

**CORRECTION ORDER
HUMAN SERVICES LICENSING ACT, CHAPTER 245A**

Sample

Family Child Care 9502.0300 - 9502.0445 Class:

Provider Information:

, MN
License Number:

Licensing Worker:

763-324-

On 01/28/2019, a visit was made to determine compliance with the provisions of Minnesota Statutes/Rules. The following violations of licensing regulations were documented and must be corrected.

Citation Stat/Rule	Violation Description	Deadline for Correction	Date Corrected	How Corrected
1 Minnesota Rules, part 9502.0335, subpart 10	The license holder did not post the license in a prominent place in the residence.	01/28/2019		
2 Minnesota Rules, part 9502.0445, subpart 2	Milk served to children was not pasteurized.	Immediately		

Licenser Signature _____

Date Issued: 01/30/2019

Provider Signature _____

Date Returned: _____

Provider Response

Please submit, in writing, notice of how these violations have been corrected and the date the corrections were made. Your signature certifies that all the corrections listed above have been made. Return it to your licenser by 01/30/2019

Right to Request Reconsideration

If you believe the contents of this correction order to be in error, you may ask the Commissioner of the Department of Human Services to reconsider the parts of the correction order that you believe to be in error. The request for reconsideration must be in writing and postmarked and sent to the Commissioner within 20 calendar days after receipt of this correction order. You must also include the following information (1) identify the part of the correction order that you believe is wrong (2) explain why it is wrong (3) include documentation that supports your statements.

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You must make the corrections required in the correction order until you receive a final decision on your request from DHS. Your request for reconsideration must be sent to:

MN Department of Human Services

DIG Legal-Licensing

PO Box 64242

Saint Paul, MN 55164-0242

Opportunity to Expedite the Request for Reconsideration

If you are challenging a violation that would require you to spend a substantial amount of money or would require a significant change to your program, you may ask the Department to expedite your request for reconsideration. When you ask the Department to expedite your request for reconsideration you must (1) identify which violation(s) would require you to spend a substantial amount of money or would require a significant change to your program (2) describe how complying with the violation would require you to spend a substantial amount of money or would require a significant change to your program (3) describe what actions you will take to ensure the health and safety of children in your care while you wait for the commissioner's review of the correction order. You must use the Expedited Request for Reconsideration form to submit your request.

rev: Jan 2018