

CLAIMS PAYMENT SCHEDULE FOR 2024

MEDICAL ACCESS CLAIMS INCLUDE:

Mileage, parking, meals, lodging & transportation claims
Cost effective health insurance reimbursement
Medicare Part B reimbursement

<u>Month Exp. Incurred:</u>	<u>Claims & Proofs Deadline Date:</u>	<u>Payment Date:</u>
Dec 2023	01/03/24	01/16/24
Jan 2024	02/07/24	02/20/24
Feb 2024	03/06/24	03/19/24
Mar 2024	04/03/24	04/16/24
Apr 2024	05/08/24	05/21/24
May 2024	06/05/24	06/18/24
Jun 2024	07/10/24	07/23/24
Jul 2024	08/07/24	08/20/24
Aug 2024	09/04/24	09/17/24
Sep 2024	10/02/24	10/15/24
Oct 2024	11/06/24	11/19/24
Nov 2024	12/04/24	12/17/24

- Please turn in Cost Effective claim forms as soon as the last paystub is received each month. Include all paystubs for the month you are claiming reimbursement.
- Medical claim forms should be submitted after the last medical appointment for the month along with the required proof of appointments and expense receipts.
- Please submit claim forms **monthly, or quarterly at a minimum.**

Claims submitted that are **over 6 months old may not be reimbursed.

If claims are not turned in by the last date indicated above, they will not be paid until the next month. This is to allow enough time to process the claims for County Board approval.

Claims & proofs can be submitted by mail, email: help123@co.brown.mn.us
fax: 507-359-4146, parking lot drop box or brought into the agency during office hours M-F, 8:00 am - 4:30 pm. *Please include your case number when submitting documents.