

**MINNESOTA GOVERNMENT DATA PRACTICES ACT
2017 INVENTORY OF NOT PUBLIC DATA ON INDIVIDUALS**

Brown County	Responsible Authority – Karen Moritz Brown County Public Health Director		Department/Division Public Health - Jail Health	
Name of Form, Record, File, System or Process	Description (Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification (Statute, Law, or Rule)	Designee (Name, Title)
Admission Consent, Authorization, and Receipt of Notice of Privacy Practices	Client name and signature, authorization to obtain reimbursement, notice to client of county privacy practices.	Private	M.S. 13.384	Karen Moritz, Director
Consent for Release and Exchange of Information	Client name, date of birth and signature. Allows exchange of personal information with other facilities, agencies or individuals with client consent.	Private	M.S. 13.384	Karen Moritz, Director
Nightingale Notes System for Jail Medical Records	Electronic record providing comprehensive health information about inmate to include: administrative and billing data, patient demographics, progress notes, vital signs, medical histories, diagnoses, medications, immunization dates, allergies, radiology images, and lab and test result.	Private	M.S. 13.384, subd 3 M.S. 13.85, subd 2 M.S. 253B.05	Karen Moritz, Director
Jail Inmate Request Form	Inmate name	Private	M.S. 13.384	Karen Moritz, Director
Authorization for medical supplies in inmate possession	Authorizes inmate to have DME or medical supplies in cell or on person	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
TB Screening Form	Inmate name and TB screening information	Private	M.S. 13.84, subd. 3 M.S. 13.85 subd. 2	Karen Moritz, Director
Diabetic record	Recording of diabetic inmate daily blood sugar levels and insulin administration	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Medical referral form	Inmate name, date of birth, medication list, diagnosis and physician orders.	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Medication – narcotic proof of use record	Lists narcotics signed out to individual inmates	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Consent for HIV antibody blood test	Inmate name, date of birth and signature authorizing HIV blood test	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director

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Medication delivery log	Listing of all medications delivered by contracted pharmacy	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Medication Discrepancy Form	Describes medication discrepancies	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Special diet request form	Inmate name, information regarding purpose of request for special diet	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Medication Disposal Form	Inmate name, name of medication	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Release of Responsibility	Inmate name and signature acknowledging refusal of medical care.	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Mental Health Referral	Inmate name, reason for referral	Private	M.S. 13.384, subd. 3 M.S. 13.85, subd. 2	Karen Moritz, Director
Data Privacy Acknowledgment	Inmate name, date of birth and signature	Private	M.S. 13.384	Karen Moritz, Director