

SYNOPSIS OF COUNTY BOARD MEETING

September 5, 2023

Members present: Borchert, Berg, Windschitl, Braun, and Veerkamp, along with County Administrator Hansen and County Attorney Hanson.

M/Braun, S/Berg, to accept the Minutes of 08-22-2023 and authorize publication of the Synopsis of same; carried.

M/Berg, S/Borchert, to approve the purchase of one (1) new 2023 Chevrolet Tahoe Police Package vehicle in the state contracted amount of \$38,642.20 from North Country Chevrolet, Hibbing, MN; carried 5-0. No other quotes were received.

M/Braun, S/Borchert, to approve the purchase of two (2) Stalker DSR 2X Radar Units in the total amount of \$6,660.00 from Stalker Radar Applied Concepts, Inc., Richardson, TX for the recently approved 2023 Chevrolet Tahoes vehicle purchases; carried. No other quotes were received.

M/Bert, S/Borchert, and passed 5-0, to approve Brown County Resolution 2023-13 endorsing the Brown County Sheriff's Office to apply and compete for the SFY 2024-2025 SECB Grant Program.

M/Windschitl, S/Berg, to authorize the County Auditor-Treasurer to establish a change fund in the amount of \$200 for the Sheriff's office and authorize the board chair to sign the bank authorization for this transaction; carried.

M/Braun, S/Windschitl, to authorize payment of General Government claims in the amount of \$162,522.73 as follows: Revenue \$94,354.12; Public Health \$218.50; Road and Bridge \$40,430.71; Human Services \$1,868.98; Park Fund \$2,846.57; Ditch Fund \$45.85; Capital Improvement Fund \$21,750.00; Landfill Fund \$1,008.00. In accordance with MS 375.12, the following claims exceeding \$2,000 are included in the Fund totals above: AB Suppressor \$2,775.00; Alpha Wireless Communications \$7,522.13; Bond Trust Services Corp 329545 \$23,761.25; Consolidated Correctional Foods \$10,615.34; Dell Marketing LP \$7,618.28; Election Systems & Software Inc \$3,890.25; Full Service Electric Inc \$2,625.76; Kiesler's Police Supply Inc \$7,995.60; L & S Construction Corp \$3,068.84; MN Dept of Transportation \$4,885.34; New Ulm/City of \$21,750.00; Real Time Networks Inc \$31,091.25; 66 payments less than \$2,000 \$34,923.69. Final Total \$162,522.73; carried.

Correspondence C-2 and C-4 were accepted and filed. Windschitl reported on the CHB Executive meeting, and Brown County Wellness meeting; Braun reported on the Brown County Wellness meeting.

M/Berg, S/Braun, to approve five (5) drainage ditch repair requests and the payment of said repairs; carried.

M/Berg, S/Braun, and passed 5-0, to approve Brown County Resolution 2023-14 regarding the County Board Acknowledgement Certificate of Final Acceptance for the Brown County SAP 008-611-026 on CSAH 11 project.

M/Braun, S/Borchert, to set a bid letting date for the Brown County SAP 008-607-016 Culvert Replacement and Approach work on CSAH 7 over JD 29 R&B for 10:00 AM on Wednesday 10-11-2023 in Commissioner Room 204 located in the Brown County Courthouse, 14 S. State, New Ulm, MN; carried.

M/Windschitl, S/Berg, to accept and file the Highway Dept. Monthly Update for Construction Projects and Maintenance Projects; carried.

M/Berg, S/Braun, to appoint Rick Wellmann to the Solid Waste Advisory Committee effective 9-5-2023, to fill the vacancy left by Ron Groebner as the Township Representative; carried.

M/Borchert, S/Veerkamp, to approve the conditional offer to Alexis Tasker for the FT Child Protection Social Worker position at the hourly rate of \$30.12, Grade 10, Step 1, with an anticipated hire date to be determined and contingent upon satisfactory results of a pre-employment background checks/screenings; carried.

M/Braun, S/Borchert, to authorize extending the 6-month to a 12-month training phase period for employee #1785 for further evaluation of job performance; carried.

M/Berg, S/Windschitl, to accept the resignation of Shane Zuhlsdorf, PT Heartland Express Bus Driver effective 9-19-2023, and authorize to post for a PT, 30 to 38 hours per week, Heartland Express Bus Driver position; carried.

M/Windschitl, S/Braun, to approve Ultimate Kronos Group (UKG, Inc) UltiPro system through the MNCCC partnership for Brown County's payroll processing and accept the attached subscription fee proposal for the core processing (HR, Payroll & Benefits), Time Management/Dimensions, Talent Acquisition: Recruiting and Onboarding, and Performance Management for a total of \$15.50 per employee per month (275 employees annualized fee of \$51,150) with a one-time activation cost of \$32,175 and a one-time historical data conversion cost of \$5,000; carried 5-0.

M/Berg, S/Borchert, to approve the conditional offer to Paula Thomas and Lisa Berdan for the IPT Dispatcher position at \$23.60/hour (Grade 5, Step 1) contingent on the passage of the pre-employment background checks and screens; carried.

M/Windschitl, S/Veerkamp, to recognize 08-15-2023 as the last date of employment for Aaron Dewanz as the 2023 Temporary Summer Highway Maintenance worker; carried.

M/Berg, S/Borchert, to accept and file the 2023 2nd Quarter (Cash Basis and Unaudited) Budget Report which reflects activity at 50% of the budget year as follows: Expenditures of \$21,171,742.10 or 50.5%, and revenues of \$23,083,382.56 or 55.0%; and the 2023 2nd Quarter Supplemental Budgets Report noting expenditures of \$1,229,574.28 or 55.7%, and revenues of \$1,223,345.84 or 53.2% of budgeted activity; carried.

M/Braun, S/Berg, to accept and file the July 2023 Budget Report (Cash Basis and Unaudited) which reflects activity at 58.3% of the budget year as follows: expenditures of \$25,936,995.14 or 61.9%, and revenues of \$28,045,291.10 or 66.9%; and the July 2023 Supplemental Budgets Report noting expenditures of \$1,576,205.37 or 71.4%, and revenues of \$1,386,871.52 or 60.3% of annual budgeted activity; carried.

Correspondence C-3 and C-5 were accepted and filed. Berg reported on the CHB Executive meeting, HS Director Ad Hoc meeting, and JD 36 meeting; Borchert reported on the JD 36 landowner meeting, HS Director Ad Hoc meeting, and JD 36 meeting.

Calendars were coordinated for the next two-week period.

There being no further business, Chairman Veerkamp declared the Meeting adjourned at 10:22 AM. The Official Minutes of the Regular Meeting of 9-5-2023 are on file in the County Administrator's Office and may be viewed during normal business hours, M-F, 8AM-4:30PM. Correspondence and requests for additional information may be directed to the County Administrator's E-Mail Address: cntyadmn@co.brown.mn.us Home Page Address: www.co.brown.mn.us