0137 filed by Lowell Heiderscheidt on the property owned by Jodee L Haala ETAL known as Jacque & Nathan Darnell Addition Lot 1 (7.25 Acres) & Lot 2 (6.96 Acres) on the property described as Lot A of the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ (12.01 AC); Lot A of the NW $\frac{1}{4}$ of the SW $\frac{1}{4}$ (3.78 AC), Section 20, Township 109 North, Range 32 West, Stark Township, Brown County, MN. Application is to split already existing platted lots into two separate plats, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

M/Berg, S/Braun, to approve Preliminary Plat Application APP-C-0138 filed by Rae Runck on the property owned by Helen Runck and Robert B Runck Disclaimer Trust known as Runck 2nd Subdivision Lot 1 (4.40 Acres) on the property described as the NE $\frac{1}{4}$ of the SE $\frac{1}{4}$; E 165' of the W $\frac{1}{2}$ of the SE $\frac{1}{4}$ lying Northerly of CSH # 29; Lot B of the SE $\frac{1}{4}$ of SE $\frac{1}{4}$, Exc Lot B-1 (1.37 AC) of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$: Exc Balance of Lot B (11 Acres) of the SE $\frac{1}{4}$ of the SE $\frac{1}{4}$, and the NW $\frac{1}{4}$ of the SE $\frac{1}{4}$, Exc E 165; that part of the SW $\frac{1}{4}$ of the SE lying Northerly of CSH # 29, Exc E 165; that part of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ lying Southerly of CSH #29, all in Section 11, Township 110 North, Range 31 West, Milford Township, Brown County, MN. Application is the split home site from tillable land, all located in the A-1 Agricultural Protection Zoning District; carried 5-0.

Correspondence C-1 was accepted and filed.

Calendars were coordinated for the next two-week period.

There being no further business, Chairman Veerkamp, declared the Meeting adjourned at 11:30 AM.

The Official Minutes of the Regular Meeting of 7-25-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us