

CLAIMS PAYMENT SCHEDULE FOR 2023

MEDICAL ACCESS CLAIMS INCLUDE:

Mileage, parking, meals, lodging & transportation claims

Cost effective health insurance reimbursement

Medicare Part B reimbursement

<u>Month Exp. Incurred:</u>	<u>Claims & Proofs Deadline Date:</u>	<u>Payment Date:</u>
Dec 2022	01/04/23	01/17/23
Jan 2023	02/08/23	02/21/23
Feb 2023	03/08/23	03/21/23
Mar 2023	04/05/23	04/18/23
Apr 2023	05/03/23	05/16/23
May 2023	06/07/23	06/20/23
Jun 2023	07/12/23	07/25/23
Jul 2023	08/02/23	08/15/23
Aug 2023	09/06/23	09/19/23
Sep 2023	10/04/23	10/17/23
Oct 2023	11/08/23	11/21/23
Nov 2023	12/06/23	12/19/23

- Please turn in Cost Effective claim forms as soon as the last pay stub is received each month. Include all paystubs for the month you are claiming reimbursement.
- Medical claim forms should be submitted after the last medical appointment for the month along with the required proof of appointments and expense receipts.
- Please submit claim forms **monthly, or quarterly** *at a minimum*.

**Claims submitted that are over 10 months old may not be reimbursed.

If claims are not turned in by the last date indicated above, they will not be paid until the next month. This is to allow enough time to process the claims for County Board approval.

Claims & proofs can be submitted by mail, email: help123@co.brown.mn.us
fax: 507-359-4146, parking lot drop box or brought into the agency during office hours M-F, 8:00 am - 4:30 pm. *Please include your case number when submitting documents.