

SYNOPSIS OF COUNTY BOARD MEETING

August 1, 2023

Members present: Borchert, Berg, Windschitl, Braun, and Veerkmap, along with County Administrator Hansen and County Attorney Hanson.

M/Borchert, S/Berg, to accept the Minutes of the Special Meeting on 07-21-2023 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Windschitl, to accept the Minutes of 07-25-2023 and authorize publication of the Synopsis of same; carried.

M/Borchert, S/Braun, to accept proposal #JE23101 dated 7-25-2023 from UHL Company, Maple Grove, MN in the amount of \$4,783.00 for material and labor to add badge access to two (2) Sheriff's Office doors in the Brown County Sheriff Dept.; carried.

M/Windschitl, S/Borchert, to authorize the Brown County Sheriff's Office to apply for the two-year MN DNR Snowmobile Grant for 7-1-23 thru 6-30-25 in the total amount of \$4,398.00 (\$2,199.00 in the state fiscal year 2024 and \$2,199.00 in the state fiscal year 2025); carried.

M/Berg, S/Windschitl, to accept and file the MCIT Annual Report to Members as presented by MCIT Risk Management Consultant Tom Suppes; carried.

M/Windschitl, S/Berg, to authorize payment of General Government claims in the amount of \$38,519.36 as follows: Revenue \$26,673.72; Public Health \$1,319.61; Road and Bridge \$1,776.03; Ditch Fund \$8,750.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: Consolidated Correctional Foods \$10,986.15; Galls LLC \$2,035.46; I&S Group Inc. \$8,750.00; New Ulm Medical Center \$2,255.30; PC Janitorial Supplies LLC \$2,019.91; 33 payments less than \$2,000 \$12,472.54. Final Total \$38,519.36; carried.

M/Borchert, S/Braun, to authorize the removal of the current tax forfeited land over-counter sales, to re-evaluate pricing and include in a new proposal for the 2023 Tax Forfeited Land Auction; carried.

M/Windschitl, S/Braun, to accept and order file the report on the outcome of the 2023 session law chapter 52, Article 17 – Community Supervision Reform, specifically, field services formula, phasing out of supervision fees, and additional requirements of county probation delivery systems (CPO); carried

M/Windschitl, S/Braun, to approve the proposal dated 7-23-2023 from Cornerstone, Greenville, WI in the amount of \$115,450.00 for the replacement of the Lexan graphic control panels with touch screen controls for Jail Control; and authorize the Board Chairman so sign said proposal on behalf of the County Board; carried 5-0.

M/Berg, S/Braun, to accept the United Way of the Brown County Area Community Investment Grant in the amount of \$3,000 and approve the United Way of the Brown County Area, Inc. Agency Partnership Agreement to utilize said funding for the Brown County Public Health Universal Contact/Follow Along Program for the period 8-1-2023 through 7-31-2024; carried.

M/Windschitl, S/Berg, to approve the conditional offer to Matthew Thorsheim as FT Deputy Sheriff at \$34.05/hour (Grade 9, Step 7), with an effective hire date to be determined upon completion and receipt of satisfactory results of the pre-employment background checks/screenings; carried.

M/Berg, S/Borchert, to approve the conditional appointment of Melissa Aust as a FT Eligibility Worker in the Human Services Dept. at the hourly wage of \$23.60, Grade 5, Step 1, with start date pending and contingent on successful completion and satisfactory results of pre-employment screenings and background checks; carried.

M/Windschitl, S/Borchert, to accept and file the May 2023 Budget Report (Cash Basis and Unaudited) which reflects activity at 41.7% of the budget year as follows: expenditures of \$16,383,540.34 or 39.1%, and revenues of \$13,074,548.06 or 31.2%; and the May 2023 Supplemental Budgets Report noting expenditures of \$1,011,429.65 or 45.8%, and revenues of \$718,051.48 or 31.2% of annual budgeted activity; carried.

M/Braun, S/Borchert, to approve the low quote in the total amount of \$1,589.97 from Runnings for the purchase of a Better Built HD Series T-Top Steel Transfer Tank-98 gal, GPI M-150S-AUFuel Transfer Pump, and Better Built SEC Single Lid Crossover Truck Box; carried. One other quote was received from Northern Tool Co. for a Better Build Steel Transfer Fuel Tank- 100 gallon, Fill Rite 12V DC Fuel Transfer Pump Kit-15 GPM, and Northern Tool Deep Crossover Truck Tool Box.

M/Berg, S/Windschitl, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

Correspondence C-1 thru C-7 were accepted and filed. Wndschitl reported on the SCHA Finance committee meeting, and CHB meeting; Berg reported on the CHB meeting; Braun reported on the CHB meeting; Borchert reported on the SC EMS meeting, and CHB meeting; Veerkamp reported on the CHB meeting.

Calendars were coordinated for the next two-week period.

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 10:39 AM.

The Official Minutes of the Regular Meeting of 8-1-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadm@co.brown.mn.us Home Page Address: www.co.brown.mn.us