

<i>Date of Training</i>	<i>Title/Description of Training</i>	<i>Sponsoring Group/Instructor</i>	<i>Hours</i>	<i>Licensor Use Only Verification</i>

TOTAL HOURS: _____

TRAINING REQUIREMENTS – Minnesota Statutes 245A.50

(Effective 7/1/14 for new providers and 7/1/15 for existing providers)

SUID/AHT training is required every year. Every-other year, SUID training is required to be an *in person or Eager to Learn* training from Develop. A u-tube video approved by DHS may be viewed the opposite year, along with completion of DHS Form-3803 for verification.

Active Supervision Training is required every year. This 2-hour training needs to be approved by DHS. New Family Child Care Applicants are required to take the DHS approved 6-hour supervising for Safety training.

CPR training must include CPR techniques for infants and children and is required every 2 years.

First Aid training is required every 2 years. First Aid training that is a DHS approved video training satisfies the training requirement of this subdivision.

Child Growth/Development and Behavior Guidance training required annually. Some training needs to be approved by DHS. There are exemptions for this requirement for new caregivers in Minnesota Statute 245A.50 Subd. 2b.

Health and Safety 1 and Health and Safety 2 training is **required every 5 years**. All license holder's or adult caregiver's completion of either training in a given year meets the annual active supervision training requirement of the annual completion of a two-hour active supervision course developed by the commissioner. If you are a new provider licensed after 1/1/17, your Supervision for Safety course met this requirement.

Basics of Licensed Family Child Care for Substitutes This is the 4-hour course designed to meet Family Child Care federal health and safety licensing requirements as either pre-service training for those individuals interested in becoming a Family Child Care substitute or a secondary caregiver **fewer than 500 hours** in licensed family child care program or as ongoing training if other Health and Safety training requirements have already been met. This training is **required every 3 years**. **Subs caring fewer than 500 hours also need SUID/AHT and CPR/First Aid Training.**

Ongoing Training: Complete 16 hours of ongoing training each licensing year which includes the above training. A maximum of 2 hours per year can be approved by viewing a video, reading a book or listening to a CD. Check with the licensor for prior approval.

Trainings can be found on <https://www.eagertolearn.org> and <https://www.developtoolmn.org>

***When you return this training record please attach a copy of your Develop Knowledge and Competency Framework Learning Record