



DEPARTMENT OF AGRICULTURE

Minnesota Department of Agriculture
625 Robert St. N., St. Paul, MN 55155-6120
www.mda.state.mn.us/agbmploans

Agricultural Best Management Practices Loan Program 651-201-6618 Fax: 651-201-6109 email: AgBMP.Loans@state.mn.us

AgBMP LOAN APPLICATION

County: Brown County

Borrower Information: Name: _____

Company: _____

Street Address: _____

- Is this application for a city, town, or other municipality?
 Is this application for a facility with an Industrial Waste Permit?

City: _____

State: _____

Zip: _____

Telephone: () _____

Project Information: On a Farm: Non-Farm:

If using PLS, write in T/R/S and mark location of project on Section Map. Each square is 10 acres.

Brief description of what will be purchased or constructed:

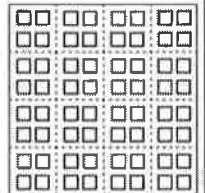
Well Eligibility Does this project implement Drinking Water Standards?
Does this project eliminate Groundwater Pollution?

PLS

Township #: _____

Range: _____

Section: _____



Borrower Signature: _____

Date: / /

LOCAL GOVERNMENT APPROVAL

Approved Loan Amount	\$	
Estimated Total Project Cost (all sources)	\$	
Animal Units (Facilities with > 1000 AU are Ineligible)	Beginning: _____	Ending: _____
Primary Livestock	<input type="checkbox"/> Dairy <input type="checkbox"/> Cattle <input type="checkbox"/> Swine <input type="checkbox"/> Other:	
Crops:	Conservation Tillage Acres AFTER Project: _____	Total Acres Farmed: _____
Approval Expiration and Other Restrictions		

Project Approved by: _____

Date: / /

Project Completion Certified by (OPTIONAL): _____

Date: / /

LENDER INFORMATION & LOAN TERMS

06/17

AgBMP Loan Request	\$	Check if Local Revolving Funds are used: <input type="checkbox"/> <i>Funds will not be disbursed if checked.</i>	
(Optional) Additional Request # _____	\$	Initials: _____	Date: _____
Number of payments per year:			
Total Number of Payments:			
Interest rate (if other 3%):	%	(Optional) Balloon Payment Date: _____	
Lender Organization Name			
Lender Address			
Lender Signature: _____	Date: / /		

Attach copies of the invoices provided by the borrower that support the request for disbursement.

SCAN and Email to: AgBMP.Loans@state.mn.us

[Type here]

Borrower Information:

Name: Enter the borrower's name (required). You may enter multiple names, however, only the first name will be recorded with the MDA as the loan recipient. Since this information is primarily for ease of identifying any specific loan and not the formal recipient, the name should be a person, even if the loan is issued to a partnership or corporation. If no better choice is available, enter the name of the person signing the application form.

Company: Enter the company name of the borrower if applicable. This is an optional field.

Street Address: The address of the borrower is used as a secondary means to locate the project and differentiate individuals with similar names. This address should represent the project location when applicable; otherwise it should be the mailing address of the borrower. Post office boxes and addresses at distant locations may be listed if no other information is available.

City, State, Zip Code, Telephone: Enter the city and zip code for the borrower's 911 address. Telephone is for LGU convenience.

Project Information:

Mark the **"On a Farm"** box if the project is related to a farm operation. Mark the **"Non-Farm"** if it is not associated with a farm operation. A farm is any operation reporting farm income on their tax form. For example, a septic system on a farm should be marked "On a Farm", even if it is not an agricultural practice.

Brief Description: Enter a brief description of the project, less than 4 lines. Describe the project in relation to water quality, for example, "conservation tillage equipment to reduce erosion", "feedlot roof structure to control runoff", "replacement septic system to protect water quality".

PLS / Township – Range – Section: List the township, range, and section number (required), not the name of the township. For example, Township 101, Range 16, Section 19, not "Adams Township". List only one T/R/S coordinate per project.

Ten Acre Location: Mark on the Section map with an "X" the location of the project (required). All locations are recorded as POINT locations; therefore, marking multiple locations cannot be entered. In order of preference, please mark: the actual project location, the farm or home site of the owner of the project, the center of an area representing the project.

Borrower Signature: The borrower may sign the document; however, their signature is optional on this form.

Local Government Approval:

Enter the maximum **Approved Loan Amount** for the proposed project. The LGU may approve an amount exceeding estimates and quotes to take into account cost over-runs. If the project exceeds the indicated amount by more than \$100, the LGU may change the amount by emailing a corrected form or authorizing the change in narrative. The AgBMP program does not require bids or quotes for project approval; however the LGU may.

The LGU may also indicate expiration or any other instructions in the **Approval Expiration and Other Restrictions** box.

Farm Operation Information:

Enter the number of **Animal Units** (required for Ag waste projects) in the appropriate box. Either of the two numbers must be less than 1000 AU. Check the box of the **Primary Livestock** raised or write in other primary species (turkey, chicken, etc.). Write in CUSTOM APPLICATOR if appropriate; custom applicators are not subject to the 1000 AU limit.

Enter the estimated amount of **Conservation Tillage Acreage** after the practice is complete and the total of all **Farm Acres**.

Project Approval and Completion Certification:

A person from the LGU must sign the **Project Approval** line (required). Once the project is complete and operational, the LGU should sign on the **Completion Certification** line; however it is NOT required for loan processing. The project does not need to be completed before funds are disbursed. Funds can be disbursed based on a quote or estimate if the LGU certifies the project is complete by signing on this line.

Lender Information & Loan Terms:

Enter the amount of the request. This may be UP TO the maximum approved by LGU (or it can exceed by \$100). Check the **Local Revolving Funds** checkbox if locally held revolving funds will be used – this is only available for original accounts established before 2001.

An optional Additional Request Line is available for multiple requests. Enter the next request number and amount of the additional request.

The lender must report the **Number of Payments per Year** (required) and the **Total Number of Payments** for the loan (required). Enter the interest rate if it is different than 3%. If the loan has a **Balloon Payment**, give the expected date of the Balloon Payment.

The lender must identify the lending organization's name and address receiving the funds (required).

An appropriate lender representative must sign the form (required).

Include purchase orders, bills, invoices, or receipt to document the amount requests. The amount requested may be rounded up to the next \$100.

Submitting Form:

This application form may be scanned and emailed into the AgBMP Loan Program at the address shown, AgBMP.Loans@state.mn.us. Include the application form and sufficient bills or invoices to show that the costs have been incurred.